

## STOKE FLEMING PARISH COUNCIL

**Clerk: Sue Tweed, 6 Harefield Drive, Stoke Fleming TQ6 0QG**

Email: stokeflemingclerk@live.co.uk Telephone: 01803 770730

### MINUTES

**A meeting of the Parish Council was held on Wednesday 29<sup>th</sup> January 2014 in the Village Hall.**

Present: Councillors: Jenny Farmer (Chairman) Mary Newman  
Struan Coupar Nick Wood  
Charles Wreford-Brown  
District Cllr Richard Foss

#### **2137. APOLOGIES**

Cllrs Bretherton, Franks, Judd and Malley.

#### **2138. MINUTES**

The minutes of the last monthly meeting held on Wednesday 8<sup>th</sup> January of site meetings on 14<sup>th</sup> and 23<sup>rd</sup> January were circulated and read. Cllr Newman proposed and Cllr Wreford-Brown seconded that the monthly meeting minutes be accepted. Cllr Farmer proposed and Cllr Wood seconded that the 14<sup>th</sup> January minutes be accepted. Cllr Wood proposed and Cllr Coupar seconded that the 23<sup>rd</sup> January minutes be accepted. Each set of minutes was then agreed, accepted and signed as a correct record.

#### **2139. MATTERS ARISING**

None

#### **2140. DECLARATIONS OF INTEREST**

Cllr Newman declared an interest in Minute 2160 – Blackpool House.

#### **2141. PUBLIC QUESTION TIME**

None.

#### **2142. LAW AND ORDER**

The agenda had been sent out to PCSO Sam Broad (not expected back from sick leave until 5<sup>th</sup> February) and to PCSO Alex D'Aprano but no police attendance resulted. The Chairman reported that, following a request at the last meeting, she had written to Police authorities expressing concern at the increase in crime figures in our area. Replies had been received from the Police & Crime Commissioner and Inspector Tomlinson explaining reasons for the increase, and a 'holding letter' from the Chief Constable. It was noted that local press reports signalled a possible move of the police station to the Naval College, with a public-facing office in town as the new station would be inaccessible to the public.

#### **2143. COUNTY COUNCILLOR'S REPORT**

County Cllr Brazil was unable to attend the meeting.

#### **2144. DISTRICT COUNCILLOR'S REPORT**

District Cllr Foss reported that Richard Sheard was no longer working in the office as Chief Executive. Enquiries should be addressed to either Alan Robinson or Tracy Winsor, Executive Directors, or to John Tucker, Leader of the Council. Cllr Foss expected that a 1.9% increase in Council Tax was likely following recent budget cuts, to be decided and announced shortly. He advised that, although Planning Department response times are currently good, problems remained with processing the number of applications being received, increasingly for wind turbines and solar power developments prior to new regulations coming on stream, which took up much time. He reported that most applications were completed within 6-8 weeks.

Cllr Foss advised that he was meeting with Dartmouth Councillors and the Dave Kenyon, the Major Projects Team Leader at SHDC, the following day to discuss the West Dartmouth Development. He was

asked to chase the decision on whether a planning application was required for the proposed Petanque pistes on the playing field in Stoke Fleming which Dave Kenyon had promised to look at.

A parishioner had complained that comments were not invited for an application for legal development (51/2946/13/CLE) but then comments were invited at very short notice. Another parishioner had expressed concerns that garden waste collection may be reduced or even stopped for SHDC parishes following a report on television. District Cllr Foss advised that he had not been made aware of any such cuts but would investigate and report back.

**2145. EMERGENCY PLAN**

The Clerk reported that Cllr Malley had submitted the draft plan to the SHDC Emergency Planning Officer, who had suggested some amendments which were now being incorporated.

ACTION: CLLR MALLEY

**2146. PARISH BROADBAND**

Cllr Malley will report at the next meeting.

ACTION: CLLR MALLEY

**2147. A379 ROADWORKS & VISIBILITY ISSUES AT DEER PARK EXIT**

The Chairman advised that the visibility issues had been investigated as far as possible, the home-owner is happy to reduce the height of the hedge, and all agreed that the main problem was speeding traffic on the A379. Devon Highways had notified that the planned build-out at the end of the footpath next to the garage and the white-lining of the main road are to be completed before April this year. Speed sign changes were expected to be implemented in the 2014/15 financial year.

**2148. DARTMOUTH & AREA PUBLIC TRANSPORT GROUP**

Cllr Wood reported on a recent meeting of the Transport Group. He advised that the contract for the Park & Ride with First Bus is due to expire in twelve months' time, effectively ending with October 2014 half-term, and was currently subsidised by about £40,000 p.a. Alternative plans are being discussed with First and Stagecoach. Other matters being investigated by the Transport Group were the Totnes bus times not coinciding with train times and Sunday bus services.

**2149. SOUTH HAMS LAND AVAILABILITY ASSESSMENT (SHLAA)**

The Chairman reported that she had written to SHDC to ask for the criteria for allocating development sites only to villages with a school, shop, etc. to be reviewed. It was felt that Stoke Fleming Parish will be taking a large percentage of new housing stock and that further developments should be shared around other villages which would benefit from new houses. A report outlining sites offered for development is expected from SHDC in the spring.

**2150. NEIGHBOURHOOD PLAN**

Cllrs discussed various draft leaflet and questionnaire formats and methods of distribution to parishioners. Cllrs Coupar and Wreford-Brown agreed to compile a draft leaflet; Cllr Farmer would discuss printing and liaison with SHDC.

ACTION: CLLRS COUPAR, WREFORD-BROWN & FARMER

**2151. WEST DARTMOUTH DEVELOPMENT**

No further information.

**2152. SCHOOL ROAD DEVELOPMENT**

The Chairman reported that the school had now applied for S106 funding allocated to them. A site meeting had been held by Highways and the School to discuss roadworks needed for road safety following Phase 1 of the development. The Chairman stressed that a traffic management plan must be included and adhered to in Phase 2; Cllr Foss advised that he had asked Planning Department to ensure this was implemented.

**2153. PARISH PATHS PARTNERSHIP (P3)**

Cllr Wood thanked Cllrs who had walked and inspected the Parish paths. He advised that he would submit a report at the next meeting and would submit a funding request to DCC. ACTION: CLLR WOOD

**2154. FLOWER TUBS & PLANTINGS**

All flower tubs have now been planted up except one outside the School Road toilet block which was waterlogged. The wild flower verge is to be weed-sprayed by SHDC but not until after crocus bulbs have flowered.

**2155. CHILDREN'S PLAY AREA**

Cllr Newman reported that more repair work had been carried out, some painting is to be done and some gates are to be checked for suitability. The contract for the play area installation is to be checked to chase the architect for action on cracks in the blue all-weather surface. ACTION: CLLR NEWMAN

The Clerk advised that one grass-cutting quote had been received for work starting in April 2015, with two further quotes expected shortly. SHDC will fund the work until the end of October 2014.

ACTION: CLERK

**2156. BEST KEPT VILLAGE COMPETITION 2014**

The Chairman reported that Cllr Bretherton was in the process of submitting an application for this year's competition and would report at the next meeting. ACTION: CLLR BRETHERTON

**2157. YOUTH CLUB**

Cllr Wreford-Brown reported that matters were proceeding on arrangements for possible re-establishment of the Youth Club.

**2158. PETANQUE CLUB**

The Chairman reported that a decision was still awaited from Dave Kenyon at SHDC Development Management on whether planning permission was required for the new pistes. It was agreed that a contract should be drawn up for a lease. ACTION: CLLR FARMER

**2159. PARISH MAINTENANCE**

a) (i) Dog bins – The current system of 'flick sticks' appears to be working well. It had been agreed to monitor the situation until Easter and to arrange a further meeting with NT, SHDC Street Cleansing and Dog Warden and the Parish Council. ACTION: CLERK

(ii) Gents toilets on the Playing Field – the Clerk reported that the loose toilets were to be repaired on 1<sup>st</sup> February and the plumber had agreed to give an estimate for repair of the Jubilee Fountain. ACTION: CLERK

b) Grass/hedge cutting - David Harris has agreed to cut back the hedge bordering the car parking area above the toilet block in School Road as parked cars allow.

**2160. PLANNING**

**APPLICATIONS**

**10 Well Park Place, Stoke Fleming TQ6 0PQ.** 51/0064/14/F – Householder application for erection of a double garage.

**Blackpool House, Blackpool Sands, Dartmouth TQ6 0RG.** 51/0088/14/F and 51/0089/14/LB – Listed Building Consent for alterations to existing building and related works to divide property into two independent units.

**DECISIONS**

**Ashbourne Farm, Bugford TQ6 0LT.** 51/2386/13/F – Retrospective change of use of section of agricultural land which houses a wooden frame with animal shelter beneath and PV array on the top face. GRANTED.

**The Causeway, Dartmouth Road, Stoke Fleming, TQ6 0NU.** 51/3010/13/TCA - T1. Monterey Cypress. Dismantle and remove. T2. Ash. Dismantle and remove. GRANTED

**ONGOING PLANNING ISSUES**

**Coombe Chalet, Fairlight and Primrose, Shady Lane, Stoke Fleming.** 51/2946/13/CLE - Certificate of lawfulness for existing residential use of Coombe Chalet, Fairlight and Primrose. Decision awaited.

**2161. FINANCE**

**a) BANK BALANCES**

Santander	£13,382.77	Statement dated 6 <sup>th</sup> January 2014
Lloyds TSB	£8,657.78	Statement dated 27 <sup>th</sup> December 2013

Lloyds TSB balance after all payments and receipts: £7,257.79

**b) ACCOUNTS TO BE PAID**

Cllr Newman proposed, Cllr Wreford-Brown seconded, and all agreed that the following cheques be approved for signature:

Nick Roberts	£42.00	Shelter cleaning
S L Tweed	£265.62	Clerk's salary
Tammy Hall	£32.50	Toilet Block cleaning
Community Council of Devon	£24.00	Annual Associate Membership subscription
Post Office Ltd.	£47.20	EDF electric (£32.27 charged to Football Club)
Post Office Ltd.	£78.92	SW Water (£14.53 charged to Football Club)
R V Harris & Son	£180.00	Playing field grass & hedge cutting, Oct & Nov 13

**2162. DIARY DATES**

- a) Friday 21<sup>st</sup> February, 9.30am-12.30pm. CPRE Teignbridge Seminar, Newton Abbot Racecourse & Conferencing Centre – one place booked – Cllr Farmer attending.
- b) Wednesday 26<sup>th</sup> February, 7pm. Coleridge meeting, including Highways Asset Management Team presentation. Stokenham Parish Hall. Cllr Wood attending.
- c) Wednesday 12<sup>th</sup> March, 1200-1pm, SHDC Housing Surgery, Follaton House, Totnes. Cllrs Farmer, Franks & Woods attending.
- d) Saturday 15<sup>th</sup> March, 7pm. Dartmouth Civic Dinner at The Guildhall, Dartmouth. Cllrs Farmer, Franks & Malley attending.
- e) Wednesday 16<sup>th</sup> April, 7pm. Annual Parish Meeting.
- f) Friday 18<sup>th</sup> April. Closing date for Best Kept Village 2014 Competition.
- g) Wednesday 21<sup>st</sup> May, 7pm. Annual Meeting of the Parish Council.
- h) Friday 29<sup>th</sup>, Saturday 30<sup>th</sup> and Sunday 31<sup>st</sup> August (possibly with Thursday and Monday added) – request received for use of playing field for parking and shower block for Tribal Clash event at Blackpool. Organiser to be invited to March Parish Council meeting to discuss. ACTION:CLERK

**2163. CORRESPONDENCE RECEIVED**

Letter of thanks from St Peter's Church for Jubilee Fund donation towards electrification of Church clock - thanks had been passed to Wednesday Ladies and the Horticultural & Sports Society who contributed.

**2164. CORRESPONDENCE CIRCULATING**

Clerks & Councils Direct; Devon Senior Voice magazine; Healthwatch Devon Voices magazine.

The date of the next monthly meeting of the Parish Council is **Wednesday 5<sup>th</sup> March 2014** in the Village Hall at **7pm**.

The meeting closed at 9.20pm.