

STOKE FLEMING PARISH COUNCIL

Clerk: Marion Foster, Painsford Bungalow, Ashprington, Totnes, TQ9 7EE

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MINUTES

A meeting of the Parish Council was held on Wednesday 3rd September 2014 in the Village Hall at 7.00 pm

Present: Councillors. Katie Franks (Vice Chairman) Mark Malley
Mary Newman Nick Wood
Struan Coupar
County Councillor Julian Brazil
Parish Clerk Marion Foster

2321. APOLOGIES

Cllrs Farmer, Bretherton, Judd, Wreford-Brown and District Cllr Foss

2322. MINUTES

Minutes of the last Parish Council Meeting held on Wednesday, 6th August 2014 had been circulated and read. Cllr Wood proposed and Cllr Newman seconded that the minutes be accepted. All were in agreement and the minutes were signed as a true record. There were no site meeting minutes to be approved.

2323. MATTERS ARISING

Cllr Newman reported that although notice of Blatchmore Lane being closed under a temporary prohibition of through traffic had been forwarded to all Stoke Fleming Councillors, the residents and farmers with land along the Lane had not been informed. The Clerk was asked to investigate the lack of notification.

2324. DECLARATIONS OF INTEREST

None

2325. PUBLIC QUESTION TIME

No members of the public present.

2326. COUNTY COUNCILLOR'S REPORT

County Councillor Brazil reported on the new "Highways Web Page" for Town and Parish Councils, which would include information on Lengthman services, grass cutting, etc., and hoped that further information would be added, for example, where pot holes were being repaired and up-to-date information on the opening and closing of roads. He agreed to follow up on the new speed limit signs promised for the Village.

2327. DISTRICT COUNCILLOR'S REPORT

None received

2328. COMMUNICATIONS

Follow up on Website contacts – information and discussion included within Minute 2329

2329. NEIGHBOURHOOD PLAN

Cllr Coupar confirmed that the Working Groups were now complete with six additional members. The stall at the SF Show had resulted in another 30 names on the Database, which accounted for about a third of the households within the parish being available to contact.

Cllrs Coupar, Franks and Malley had had a meeting with Bob Eaglesfield with regard to the possibility of upgrading the Stoke Fleming website. A copy of the visitor hits for the first 6 months had been received and the Clerk confirmed the last four years advertising revenue, and was asked to circulate them to all Councillors. The meeting agreed that it was the NP Working Group on Communications who should be working on what the parish needed from its website considering how important it was to the parish and its visitors alike.

Cllr Coupar stressed the need to access and involve residents who lived further out in the rural areas of the parish, perhaps sending out a flyer asking what issues affect them, and giving them the opportunity to talk to their local Councillor at an informal meeting in their respective areas. He highlighted another two important points, i.e., there is still no leader of the Steering Group, and the vague position of those co-opted on to the Working Parties, can they participate in the full Steering Group debate. Cllr Malley will put together an Agenda for the next Steering Group meeting on the 24th September, and it was agreed that each Working Group should put in a short report (A4 page). It was suggested that it might be useful to take note of other similar sized draft parish plans, thereby helping the Working Groups to break down what they need to produce and work on.

2330. SCHOOL ROAD DEVELOPMENT

Negotiations were progressing and more would be known in October.

2331. CHILDREN'S PLAY AREA

Cllr Newman had nothing to report. The Clerk confirmed a meeting with the new Contractor who would take over from SHDC as from October 2014 and be responsible for the grass cutting/management of the Play Area.

2332. TOWN AND PARISH (TAP) FUND 2014

The application had been accepted.

2333. PARISH MAINTENANCE

- a) Drinking fountain on the Playing Field – no news on the Locality Fund
- b) Field Gateway – Cllr Newman reported on the decision made to put wood chippings in the gateway following the SF Show, which, due to the wet weather conditions, had churned up the entrance. It had worked well for the Tribal Clash weekend car parking and saved any more damage being done. There was some plastic embedded in the gateway entrance, but not a big enough area. Cllr Newman agreed to look into various options on something more solid for the entrance. Invoices for the chippings and the spreading of same would be passed to the Clerk when received.

2334. PLANNING APPLICATIONS

Woodbury Farm Norton, Dartmouth, TQ6 0NF. 51/2142/14/F Erection of agricultural livestock building

Hillfield Village, Hillfield, Dartmouth, TQ6 0LX. 51/2151/14/VAR Variation of condition 5 (to confirm unit 3 will be staff/holiday accommodation) of approval 51/0956/14/F

Unit 15, Hillfield Village, Hillfield, Dartmouth TQ6 0LX. 51/2060/14/DIS Approval of details reserved by conditions (4-9) for householder planning consent 51/0955/14/F

Unit 15, Hillfield Village, Hillfield, Dartmouth TQ6 0LX. 51/2061/14/DIS Approval of details reserved by conditions (4-9) for listed planning consent 51/0978/14/LB

Riversbridge Farm, Embridge, Dartmouth TQ6 0LG. 51/2166/14/F Repairs and conversions of listed barns to include: partial demolition of workshop, conversion of 1st floor workshop to office, conversion of linhay to residential use and conversion of first floor of stable to studio.

Riversbridge Farm, Embridge, Dartmouth TQ6 0LG. 51/2168/14/LB Listed building consent for repairs and conversions of listed barns to include: partial demolition of workshop, conversion of 1st floor workshop to office, conversion of linhay to residential use and conversion of first floor of stable to studio

DECISIONS

9 Harefield Drive, Stoke Fleming, Dartmouth, TQ6 0QG. 51/1474/14/F Householder application for replacement garden room – **CONDITIONAL APPROVAL**

2335. FINANCE

a) BANK BALANCES

Santander	£13,460.69	Statement dated 1 st August 2014
Lloyds Bank	£13,741.85	Statement dated 25 th July 2014
Estimated Balance at Lloyds Bank at 3/9/14		£7,982.75

b) ACCOUNT PAID

Elliott Construction	£3,452.38	Final payment for Petanque Terrain
Cllr Newman proposed and Cllr Malley seconded that the following cheques be approved for signature, all were in agreement		

ACCOUNTS TO BE PAID

Nick Roberts	£45.00	Shelter cleaning
Tammy Hall	£154.66	Toilet Block cleaning (includes Tribal Clash)
Mr B Norman	£9.99	Toilet Seat
SF Village Hall	£24.00	Room Hire (Neighbourhood Plan)
Grant Thornton	£120.00	External Audit Fee
Ms M Foster	£356.81	Clerk's Salary + Expenses

- c) Annual Return – External Auditor's report had been received, it made reference to the future requirement of a letter of engagement from the Internal Auditor stating her independence and tasks she will undertake.
- d) Santander Bank – important changes to the Direct Saver Account – advising the account will change to a Business Everyday Saver from 14/10/14 and rates of interest from that date.

2336. DIARY DATES

- a) 11th September: 7pm. SHDC & WD Neighbourhood Planning Meeting, Woolwell, Plymouth – Cllrs Malley and Franks attending
- b) 19th September: 10am -1pm. Our Plan Workshop – Follaton House
- c) 24th September: 7pm. SF Village Hall – Neighbourhood Steering Group & Public Meeting
- d) 12th - 14th December: Christmas Tree Festival, St Peter's Church
- e) 16th December: 7pm. Devon & Somerset Fire & Rescue Service Carol Concert at Exeter Cathedral

2337. CORRESPONDENCE RECEIVED/CIRCULATING

Thank you letter with £25 Cheque and request from the Horticultural & Sports Show Committee to use the Playing Field for the Annual Show on Monday, 31st August, 2015, together with a couple of days either side to set up and take down. The meeting agreed to the booking but could not confirm the cost at this time as fees would be reviewed in November/December.

Alan Jones & David Humeniuk – Application form for use of Playing Field (request approved at previous meeting with a fee of £25 agreed and received)

South West Coast Path Association – The Great South West Walks

CPRE Devon Voice – Newsletter

DALC – Annual Report and invite to AGM and Conference 11th October

Dartmouth Clerk – Recall of Dartmouth based vehicle by DCC for Ring & Ride

Local Works – The right for Parish Councils to sell electricity

There being no further business the meeting closed at 8.45pm.

The next monthly meeting of the Parish Council will be held on **Wednesday 1st October 2014** in the Village Hall at **7pm.**