

STOKE FLEMING PARISH COUNCIL

Clerk: Marion Foster, Painsford Bungalow, Ashprington, Totnes, TQ9 7EE

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MINUTES

A meeting of the Parish Council was held on Wednesday 5th November 2014 in the Village Hall at 7.00 pm

Present: Councillors. Jenny Farmer (Chairman) Katie Franks (Vice Chairman)
Nick Wood Martin Judd
Struan Coupar Charles Wreford-Brown
Mark Malley
County Councillor Julian Brazil
Parish Clerk Marion Foster
David Harris and Paul Bond (Prospective Councillors)

2356. APOLOGIES

Cllr Newman, District Cllr Foss

2357. MINUTES

Minutes of the last Parish Council Meeting held on Wednesday, 1st October 2014, had been circulated and read. Cllr Wood proposed and Cllr Franks seconded that the minutes be accepted. All were in agreement and they were signed as a true record.

2358. MATTERS ARISING

None.

2359. DECLARATIONS OF INTEREST

Cllr Farmer and Cllr Franks declared interest in Minute 2373 (b) Payments

2360. PUBLIC QUESTION TIME

The Chairman welcomed both Prospective Councillors, and asked them to introduce themselves to the meeting.

2361. COUNTY COUNCILLOR'S REPORT

County Councillor Brazil stressed the importance of Councillors as individuals and the Parish Council as a whole to take part in the Highways Consultation and respond before the 5th December. Serious cuts were proposed in verge cutting, the Lengthsmen Service, the filling of Grit Boxes and the gritting programme as a whole, which may in-turn force Parish Councils to increase their Precepts to cover extra services. Any volunteers working on roads within the parish would need Chapter 8 Training (Health & Safety) to be covered by Public Liability Insurance.

Councillors confirmed that Blatchmore Lane's road surface was already showing signs of deterioration and Cllr Brazil confirmed that he would report this to Highways.

Following the Library Consultation, a pilot scheme was being set up and Cllr Brazil had forwarded details of how to apply to the Friends of Stoke Fleming Library.

Councillors reported their dissatisfaction that there was no guidance for Parish Councils from Planning on a Renewables Policy with regard to wind turbines and solar farms.

2362. DISTRICT COUNCILLOR'S REPORT

District Councillor Foss, although unable to be present had forwarded a short report. Problems with a new building under construction within the parish had been reported and included on the Enforcement List.

There was still no news as to the £750.00 (update website) and the £250.00 (drinking fountain) applied for from his Locality Fund

- 2363. OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014** – alteration to Point 5(e) on Stoke Fleming Parish Council Standing Orders. Following these new regulations which allow recording and broadcasting of Parish Council Meetings, all agreed to the amendment of Point 5(e) to reflect this. The Clerk would amend and bring a revised copy to the next full meeting for signature.
- 2364. EMERGENCY PLAN**
Councillor Malley had priced the Western Power Box, which had been given free to all Parish Councils for use in emergencies, it included a torch, plug in wall phone, batteries, thermal blanket, digital radio and hand-warmer, about £50.00. It was recommended that all householders had something similar available but Councillors felt that at £50.00, the cost was too high for each householder. The 3 Emergency Control Points were the School, Church + Pub and Village Hall. The meeting agreed that advice “In case of an Emergency” should be on the parish Website.
- 2365. TRIBAL CLASH**
The Parish Council had received a request from Tribal Clash to book the Playing Field and Shower Block for the 21st, 22nd and 23rd August, 2015 under the same agreement as 2014. They had paid a total of £597.85, covering the field, showers, cleaning, electric and water for the 3 day booking in 2014, but to enable them to use the field the PC has had to pay £187.10 (inc VAT) on the field entrance. They had stressed in their provisional request that they hoped the costs would “not vary to much, if at all” from this year. The meeting agreed that the Terms of hire need to be adjusted and costs reviewed, therefore a decision should be deferred until the next full meeting of the Council, when Cllr Newman would also be present. The Clerk to inform Tribal Clash that the booking was still provisional and on hold subject to contract.
- 2366. NEIGHBOURHOOD PLAN**
Cllr Coupar confirmed that the working parties structure was working well, the Core group would meet on the 12th November and report to the Steering Group (on the 20th), when a time-table will be finalised. The 1st phase was well under way, the 2nd phase would set the priorities. A flyer had been produced for the rural areas and was in the process of being delivered by Councillors, therefore he felt confident that the NP group has reached 100% of the residents in the parish. Work on updating the parish Website was ongoing, one very reasonable quote for a new website had been received of £250.00. Other proposals were being sought from our current website provider together with three other companies. The group felt it was important for the website to generate an income for the parish. Cllr Malley will link our website to Facebook.
- 2367. SCHOOL ROAD DEVELOPMENT**
Nothing concrete to report at the moment, the Diocese meeting re the footpath had been deferred until today's date, therefore no update was available.
- 2368. WEST DARTMOUTH DEVELOPMENT**
Nothing to report as this time, decision awaited from SHDC.
- 2369. AONB VILLAGE SIGNS**
Cllr Farmer, Franks and Wood had had a lengthy meeting with Adam Keay and Neil Oxtan with regard to the speed signs throughout the village. The 20mph limit would remain through centre of the village and the Councillors had stressed the need to try and reduce the amount of roadside signs. No date was given for the replacement AONB signs to be in place though originally promised before the end of the financial year.
- 2370. BUS STOP – NORTON**
A suggestion had been received from Dartmouth Town Council via the Transport Group to jointly apply with Stoke Fleming for TAP funding with a view to building a Bus Stop at Norton Park, at an estimated cost of £6,500. The meeting discussed the suggestion but agreed that without further information, especially on the actual usage of the Stop, they could not consider taking this forward at this time. Cllr Wood would report back to the Transport Group.
- 2371. PARISH MAINTENANCE**
- a) PP3 Footpath 1 – proposal to alter footpath to follow field edge near Norton to ensure 2m width (informal permission whilst legal diversion process undertaken) DCC have asked if the Parish

Council were amenable to a temporary diversion of the footpath. The meeting felt it could not agree to the diversion, and queried why it is taking place. With inadequate knowledge as to the reason for this diversion the PC felt unable to comment.

- b) Ivy on walls of Route 15 – Alan Pook had reported a problem with ivy overgrowing a wall on this route near Premier Garage. Cllr Farmer promised to speak with the householder and report back to the Clerk.
- c) Drinking fountain on the Playing Field – no news as yet.
- d) Any reported problems – Cllr Franks had received a call from the Loam Rangers, apparently according to their constitution a Parish Councillor has to sit on their committee. The Council would like to know when this was actually agreed upon – Cllr Franks would follow this up. A report had been received that Mill Lane was in need of repair.

2372. PLANNING

APPLICATIONS

Woodbury Farm, Norton, Dartmouth, TQ6 0NF. 51/2572/14/LB – Listed building consent application for internal and external repairs – a site meeting had been arranged for Friday, 7/11/14 at 10.30am

DECISIONS

Development site at SX 8317 5138, Blatchmore Lane, Bugford. Appeal Ref: APP/K1128/A/13/2210605, Original App No. 51/2615/12/F – Erection of 5 low energy ‘rural retreat’ holiday cottages, parking and access, including change of use of storage building to provide parking and renewable energy. REFUSED

Leonards Cove, New Road, Stoke Fleming, TQ6 0NR. 51/1635/14/F – Retrospective change of use of existing shop into extension of an existing restaurant – CONDITIONAL APPROVAL

ENFORCEMENT CASES The current enforcement list was updated with 2 recent new cases.

2373. FINANCE

a) **BANK BALANCES**

Santander	£13,483.19	Statement dated 6 th October 2014
Lloyds Bank	£13,120.74	Statement dated 27 th October 2014
Estimated Balance at 5/11/14		£11,382.04

Cllr Wreford-Brown proposed and Cllr Malley seconded that the following cheques be approved for signature, all were in agreement

b) **ACCOUNTS TO BE PAID**

Nick Roberts	45.00	Shelter cleaning
Tammy Hall	34.66	Toilet Block cleaning
A F Pook	590.00	Grass Cutting Contract
Mrs J Farmer	14.87	Gents Toilet Seat for Playing Field
Mrs K Franks	28.80	Meeting Travel - Woolwell
Post Office Ltd (South West Water)	36.47	Water Quarter Account
Post Office Ltd (EDF)	96.15	Electric Quarter Account
Hawthorns Accounting Services Ltd	45.00	Payroll Services (6 months)
Stoke Fleming Village Shop	29.27	August/September Account
Gardentime	440.00	Flower Tubs
Ms M Foster	319.98	Clerk's Salary
K Ellis	47.50	Bench Repair
SF Village Hall	11.00	Room Hire (NP)

2374. DIARY DATES

- a) 27th November: Youth Services, 7pm, Follaton House
- b) 12th - 14th December: Christmas Tree Festival, St Peter's Church – Cllrs Farmer & Franks to decorate
- c) 16th December: 7pm. Devon & Somerset Fire & Rescue Service Carol Concert at Exeter Cathedral
- d) 18th December: Strete PC Meeting – Cllr Coupar to attend re Neighbourhood Plan
- e) A wreath would be laid on behalf of the Parish Council next Sunday at the Remembrance Service by Cllr Farmer and all were welcome to attend.

- f) The official opening of the Petanque Terrain would be held on 6th November at 1pm and all Councillors were invited to attend.

2375. CORRESPONDENCE RECEIVED/CIRCULATING

DCC Waste Management - Proposals for budget savings for 2015/16 in Waste Management
SHDC – Local Homes for Local People – A brief guide to housing
Totnes & Dartmouth Ring & Ride – request for funding, to be included in the March meeting
Community consultation process by Mosscliff environmental re: 50kW wind turbine – Capton

There being no further business the meeting closed at 9.15pm.

The next monthly meeting of the Parish Council will be held on **Wednesday 3rd December 2014** in the Village Hall at **7pm**.