

## STOKE FLEMING PARISH COUNCIL

**Clerk: Sue Tweed, 6 Harefield Drive, Stoke Fleming TQ6 0QG**

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### MINUTES

**A meeting of the Parish Council was held on Wednesday 5<sup>th</sup> March 2014 in the Village Hall.**

Present: Councillors: Jenny Farmer (Chairman) Katie Franks (Vice Chairman)  
Struan Coupar Mark Malley  
Martin Judd Nick Wood  
County Cllr Julian Brazil, District Cllr Richard Foss, Mrs Annette Elliott re Scarecrow Day.

#### **2165. APOLOGIES**

Cllrs Bretherton, Newman and Wreford-Brown

#### **2166. MINUTES**

The minutes of the last monthly meeting held on Wednesday 29<sup>th</sup> January 2014 were circulated and read. Cllr Wood proposed and Cllr Coupar seconded that the minutes be accepted, after which they were then agreed, accepted and signed as a correct record.

#### **2167. MATTERS ARISING**

None

#### **2168. DECLARATIONS OF INTEREST**

None.

#### **2169. PUBLIC QUESTION TIME**

Mrs Annette Elliott attended the meeting to ask Councillors for support for the forthcoming Scarecrow Day in the Village. Last year there had been over 400 visitors to the Day with 34 scarecrows, raising over £1,000 which was split between the children's play park and the School. As a community project, the organisers were looking for a local charity or cause to support, not purely aimed at children, and asked for help with some aspects of the organisation. Councillors were very supportive of the project and invited Mrs Elliott to give a short presentation to parishioners at the Annual Parish Meeting on 16<sup>th</sup> April.

#### **2170. LAW AND ORDER**

No police representative attended the meeting or sent a report.

#### **2171. COUNTY COUNCILLOR'S REPORT**

County Cllr Brazil reported a 1.9% increase in Council Tax at County Council and a number of cuts in services being made, particularly in youth clubs, care homes for the elderly, day centres and Meals on Wheels. The safety audit required for a proposed verge footpath along the A379 is to be funded by a grant from Cllr Brazil's Locality Fund.

#### **2172. DISTRICT COUNCILLOR'S REPORT**

District Cllr Foss reported that a meeting had been held with Dartmouth Town Councillors and Planning Officers to discuss proposals being put forward for West Dartmouth Development. He advised that SHDC appeared to have the 5-year housing supply required under Government directives, excluding the Sherford development. He reported that a meeting the following day would consider the future senior management structure at SHDC and, because no Government support grants were expected by 2016/17, an income generation plan to enable some desirable, non-statutory services to be provided. He said that he had no knowledge of a reduction or withdrawal of garden waste collections which had been raised by a parishioner in January; a Waste Review report was due shortly which may give more information.

#### **2173. ELECTORAL REVIEW OF THE SOUTH HAMS**

The Chairman reported that the Boundary Commission had completed their review of South Hams District Council and their recommendations were being submitted to Parliament for approval, for implementation

at local elections in 2015. The number of SHDC Councillors had been reduced from 40 to 31, with Blackawton & Stoke Fleming ward being allocated one District Councillor, name to be advised.

**2174. EMERGENCY PLAN**

Cllr Malley reported that the draft plan had been endorsed by the SHDC Emergency Planning Officer and that he was working on obtaining written consent from people listed in the plan so that it could be published and therefore accessible to anyone who may need the information in an emergency.

ACTION: CLLR MALLEY

**2175. PARISH BROADBAND**

Cllr Malley reported that the Connecting Devon & Somerset website gave no indication of when faster broadband was likely for Stoke Fleming.

**2176. A379 ROADWORKS**

Devon Highways had confirmed that the planned build-out at the end of the footpath next to the garage and the white-lining of the main road were to be completed before April this year. Speed sign changes were promised for implementation in the 2014/15 financial year and funds had been allocated.

**2177. NEIGHBOURHOOD PLAN**

Cllr Coupar had previously distributed draft leaflet text and relevant information which he and Cllr Wreford-Brown had compiled. Cllrs agreed that the leaflet should be designed, approved at the next meeting on 2<sup>nd</sup> April, and printed in time for the Annual Parish Meeting on 16<sup>th</sup> April when Cllr Coupar would give a short presentation to parishioners. The aim was to get the leaflet distributed to all parishioners and groups to get a Steering Group in place as soon as possible. Cllr Coupar offered to investigate possible funding sources.

ACTION: CLLRS COUPAR & WREFORD-BROWN

**2178. WEST DARTMOUTH DEVELOPMENT**

No further information.

**2179. SCHOOL ROAD DEVELOPMENT**

The Chairman reported that an open exhibition had been held in the Village Hall by Cavanna Homes on 19<sup>th</sup> February. The number of attendees had been low at 22, but it had been subsequently discovered that leaflets publicising the event had not been distributed to many of the homes in the village. Nine affordable homes were planned in the development, including two 1-bed homes, with some work included to improve the pedestrian crossing to the School.

**2180. PARISH PATHS PARTNERSHIP (P3)**

Cllr Wood reported that an application had been submitted for a maintenance grant for Parish paths, including installation of a drainage gully at the bottom of the Mill Lane footpath. Permission, and additional money for access gates for dogs in the top field stiles of the Thorn footpath were being investigated. A reduction in the height of the public footpath sign on the lamp-post at the bottom of the footpath next to the garage had been requested.

ACTION: CLLR WOOD & CLERK

**2181. FLOWER TUBS & PLANTINGS**

Cllr Franks advised that the crocus bulbs were now flowering well and daffodils were starting to flower at Peg's Copse. Once the crocus die down, the wild flower verge is to be weed-sprayed by SHDC and rotavated prior to seeding. She reported that Gardentime had offered to donate wild flower seeds and that the flower tubs were now all planted; sponsors would be sought shortly.

ACTION: CLLR FRANKS

**2182. CHILDREN'S PLAY AREA**

Cllr Newman had reported that she had been unable to contact the architect or construction company regarding the cracks in the blue all-weather surface. The contract is being checked for terms laid down.

ACTION: CLLR NEWMAN

**2183. BEST KEPT VILLAGE COMPETITION 2014**

The Chairman reported that Cllr Bretherton had submitted an application for this year's competition and she asked for Cllrs to flag up any issues which may need dealing with.

#### **2184. YOUTH CLUB**

The Chairman reported that four trustees were now in place, some events were being arranged to raise funds, grants were being applied for and donations of cash and equipment were being received from the local community.

#### **2185. PETANQUE CLUB**

The Chairman reported that several discussions had been held with the Treasurer of the Petanque Club in an effort to clarify administrative issues regarding the installation of pistes on the Stoke Fleming playing field. Cllrs agreed on terms to be included in a renewable licence to be put in place at the Club's expense, with a bond paid to cover the cost of reinstating the field if the club folded in the future. A meeting will be arranged with the Treasurer. ACTION: CLLR FARMER

#### **2186. PLAYING FIELD BOOKINGS**

- a) Cllrs agreed to a request for overflow parking on the field on Sunday 16<sup>th</sup> March, 10am-5pm, for a Charity Dog show at Blackpool Sands provided the ground was not waterlogged. The Clerk reported that the organiser was not yet sure if the facility was needed as transport to and from the beach was not available.
- b) Cllrs agreed to a request from the British Legion Women's Section for use of the playing field from 9am until approximately 1pm on Sunday 3<sup>rd</sup> August for a Car Boot Sale.
- c) Cllrs confirmed a booking for Stoke Fleming Show on Monday 25<sup>th</sup> August (and 23<sup>rd</sup>/24<sup>th</sup>/26<sup>th</sup> for set up/take down)
- d) Cllrs agreed to a request for overflow parking and use of the shower block on Friday 29<sup>th</sup>, Saturday 30<sup>th</sup> and Sunday 31<sup>st</sup> August for the Tribal Clash at Blackpool Sands which would bring useful income to the Parish for three days inconvenience.

#### **2187. CHRISTMAS TREE FESTIVAL - 12th-14th December 2014**

The Chairman reported that Parish Council would take part in the Festival again this year.

#### **2188. PARISH MAINTENANCE**

- a)
  - (i) The Clerk reported that the Gents toilets on the Playing Field had been repaired. The Jubilee fountain needed replacement and a leaking pipe investigated. ACTION: CLERK
  - (ii) One shower block door had needed to be replaced and another eased due to wet weather expansion.
  - (iii) No response had been received to a request in the Magazine for a Snow Warden.
  - (iv) The promised sweeping of the Birdwalk had been chased.
- b) Grass/hedge cutting – It had not been possible to cut the hedge at School Rd due to cars being parked. To be cut in the autumn.
- c) Trees – no known problems.

#### **2189. PLANNING APPLICATIONS**

**Cherry Trees, Dartmouth Road, Stoke Fleming TQ6 0QY.** 51/0548/14/F – Householder application for first-floor balcony and extensions to front and side elevations.

#### **DECISIONS**

**SX8408 5144, Woodbury Park, Norton TQ6 0NE.** 51/2880/13/F – Creation of new gateway and blocking in of old access. GRANTED.

**Ashbourne Farm, Bugford TQ6 0LT.** 51/2935/13/F and 51/2936/13/LB - Part-retrospective application for Listed Building Consent for repairs and alterations to outbuildings, to include re-roofing. GRANTED.

**Blackpool House, Blackpool Sands TQ6 0RG.** 51/0088/14/F and 51/0089/14/LB – Listed Building Consent for alterations to existing building and related works to divide property into two independent units. GRANTED.

**18 Deer Park Road, Stoke Fleming TQ6 0QW.** 51/0047/14/F – Householder application for alterations and extension to dwelling and erection of detached garage. GRANTED.

**Little Dartmouth, Dartmouth TQ6 0JP.** 15/2966/13/F - Replacement dwelling. (Outside Parish but comments invited). GRANTED.

**SX8334 5121 Yonder Parks, Blackawton.** 51/2863/13/OHL – Circular 14/90 application for erection of a 33kV overhead line terminations supported by wooden poles. APPROVAL RECOMMENDED.

**The Workshop, Bugford Cross, Bugford TQ6 0LT.** 51/2807/13/O – Outline application for the erection of a 2-storey dwelling (access and layout to be considered). WITHDRAWN.

**Newlands Farm, Blackawton TQ9 7DR.** 18/0376/13/F – Installation of 50KW wind turbine (hub height 24.6m, tip height 34.2m), associated electrical cabinet, underground cable to pole and temporary access. (Not in Parish but in sight of Parish land.) GRANTED.

### **ONGOING PLANNING ISSUES**

**Coombe Chalet, Shady Lane, Stoke Fleming.** 51/2946/13/CLE - Certificate of lawfulness for existing residential use of Coombe Chalet. Decision awaited. Request re Fairlight and Primrose chalets withdrawn.

### **2190. FINANCE**

#### **a) BANK BALANCES**

Santander	£13,394.14	Statement dated 6 <sup>th</sup> February 2014
Lloyds Bank	£7,421.23	Statement dated 28 <sup>th</sup> January 2014
Lloyds Bank balance after all payments and receipts: £6,663.70		

#### **b) ACCOUNTS TO BE PAID**

Cllr Franks proposed, Cllr Malley seconded, and all agreed that the following cheques be approved for signature:

Nick Roberts	£42.00	Shelter cleaning
Tammy Hall	£32.50	Toilet Block cleaning
S L Tweed	£289.04	Clerk's salary, stationery, key cut & postage
Keith Ellis	£16.00	Gents toilet door & closer adjustment
Stoke Fleming Village Hall	£133.00	Room hire Jan-Jun 14 & affiliation fee
RJ Norman	£5.94	Gate latch, Children's Play Area gate
PR Plumbing & Heating	£110.00	Refitting Playing Field 2x gents toilets
M Newman	£319.20	Bulbs (donation being sought)

#### **c) DONATIONS**

Councillors considered requests for donations for the year from:

1. St Peter's Church for churchyard maintenance - £100 agreed.
2. Totnes & Dartmouth Ring & Ride to provide a 'door to door' transport service for frail, elderly and disabled people and people socially excluded due to lack of transport. £50 agreed.
3. South Hams Citizens Advice Bureau providing advice on a wide range of enquiries. £100 agreed.
4. Victim Support for work in Devon with victims and witnesses of crime and their families. No donation on this occasion.
5. The Jubilee Sailing Trust working for the integration of able-bodied and physically disabled people through tall ship sailing. No donation on this occasion.

### **2191. REPORTS OF MEETINGS**

- a) Friday 21<sup>st</sup> February, 9.30am-12.30pm. CPRE Teignbridge Seminar, Newton Abbot Racecourse. The Chairman thanked Cllr Judd for attending the seminar and for distributing a report to Councillors on the event in which wind and solar power, land use and food security, and Government policy on renewable energy had been discussed.
- b) Wednesday 26<sup>th</sup> February, 7pm. Coleridge meeting, including Highways Asset Management Team presentation. Stokenham Parish Hall. Cllrs Wood and Franks attended. Cllr Wood had distributed a copy of the presentation to Cllrs. He mentioned that AONB had grants available for war memorial renovation. Cllr Franks advised that maintenance of hedges and trees on or bordering the highway, where previously Highways would carry out minor maintenance, were now completely the responsibility of landowners.

### **2192. DIARY DATES**

- a) Friday 7 March 6.30 p.m. CPRE event, Follaton House. 'Strategy for Land Use?' Prof Michael Winter OBE will present the case for a land use strategy followed by an open debate chaired by Dr Sarah Wollaston MP related to relevance to Government policies, supported by Cllr Mike

- Hicks on relevance to South Hams District Council policies. Cllrs Malley, Newman and Cllr Wood attending.
- b) Wednesday 12<sup>th</sup> March, 12-1pm, SHDC Housing Surgery, Follaton House, Totnes. Cllrs Farmer, Franks & Woods attending.
  - c) Saturday 15<sup>th</sup> March, 7pm. Dartmouth Civic Dinner at The Guildhall, Dartmouth. Cllrs Farmer, Franks & Malley attending.
  - d) Sunday 16<sup>th</sup> March, Charity Dog Show at Blackpool Sands, overflow parking on Stoke Fleming Playing Field.
  - e) Thursday 20<sup>th</sup> March, 6.30pm. Parish Cluster Meeting (including TAP Fund decisions), Stoke Fleming Village Hall.
  - f) Wednesday 16<sup>th</sup> April, 7pm. Annual Parish Meeting, attended by Dr Sarah Wollaston MP. Main Hall, Stoke Fleming Village Hall. All parishioners welcome.
  - g) Friday 18<sup>th</sup> April. Closing date for Best Kept Village 2014 Competition.
  - h) Wednesday 21<sup>st</sup> May, 7pm. Annual Meeting of the Parish Council, Ron Harris Room.
  - i) Sunday 3<sup>rd</sup> August, 10am – 12pm. British Legion Women’s Section Car Boot Sale, Playing Field
  - j) Monday 25<sup>th</sup> August Stoke Fleming Show, Playing Field (and 23<sup>rd</sup>/24<sup>th</sup>/26<sup>th</sup> for set up/take down)
  - k) Friday 29<sup>th</sup>, Saturday 30<sup>th</sup> and Sunday 31<sup>st</sup> August - Tribal Clash event at Blackpool Sands with overflow parking and use of shower block at Stoke Fleming Playing Field.
  - l) Friday 12<sup>th</sup> to Sunday 14<sup>th</sup> December – Christmas Tree Festival, St Peter’s Church, Stoke Fleming.
  - m) Tuesday 16<sup>th</sup> December, 7pm for 7.30pm. Devon and Somerset Fire and Rescue Service Carol Concert at Exeter Cathedral.

**2193. CORRESPONDENCE RECEIVED**

Request to approve amended planning proposals for 51/0064/14/F - 10 Well Park Place, Stoke Fleming, agreed; South Hams Metal Detecting Club request for use of land for metal detecting rally, distributed to local farmers.

The date of the next monthly meeting of the Parish Council is **Wednesday 2<sup>nd</sup> April 2014** in the Village Hall at **7pm**.

The meeting closed at 10.05pm.