

STOKE FLEMING PARISH COUNCIL

Clerk: Marion Foster, Painsford Bungalow, Ashprington, Totnes, TQ9 7EE

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MINUTES

A meeting of the Parish Council was held on Wednesday 6th August 2014 in the Village Hall at 7.00 pm

Present: Councillors. Jenny Farmer (Chairman) Katie Franks (Vice Chairman)
Mary Newman Nick Wood
Martin Judd Charles Wreford-Brown
Struan Coupar

Parish Clerk Marion Foster

2300. APOLOGIES

Cllrs Bretherton and Malley

2301. MINUTES

Minutes of the last Parish Council Meeting held on Wednesday, 2nd July 2014 and of Site Meetings on Tuesday, 15th July, 2014 and Monday 28th July 2014 had been circulated and read. Cllr Wood proposed and Cllr Wreford-Brown seconded that the minutes be accepted. Cllr Newman proposed and Cllr Wood seconded that the notes of 15th June be accepted. Cllr Wood proposed and Cllr Newman seconded that the notes of 28th July be accepted. All were in agreement and both the notes and the minutes were signed as a true record.

2302. MATTERS ARISING

None

2303. DECLARATIONS OF INTEREST

Cllr Wreford-Brown declared personal interest in Minute 2316 Planning Application 51/1696/14/F.

2304. PUBLIC QUESTION TIME

No members of the public present.

2305. COUNTY COUNCILLOR'S REPORT

None received

2306. DISTRICT COUNCILLOR'S REPORT

None received

2307. EMERGENCY PLAN (Communications)

Councillor Malley had circulated a report on communications. With almost all Parish Council and Neighbourhood Plan business being conducted online, he proposed various ways of tightening online communications together with complying with the Data Protection Act. There were four proposals,

- (1) Standardise email addresses, with all Councillors having a Google Gmail account.
- (2) Creation of a Google Circle, for ease when communicating pictures, documents, links and views.
- (3) Creation of a public Facebook Page, accessible to Councillors, Clerk and Parishioners for the exchange of information.
- (4) Revamp Website.

Following discussion the meeting favoured proposals 1 and 2, whilst agreeing that the Website was also an important part of the Parish Council's communication network. Councillors would like an update on the visitor numbers using the SF Website. Further discussion was likely to be carried out within the Neighbourhood Plan Consultation & Communications Working Party.

Cllr Malley had also circulated reports from the Dartmouth Police Facebook page for information, there were no reports directly linked to Stoke Fleming parish.

ACTION - CLERK

2308. NEIGHBOURHOOD PLAN

Cllr Coupar confirmed that the Working Parties were up and running and encouraged all Councillors to keep in communication with each other as to progress made. The Group were hoping to have a table advertising the various Parties' activities at the Horticultural & Sports Show thereby keeping the momentum going, encouraging more volunteers to get involved, and also keeping members of the parish informed, with perhaps a prize draw as an incentive. The meeting felt it was important to encourage all those who had volunteered their time to help with the Plan in the initial stage. We had not been delegated a Liaison Officer at SHDC but a representative would attend the next full Steering Group Meeting when a date had been agreed, perhaps in late September.

2309. WEST DARTMOUTH DEVELOPMENT

The Chairman advised the meeting that the Planning Application had been submitted and that she had a very large file should any of the Councillors wish to see the full plans. Public consultation will be held first in Stoke Fleming then Dartmouth.

2310. SCHOOL ROAD DEVELOPMENT

Work on the site was due to start in May or June next year. At a SHDC meeting last week it was confirmed to the Chairman that £15k should be available to be drawn down with a further £10k promised by Cavanna Homes specifically for this purpose, and there would be a further site visit next Wednesday.

2311. CHILDREN'S PLAY AREA

Nothing to report at this time.

2312. PETANQUE CLUB

Cllr Farmer reported that the Petanque Terrain had been completed, and there would be an Open Day on the 10th August, 2014 from 2-4pm. An interim payment of £8719.62 had been paid to Elliott Construction from the £12,400 Eucalyptus Charitable Foundation grant being held by the Parish Council, the final amount to be paid over on final approval and signing off. Any residual funds to be passed over to the Club.

2313. TOWN AND PARISH (TAP) FUND 2014

Strete Parish Council were happy for Stoke Fleming to put in a joint bid for weed-spraying of £2,000, bids had to be submitted by the end of the year. The next Cluster meeting was due in November.

ACTION - CHAIRMAN

2314. AONB VILLAGE GATEWAY SIGNS

The Clerk confirmed that the new signs would be fitted by DCC this Autumn.

2315. PARISH MAINTENANCE

- a) (i) Village dog bin emptying – seems to be under control at the moment.
 - (ii) Drinking fountain on the Playing Field – no news on the locality fund as yet.
 - b) Any reported problems – The Clerk had received a report from a resident about the Windward Bus Stop being rather overgrown, and had reported this to Highways. Cllr Wreford-Brown agreed to inspect and trim back as necessary.
- Councillors agreed that the dead oak tree in Pegg's Copse should be removed.

2316. PLANNING

APPLICATIONS

Leonards Cove, New Road, Stoke Fleming, TQ6 0NR. 51/1635/14/F – Retrospective change of use of existing shop into extension of an existing restaurant – (Since the site meeting an enquiry had been raised over the Licensing Agreement of a new Shop that had been opened at this site, which has been passed onto SHDC)

Leonards Cove, New Road, Stoke Fleming, TQ6 0NR. 51/1636/14/AD – Advertisement consent for back lit fascia signage

21, Newcomen Fields, School Road, Stoke Fleming, TQ6 0PR. 51/1683/14/F – Householder application for single-storey rear extension, installation of 2 no. dormers and first-floor window

The Shippen, Bugford, Dartmouth, TQ6 0LT. 51/1696/14/F – Householder application for lean-to extension, alterations and erection of detached garage

Tanamerah, Bugford, Dartmouth, TQ6 0LT. 51/1743/14/VAR – Removal of condition 6 of application 51/0913/99/F to remove agricultural occupancy restriction

6A Venn Lane, Stoke Fleming, TQ6 0QH. 51/1931/14/F – Householder application for the erection of conservatory to west elevation

DECISIONS

Woodbury Farm, Norton, Dartmouth TQ6 0NF. 51/0919/14/F AND 51/0920/14/LB – Householder application/Listed Building consent for replacement roof covering and repairs to dwelling - GRANTED

SX 8597 4853, School Road, Stoke Fleming (Phase 2). 51/1021/14/F – Erection of 24 dwellings (9 affordable and 15 open market) together with car parking, access, landscaping and associated works - GRANTED

7 West Park, Stoke Fleming TQ6 0RZ. 51/1280/14/F – Householder application for rear extension and creation of entrance lobby – GRANTED

2317. FINANCE

a) BANK BALANCES

Santander	£13,449.27	Statement dated 7 th July 2014
Lloyds Bank	£13,741.85	Statement dated 25 th July 2014
Estimated Balance at Lloyds Bank at 6/8/14		£12,145.59

b) ACCOUNT PAID

Elliott Construction(on account) £8,719.62 Interim payment for Petanque Terrain
Cllr Franks proposed and Cllr Wood seconded that the following cheques be approved for signature, all were in agreement.

ACCOUNTS TO BE PAID

Nick Roberts	£45.00	Shelter cleaning
Tammy Hall	£34.66	Toilet Block cleaning
R V Harris & Son	£330.00	Playing Field Grass Cutting
SF Village Hall	£77.00	Room Hire
EDF	£42.46	Toilet Block Electric Account
Mrs S Tweed	£0.80	PAYE tax rebate
Ms M Foster	£319.98	Clerk's Salary, Travel & H/W Allowance
South West Water	£65.71	Toilet Block Water Account
Mrs J Farmer	£35.99	Keys for Petanque Club & Ink Cartridge

2318. REPORTS OF MEETINGS

- Friday 11th July, 10am - 1pm – Town & Parish Council Workshop - Let's talk renewables! Follaton House, Totnes – no one attended
- Monday, 4th August, 10.00 – 11.00 pm Lights Out Gathering + SF British Legion – WW1 commemoration – The Chairman attended with approximately 30 others

2319. DIARY DATES

- Sunday 3rd August, 9am – 12pm. British Legion Women's Section Car Boot Sale, Playing Field
- Monday 25th August Stoke Fleming Show, Playing Field (and 23rd/24th/26th for set up/take down)
- Friday 29th, Saturday 30th and Sunday 31st August - Tribal Clash event at Blackpool Sands with overflow parking and use of shower block at Stoke Fleming Playing Field.
- Friday 12th to Sunday 14th December – Christmas Tree Festival, St Peter's Church.
- Tuesday 16th December, 7pm. Devon & Somerset Fire & Rescue Service Carol Concert at Exeter Cathedral.

2320. CORRESPONDENCE RECEIVED/CIRCULATING

Thank you letter from Sue Tweed, Healthwatch Voices Newsletter.

Alan Jones with a request for the use of the Playing Field as an overflow Car Park on the 6th September.

The meeting agreed a charge of £25.00 for the use of the field, the Clerk to forward necessary paperwork.

There being no further business the meeting closed at 8.27pm.

The next monthly meeting of the Parish Council will be held on **Wednesday 3rd September 2014** in the Village Hall at **7pm**.