

STOKE FLEMING PARISH COUNCIL

Clerk: Sue Tweed, 6 Harefield Drive, Stoke Fleming TQ6 0QG

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MINUTES

A meeting of the Parish Council was held on Wednesday 2nd April 2014 in the Village Hall.

Present: Councillors: Jenny Farmer (Chairman) Katie Franks (Vice Chairman)
Carole Bretherton Mark Malley
Struan Coupar Mary Newman
Martin Judd Nick Wood
Charles Wreford-Brown

District Cllr Richard Foss, one parishioner.

2194. APOLOGIES

County Cllr Julian Brazil.

2195. MINUTES

Minutes of the last monthly meeting held on Wednesday 5th March, of a site meeting on 19th March and a submission re March 2014 tree applications were circulated and read. Cllr Wood proposed and Cllr Franks seconded that the 5th March meeting minutes be accepted, Cllr Bretherton proposed and Cllr Wood seconded that the 19th March minutes be accepted, and Cllr Bretherton proposed and Cllr Coupar seconded that the submission re tree applications be accepted. Each set of minutes were then agreed, accepted and signed as a correct record.

2196. MATTERS ARISING

Cllr Bretherton requested a copy of the invoice for flower bulbs to request a donation from Loam Rangers.

2197. DECLARATIONS OF INTEREST

None.

2198. PUBLIC QUESTION TIME

No questions from the public.

2199. LAW AND ORDER

No police representative attended the meeting or sent a report.

2200. COUNTY COUNCILLOR'S REPORT

County Cllr Brazil had sent apologies but had emailed a report advising that there would be an extraordinary Full Council Meeting on 14th May to debate consultation feedback on proposed service cuts. He also reported that the next meeting of the Coleridge Association on 25th June would include a presentation by the Head of Planning to discuss how Neighbourhood Plans fit in with the SHDC new Local Plan. He advised that he had attended a briefing about public libraries being reviewed, including Stoke Fleming, and that he would make representations on our behalf.

2201. DISTRICT COUNCILLOR'S REPORT

District Cllr Foss reported that with effect from May 2014 a representative of Parish Councils would be able to attend the SHDC Planning Committee to comment on applications. He advised that no policy exists regarding land use and the relative priorities of green energy and food production. The Chairman reported that a letter was being sent requesting SHDC land use guidelines after the recent Cluster meeting.

2202. EMERGENCY PLAN

Cllr Malley reported that he was obtaining written consent from people listed in the plan and getting printing quotations, then it could be published and lodged at a central point. ACTION: CLLR MALLEY

2203. PARISH BROADBAND

It was agreed that this matter be included as a sub-heading within the Neighbourhood Plan. Investigations continue on improving poor reception in many parts of the Parish and Cllr Malley agreed to ask Sarah Wollaston MP to lobby for better internet service for the area when she attends at the Annual Parish Meeting on 16th April.

ACTION: CLLR MALLEY

2204. A379 ROADWORKS

The build-out at the end of the footpath next to the garage has been completed, as was the white-lining of the main road although this was in a different location to what had been requested and expected. Blackpool Valley Road is now repaired and open.

2205. NEIGHBOURHOOD PLAN

The Chairman advised that SHDC had reported a 6-week period of public consultation from 4th April to 16th May on the designation of Stoke Fleming Parish for a Neighbourhood Plan. Cllr Coupar had previously distributed a draft flyer and had obtained printing quotes. He advised that funding is available for expenses involved in compilation of the Neighbourhood Plan. Six people are needed for the Steering Group to take the Plan forward following the public consultation. Cllr Coupar suggested that Cllrs consult with other Parishes who have compiled or begun Neighbourhood Plans to get ideas. The Chairman thanked Cllr Coupar for all his work on the Plan to date. Cllr Malley agreed to look at the Wiki system for presenting information about the Plan.

ACTION: CLLRS COUPAR & MALLEY

2206. WEST DARTMOUTH DEVELOPMENT

No further information.

2207. SCHOOL ROAD DEVELOPMENT

The Chairman confirmed that 9 affordable homes were planned in the development of 22 houses, including two 1-bed homes. Cllr Foss had confirmed that pre-application discussions had been held.

2208. PARISH PATHS PARTNERSHIP (P3)

Cllr Wood reported that quotes were being sought to install access gates for dogs in the top field stiles of the Thorn footpath and for installation of a drainage gully at the bottom of the Mill Lane footpath; grants had been received from P3 for both jobs.

ACTION: CLLR WOOD & CLERK

2209. FLOWER TUBS & PLANTINGS

Cllr Franks advised that sponsors were being contacted to fund flower tubs and that Gardentime had asked to be advised of any needing attention. The two verges outside the Village Hall are to be weed-sprayed and rotavated prior to seeding.

ACTION: CLLRS FRANKS AND WREFORD-BROWN & CLERK

2210. CHILDREN'S PLAY AREA

Cllr Newman reported that she was still trying to contact the architect regarding the cracks in the blue all-weather surface.

ACTION: CLLR NEWMAN

2211. BEST KEPT VILLAGE COMPETITION 2014

Cllr Bretherton reported that she had submitted an application for this year's competition and received confirmation. Judging will commence in May and an article would be placed in the Magazine. She urged everyone in the village to pick up any litter they saw.

2212. YOUTH CLUB

Cllr Wreford-Brown reported that trustees were now appointed and fundraising was taking place.

2213. PETANQUE CLUB

Councillors agreed to sign an agreement which had been signed by members of the Petanque Club, with terms as agreed at the last Parish Council meeting. Construction of the pistes will take place shortly.

2214. PARISH MAINTENANCE

a) (i) The Clerk reported that a quotation was awaited for replacement of the Jubilee fountain.

ACTION: CLERK

(ii) The light in the Playing Field Ladies toilet is faulty. Cllr Newman agreed to ask an electrician to check it. ACTION: CLLR NEWMAN

(iii) Cllrs agreed to inspect and report on the condition of benches, shelters & other Parish assets for annual accounts/audit purposes. Clerk to supply lists. ACTION: CLERK
Cllr Wreford-Brown offered to weed-spray ivy at the Sportman's Arms bus shelter.

ACTION: CLLR WREFORD-BROWN

- b) Grass/hedge cutting – a Town & Parish Fund grant had been received of £651.50 to be shared with Strete Parish Council for additional grass cutting and maintenance required.
- c) Trees – no known problems.

2215. PLANNING - See www.southhams.gov.uk - Planning website for full details of all applications.
APPLICATIONS

Woodbury Farm, Norton TQ6 0NF. 51/0587/14/F – Provision of an agricultural track.

Stoke House Gardens, Stoke Fleming TQ6 0PE. 51/0672/14/TCA - Evergreen Oak - Reduce overall crown by up to maximum of 5m back to suitable growth points. Pine - Remove 2 large snags from upper stem.

White Ladies, Stoke Fleming TQ6 0NR. 51/0673/14/TCA - Eucalyptus - Dismantle & remove. Cedar - Remove/crown lift branches on northern elevation up to 5m. Pine - Remove/Crown Lift lowest branches on the NW aspect of the canopy back to suitable growth points. Desirable clearance of 1.5-2m above the boundary wall.

Cherry Trees, Dartmouth Road, Stoke Fleming TQ6 0QY. 51/0548/14/F – Householder application for first-floor balcony and extensions to front and side elevations.

Development site at SX 8329 5110, Bugford TQ6 0LT. 51/0701/14/F – Demolition of former workshop and erection of new dwelling and detached garage. Resubmission of 51/2807/13/O.

Cotterbury Fields, Blackawton. Consultation on the installation of two 250kW turbines, each turbine height to hub 30m, height to blade tip 45m. It was agreed to view the site from the Parish and submit comments.

DECISIONS

Pleasant Valley Farm, Stoke Fleming TQ6 0QP. 51/2329/13/F – Householder application for extensions to boot room, enlargement to ancillary building, new garden room and garage. Retrospective application for erection of satellite dish and pond. GRANTED.

Proposed solar farm site at SX828 522, Blackawton. 06/2883/13/F - Installation of 3Mw solar photovoltaic farm with associated infrastructure (substation, inverter meters, switch gear buildings and site security fences etc.) Site area of 7.69 hectares. (Outside Parish but comments had been invited). GRANTED.

SX8395, 5104 Paddlelake Farm, Bugford TQ6 0NA. 51/2971/13/F - 1 wind turbine (estimated output 0.1 megawatts) with 36.8 metre hub height, 48.5 metre tip height and associated infrastructure. REFUSED.

Hillfield Farm House, Hillfield, Dartmouth TQ6 0LU. 51/0004/14/F & 51/0005/14/LB – Householder application for new sun room extension to south elevation and internal refurbishments. GRANTED.

10 Well Park Place, Stoke Fleming TQ6 0PQ. 51/0064/14/F – Householder application for erection of a double garage. WITHDRAWN.

ONGOING PLANNING ISSUES

Coombe Chalet, Shady Lane, Stoke Fleming. 51/2946/13/CLE - Certificate of lawfulness for existing residential use of Coombe Chalet. WITHDRAWN

2216. FINANCE

a) BANK BALANCES

Santander	£13,404.41	Statement dated 6 th March 2014
Lloyds Bank	£6,796.90	Statement dated 28 th March 2014
Lloyds Bank balance after all payments and receipts: £5,200.93		

b) ACCOUNTS TO BE PAID

Cllr Wreford-Brown proposed, Cllr Malley seconded, and all agreed that the following cheques be approved for signature:

Nick Roberts	£42.00	Shelter cleaning
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Tammy Hall	£32.50	Toilet Block cleaning
S L Tweed	£266.81	Clerk's salary & telephone calls Jan-Mar 14
Stoke Fleming Village Shop	£28.24	Postage & supplies
Hawthorns Accounting Services	£80.00	Payroll services for Clerk 2013/14
Gardentime	£176.00	New flower tubs (Repaid by SHDC Grant)
Public Works Loan Board	£1,111.22	Loan repayment – Village Hall (Direct Debit)
Post Office Ltd.	£184.60	Tax on Clerk's pay Jan-Mar 2014
Little S.O.D.S.	£1,000.00	Town & Parish Fund grant
Stoke Fleming Village Hall	£1,000.00	Town & Parish Fund grant
Strete Parish Council	£325.75	½ of Town & Parish Fund grant for grass cutting

2217. REPORTS OF MEETINGS

- a) Friday 7 March 6.30 p.m. CPRE event, Follaton House. 'Strategy for Land Use?' Cllrs Newman, Malley and Wood attended. The meeting concluded that a strategy was required.
- b) Wednesday 12th March, 12-1pm, SHDC Housing Surgery, Follaton House. Cllrs Farmer, Franks & Woods attended and had very useful discussions.
- c) Saturday 15th March, 7pm. Dartmouth Civic Dinner at The Guildhall, Dartmouth. Cllrs Farmer, Franks & Malley attended.
- d) Thursday 20th March, 6.30pm. Parish Cluster Meeting, Stoke Fleming Village Hall. Cllrs Farmer, Franks and Coupar attended. Cllrs congratulated Cllr Farmer for success in all three TAP Fund applications submitted, with grants for Little S.O.D.S., Village Hall and grass cutting/maintenance in the Parish and Strete.

2218. DIARY DATES

- a) Wednesday 16th April, 7pm. **Annual Parish Meeting**, attended by Dr Sarah Wollaston MP. Main Hall, Stoke Fleming Village Hall. All Councillors and Parishioners invited.
- b) Thursday 17th April, 2pm. CPRE Devon Branch AGM, Hatherleigh Community Centre, Okehampton EX20 3HB.
- c) Sunday 20th April. Easter Egg Hunt and Easter Bonnet Competition in aid of SF Youth Club.
- d) Wednesday 30th April, DALC South West Regional Conference, Best Western Tiverton Hotel.
- e) Wednesday 21st May, **7pm. Annual Meeting of the Parish Council** and, at **7.30pm - Neighbourhood Plan Public Meeting**, Main Hall, Village Hall.
- f) Wednesday 25th June, 7pm, Stokenham Village Hall. Coleridge Association AGM.
- g) Sunday 3rd August, 10am – 12pm. British Legion Women's Section Car Boot Sale, Playing Field
- h) Monday 25th August Stoke Fleming Show, Playing Field (and 23rd/24th/26th for set up/take down)
- i) Friday 29th, Saturday 30th and Sunday 31st August - Tribal Clash event at Blackpool Sands with overflow parking and use of shower block at Stoke Fleming Playing Field.
- j) Friday 12th to Sunday 14th December – Christmas Tree Festival, St Peter's Church, Stoke Fleming.
- k) Tuesday 16th December, 7pm for 7.30pm. Devon and Somerset Fire and Rescue Service Carol Concert at Exeter Cathedral.

2219. CORRESPONDENCE RECEIVED

Letters of thanks for donations: Totnes & Dartmouth Ring & Ride (£50) and South Hams CAB (£100); copy of parishioner letter to County Cllr Brazil re surface dressing of Redlap Lane being unnecessary at this time - noted; Parishioner complaint re communication of diverted 93 First Bus service during road works – Clerk to pass complaint to First Bus; letter of resignation from the Parish Clerk, to take effect as soon as possible but by 31st December 2014 at the latest - Cllr Coupar requested that an agenda item be added for the next meeting to discuss reallocation of some of the Clerk's duties. ACTION: CLERK

2220. CORRESPONDENCE CIRCULATING

Clerks & Councils Direct, March 2014; CPRE Devon Annual Report 2013 and AGM Agenda 17 April, Countryside Voice, Spring 2014.

The date of the next monthly meeting of the Parish Council is **Wednesday 7th May 2014** in the Village Hall at **7pm**.

The meeting closed at 9.01pm.