

## STOKE FLEMING PARISH COUNCIL

**Clerk: Sue Tweed, 6 Harefield Drive, Stoke Fleming TQ6 0QG**

Email: stokeflemingclerk@live.co.uk Telephone: 01803 770730

### MINUTES

**A meeting of the Parish Council was held on Wednesday 8<sup>th</sup> January 2014 in the Village Hall.**

Present: Councillors: Jenny Farmer (Chairman) Martin Judd  
Carole Bretherton Mary Newman  
Struan Coupar Nick Wood  
Charles Wreford-Brown

County Cllr Julian Brazil, District Cllr Richard Foss, PCSO Alex D'Aprano.

The Chairman and Councillors expressed their sympathies on the recent death of Mr Henry Yabsley who had served for 48 years as Parish Councillor, many of them as Chairman, and had been very much admired and respected throughout the Parish.

#### **2108. APOLOGIES**

Cllrs Franks and Malley.

#### **2109. MINUTES**

The minutes of the last monthly meeting held on Wednesday 4<sup>th</sup> December, of planning application discussions on 15<sup>th</sup> December and of site meetings on 6<sup>th</sup> January were circulated and read. Cllr Newman proposed and Cllr Bretherton seconded that the monthly meeting minutes be accepted. Cllr Wood proposed and Cllr Bretherton seconded that the minutes of 15<sup>th</sup> December be accepted and Cllr Wood proposed and Cllr Newman seconded that the minutes of 6<sup>th</sup> January be accepted. Each set of minutes was then agreed, accepted and signed as a correct record.

#### **2110. MATTERS ARISING**

Minute 2085: Mr Bob Norman had advised that he would attend the next Parish Council meeting to discuss potential financial help with Village Hall expenses and Parish Council use of the Hall.

Minute 2087: The Chairman advised that a licence was being sought to be able to copy a plan provided by Cllr Brazil at the last meeting showing road classifications in the Parish.

#### **2111. DECLARATIONS OF INTEREST**

None.

#### **2112. PUBLIC QUESTION TIME**

None.

#### **2113. LAW AND ORDER**

PCSO Alex D'Aprano attended to give an update on crime in the Parish as PCSO Broad was on sick leave, expected to return on 3<sup>rd</sup> February. PCSO D'Aprano presented a report of the number of crimes in the last two years and said that whilst the number had increased, many of them were domestic and low-level thefts (garden sheds etc.) whereas other areas had also suffered more thefts in holiday homes. He advised that further changes to the Police manning in Dartmouth were likely but not yet confirmed. It was agreed that the reduced numbers and visibility of police was likely to be contributing to the increase in crime in the Parish and surrounding areas and that the Chairman should write to Inspector Tomlinson and the Police & Crime Commissioner to express their concerns. ACTION: CLLR FARMER

#### **2114. COUNTY COUNCILLOR'S REPORT**

County Cllr Brazil reported that budget cut details would not be known for another fortnight. Library cutbacks may be necessary although more online access to services was being promoted and thus computers in libraries would provide an essential service. He confirmed that the Highways Asset Management Team would give a presentation on proposals for reduced maintenance of some road classifications at the next Coleridge meeting on 26<sup>th</sup> February. Cllr Brazil asked that if parishioners experienced problems with service provision as a result of forthcoming cuts, he would like to be informed.

**2115. DISTRICT COUNCILLOR'S REPORT**

District Cllr Foss reported that he had asked Development Management to ensure there was effective consultation with Parish Council during Phase 2 of the School Road development. He confirmed the status of several planning issues and advised that the impact on the natural environment and local community consultation had to be considered in decisions on renewable energy applications following a change in regulations on 31<sup>st</sup> December 2013.

**2116. EMERGENCY PLAN**

Cllr Malley had sent apologies but reported that he had only a couple of people to ask for permission to include them in the Plan, which he would then have checked by the SHDC Emergency Planning Officer.

ACTION: CLLR MALLEY

**2117. PARISH BROADBAND**

Cllr Malley will report at the next meeting.

ACTION: CLLR MALLEY

**2118. SCHOOL ROAD PUBLIC TOILETS**

The Chairman was pleased to report that Stoke Fleming toilets would not be closed in the winter months following letters confirming their importance being sent by Parish Council.

**2119. A379 ROADWORKS & VISIBILITY ISSUES AT DEER PARK EXIT**

Following confirmation received that no planning regulations had been breached affecting the Deer Park exit, it was agreed that speeding traffic exacerbated the danger. No news had been received of implementation of the speed-reducing roadworks that had been promised for many months, subject to a safety team inspection late in 2013; to be chased again.

ACTION: CLLR FARMER & CLERK

**2120. TOWN AND PARISH FUND**

The Chairman reported that a further TAP Fund application had been submitted for a grant of £800 towards grass cutting costs for both Stoke Fleming & Strete Parishes. As this was a second application for these specific costs, she explained that it would only be considered if there were funds remaining from primary applications. Decisions expected w/c 24<sup>th</sup> February.

**2121. SOUTH HAMS LAND AVAILABILITY ASSESSMENT (SHLAA)**

The report of the consultation for potential development sites was expected in the spring but Cllrs had been advised that some potential sites had been submitted. It was agreed that a letter should be sent to SHDC to query the criteria for allocating development sites only to villages with a school, shop, etc. It was felt that Stoke Fleming Parish will have taken a large percentage of new housing stock, bearing in mind West Dartmouth Development and multiple phases in School Road, and that further developments should be shared around other villages, such as Strete and Torcross. Cllr Foss commented that villages would not be sustainable unless they are able to grow so all areas should have more homes.

ACTION: CLLR FARMER

**2122. NEIGHBOURHOOD PLAN**

The Chairman reported that she had taken advice and felt that the next stage was to compile a leaflet to collect ideas of what people in the Parish need and want for the future, so as to give direction for the Plan to go forward, and to submit an article to the Magazine. Ideas could include aspects of sporting, footpaths, education, planning etc. that people want and need for the Parish in the future. She agreed to compile a checklist of areas to be considered in the leaflet.

ACTION: CLLR FARMER

**2123. WEST DARTMOUTH DEVELOPMENT**

Representatives from Millwood Homes had given presentations to Councillors and to the public. The proposed development area is totally within the DPD. The percentage of affordable housing within the total of about 210 is unknown as yet.

**2124. SCHOOL ROAD DEVELOPMENT**

A presentation had been given to Cllrs prior to the Parish Council meeting by Hopwood Swallow, the architects, and Cavanna Homes, the builders, of Phase 02 of the School Road Development, whose proposals had appeared satisfactory. The Chairman reported that she had informed the School that they should apply to DCC for the £7100.95 expected to be allocated to them within the original S106

agreement under the School Road development. It was agreed that she should write to the Chairman of the Governors with details. ACTION: CLLR FARMER

**2125. PARISH PATHS PARTNERSHIP (P3)**

Cllrs each agreed to walk one of the Parish paths to check signage and condition of the path and to report back to Cllr Wood for the annual report and grant requests to DCC. ACTION: ALL

**2126. FLOWER TUBS & PLANTINGS**

New flower tubs have arrived and will be planted shortly. The Luscombe Maye oak is surviving well.

**2127. CHILDREN'S PLAY AREA**

Cllr Newman reported that some of the repairs identified in the annual insurance report had been completed, at a cost of around £1100 to be funded by the Friends of Stoke Fleming Play Park. New child-friendly gates were being sought and additional chippings had been organised. A response regarding cracks in the blue all-weather surface had not been received from Pete Leaver, the architect, and would be chased to request action under warranty. ACTION: CLLR NEWMAN

Two quotes had been requested for grass cutting of the play area as SHDC will charge for the work after October 2014; a further quote to be sought. ACTION: CLERK

**2128. YOUTH CLUB & INSURANCE**

Cllr Wreford-Brown reported that discussions were taking place on arrangements for the legal assignment of Trustees, insurance costs and the re-establishment up the Youth Club. All agreed in principle that if and when the Youth Club is in a position to go into operation then the Parish Council may contribute towards the legal and insurance costs involved.

**2129. PETANQUE CLUB**

The Chairman reported that plans of the siting of the Petanque pistes on the playing field had been received and passed to Dave Kenyon at SHDC Development Management to ascertain whether planning permission was required.

**2130. PARISH MAINTENANCE**

a) (i) Dog bins – The Clerk reported that National Trust had installed a system of ‘flick sticks’ at each end, and the middle, of the first section of the Coastal Path from Little Dartmouth car park, which seemed to be working well. It had been agreed to monitor the situation until Easter and to arrange a further meeting with NT, SHDC Street Cleansing and Dog Warden and the Parish Council. ACTION: CLERK

(ii) Shady Lane well and stream behind White Ladies – The Chairman had discussed the problem again with SW Water but reported that it was hard to identify the problem with current weather conditions.

(iii) Gents toilets on the Playing Field – the Clerk reported that efforts to get quotes from a plumber to repair the loose toilets had been difficult but one had now been asked to carry out the repair. ACTION: CLERK

b) Grass/hedge cutting - David Harris has agreed to cut back the hedge bordering the car parking area above the toilet block in School Road as parked cars allow.

c) Trees – TPO being investigated on a sycamore on the edge of the Phase 2 School Road site.

**2131. PLANNING**

**APPLICATIONS**

**SX8334 5121 Yonder Parks, Blackawton.** 51/2863/13/OHL – Circular 14/90 application for erection of a 33kV overhead line terminations supported by wooden poles.

**SX8408 5144, Woodbury Park, Norton TQ6 0NE.** 51/2880/13/F – Creation of new gateway and blocking in of old access.

**Proposed solar farm site at SX828 522, Blackawton.** 06/2883/13/F - Installation of 3Mw solar photovoltaic farm with associated infrastructure (substation, inverter meters, switch gear buildings and site security fences etc.) Site area of 7.69 hectares. (Outside Parish but comments invited).

**Ashbourne Farm, Bugford TQ6 0LT.** 51/2935/13/F and 51/2936/13/LB - Part-retrospective householder application for Listed Building Consent for repairs and alterations to outbuildings, to include re-roofing.

**Coombe Chalet, Fairlight and Primrose, Shady Lane, Stoke Fleming.** 51/2946/13/CLE - Certificate of lawfulness for existing residential use of Coombe Chalet, Fairlight and Primrose. Comments now invited.

**Little Dartmouth, Dartmouth TQ6 0JP.** 15/2966/13/F - Replacement dwelling. (Outside Parish but comments invited).

**SX8395, 5104 Paddlake Farm, Bugford TQ6 0NA.** 51/2971/13/F - Application for 1 no. wind turbine (estimated output 0.1 megawatts) with 36.8 metre hub height, 48.5 metre tip height and associated infrastructure.

**The Causeway, Dartmouth Road, Stoke Fleming, TQ6 0NU.** 51/3010/13/TCA - T1. Monterey Cypress. Dismantle and remove. T2. Ash. Dismantle and remove.

**Development site at SX 8317 5138, Blatchmore Lane, Bugford.** 51/2615/12/F – Erection of 5 low energy ‘rural retreat’ holiday cottages, parking and access, including change of use of storage building to provide parking and renewable energy. Appeal against decision to refuse application, appeal reference APP/K1128/A 13/2210605. Comments invited by 31<sup>st</sup> January 2014 via the Planning Portal at [www.planningportal.gov.uk/pcs](http://www.planningportal.gov.uk/pcs), by emailing [teamp11@pins.gsi.gov.uk](mailto:teamp11@pins.gsi.gov.uk) or by sending 3 copies to the Planning Inspectorate at Room 3/20, Temple Quay House, 2 The Square, Temple Quay, Bristol, BS1 6PN, quoting the appeal reference.

**Hillfield Farm House, Hillfield, Dartmouth TQ6 0LU.** 51/0004/14/F – Householder application for new sun room extension to south elevation and internal refurbishments.

**18 Deer Park Road, Stoke Fleming TQ6 0QW.** 51/0047/14/F – Householder application for alterations and extension to dwelling and erection of detached garage.

## **DECISIONS**

**Bugford Nursery (Tanamerah), Hillfield TQ6 0LT.** 51/2277/13/VAR - Retrospective application for removal of condition 6 (agricultural occupancy) to planning approval 51/0913/99/F (resubmission of application 51/2769/12/F). REFUSED.

**Seascapes, Redlap Lane, Stoke Fleming, Dartmouth, TQ6 0QU.** 51/2705/13/TW - T1- Horse chestnut- Phased crown reduction of the south & west areas of crown to match previous reduction works. GRANTED.

**Ashbourne Farm, Bugford TQ6 0T.** 51/2108/LB – Retrospective Listed Building consent for alterations to barns. WITHDRAWN.

**Ashbourne Farm, Bugford TQ6 0LT.** 51/2386/13/F – Retrospective change of use of section of agricultural land which houses a wooden frame with animal shelter beneath and PV array on the top face. GRANTED.

## **ONGOING PLANNING ISSUES**

**Land adjacent to Formosa and Whitewalls, Bay View Estate.** Legal authorisation granted for residential use of caravan during building works.

### **2132. FINANCE**

#### **a) BANK BALANCES**

Santander	£13,371.41	Statement dated 6 <sup>th</sup> December 2013
Lloyds TSB	£8,657.78	Statement dated 27 <sup>th</sup> December 2013
Lloyds TSB balance after all payments and receipts: £7,361.23		

#### **b) ACCOUNTS TO BE PAID**

Cllr Bretherton proposed, Cllr Farmer seconded, and all agreed that the following cheques be approved for signature:

Nick Roberts	£42.00	Shelter cleaning
S L Tweed	£270.42	Clerk's salary & telephone
Post Office Ltd.	£184.60	HMRC Tax on Clerk's salary
Tammy Hall	£32.50	Toilet Block cleaning
Stoke Fleming Village Shop	£19.03	Postage, cleaning supplies
St Peter's Church, Stoke Fleming	£868.00	Diamond Jubilee fund transferred as contribution towards clock electrification works

**c) PRECEPT 2014/15**

Cllrs unanimously agreed that a precept of £13,522 should be requested to meet total budgeted expenses of £15,677 less anticipated income, which includes £830 Community Tax Support Grant from SHDC. Cllrs also agreed that the annual subscription to Devon Association of Local Councils be taken directly from the precept payment as in previous years. The budget, which has been revised downwards since initial estimations, results in a Band D rate of £25.31, which is a rise of 4.7% (£1.14). Cllrs considered that, as some services may be devolved from District to Parish Councils in the next financial year, it was sensible to instigate this modest increase. The Band D rate was increased in April 2013 by £1 for the first time in 4 years.

**2133. REPORTS OF MEETINGS**

Wednesday 11<sup>th</sup> December, 10am – 1pm. SHDC Planning Workshop, Council Chamber, Follaton House, Totnes. Cllrs Wreford-Brown and Franks attended.

**2134. DIARY DATES**

- a) Friday 10<sup>th</sup> January 2014, 5pm. Deadline for bids to 2013/14 TAP Fund. Decisions w/c 24 Feb.
- b) Tuesday 21<sup>st</sup> January, 7pm. Totnes & Dartmouth Ring & Ride Committee Meeting, Follaton House, Totnes.
- c) Wednesday 29<sup>th</sup> January, 7pm. Revised date for February Parish Council meeting.
- d) Friday 31<sup>st</sup> January. Deadline for submission of Precept Form 2014/15.
- e) Wednesday 26<sup>th</sup> February, 7pm. Coleridge meeting, including Highways Asset Management Team presentation. Stokenham Parish Hall. Cllr Farmer attending.
- f) Saturday 15<sup>th</sup> March, 7pm. Dartmouth Civic Dinner at The Guildhall, Dartmouth.
- g) Wednesday 16<sup>th</sup> April, 7pm. Annual Parish Meeting.
- h) Friday 18<sup>th</sup> April. Closing date for Best Kept Village 2014 Competition.
- i) Wednesday 21<sup>st</sup> May, 7pm. Annual Meeting of the Parish Council.

**2135. CORRESPONDENCE RECEIVED**

Request for financial assistance with cost of website for Stoke Fleming Scarecrow Day – requirement not confirmed; Invitation to consultation events to help plan the future of DCC Residential Care Homes (10am-12.30pm, Monday 27<sup>th</sup> January, 3pm at The Watermark Centre, Ivybridge); Invitation to Western Power Distribution stakeholder workshop (Monday 10<sup>th</sup> February at Exeter Racecourse).

**2136. CORRESPONDENCE CIRCULATING**

None

The date for the next monthly meeting of the Parish Council is **Wednesday 29<sup>th</sup> January 2014** in the Village Hall at **7pm**.

The meeting closed at 9.39pm.