

STOKE FLEMING PARISH COUNCIL

Clerk: Marion Foster, Painsford Bungalow, Ashprington, Totnes, TQ9 7EE

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DRAFT MINUTES

A meeting of the Parish Council was held on Wednesday 3rd December 2014 in the Village Hall at 7.00 pm

Present: Councillors. Jenny Farmer (Chairman) Katie Franks (Vice Chairman)
Mary Newman Charles Wreford-Brown
District Councillor Foss
Parish Clerk Marion Foster
4 Members of the Public

2376. APOLOGIES

Cllrs Wood, Malley, Coupar, Judd and County Cllr Brazil

2377. MINUTES

Minutes of the last Parish Council Meeting held on Wednesday, 5th November 2014, had been circulated and read. Cllr Franks proposed and Cllr Wreford-Brown seconded that the minutes be accepted. Cllr Franks proposed and Cllr Farmer seconded that the Site Meeting Minutes of 7th November be accepted. Cllr Franks proposed and Cllr Farmer seconded that the Site Meeting & Consultation of the 24th November be accepted. All were in agreement and both the minutes and the site meeting minutes were signed as a true record.

2378. MATTERS ARISING

None.

2379. DECLARATIONS OF INTEREST

None.

2380. PUBLIC QUESTION TIME

A member of the public reported to the Council his objection to DCC opening up Footpath 1 over his land which had never been signposted in his lifetime and would encourage walkers onto the A3122 on the very dangerous Norton corner. DCC are proposing to put self-closing gates at either end of this Footpath and have given the Landowner up to early December to decide on various options, i.e. try to extinguish the Footpath, re-route around the edge of the field, or double-fence the path across the field. Councillors agreed to write to DCC requesting an extension to any deadlines to enable them to investigate their position further and, following the Footpath Survey, would respond in February.

2381. NEW COUNCILLOR, VOTING & CO-OPTION

Cllr Farmer asked the two prospective Councillors to leave the room while the Council voted on their election. The majority of the Councillors voted for Mr David Harris to be co-opted to fill the one vacancy within the Council, one Councillor abstained. Mr Harris and Mr Bond were recalled and Mr Harris was invited to join the Council and sign the Declaration of Office in the presence of the Proper Officer of the Authority, i.e. the Clerk. He accepted and signed.

2382. COUNTY COUNCILLOR'S REPORT

County Cllr Brazil had not forwarded a report.

2383. DISTRICT COUNCILLOR'S REPORT

District Cllr Foss confirmed there was still no decision on the West Dart Development, and gave a brief idea of the Torcross flood defences proposed, involving moving shingle from one end of the beach.

2384. SIGNING OF STOKE FLEMING PC STANDING ORDERS alteration to Point 5(e) – an updated copy of the relevant page had been prepared, included in the file, and was signed by the Chairman.

2385. EMERGENCY PLAN

Cllr Malley asked for this subject be deferred until the January meeting.

2386. TRIBAL CLASH

The Chairman updated the new Councillor as to the issue of the cost of preparing the field entrance to enable Tribal Clash to use the field in 2014. Tribal Clash wish to book the 21st, 22nd, and 23rd August 2015 for their event and SFPC needed to agree on the charge for the use of the Playing Field and Shower Block in view of the possible weather conditions. Enquires had been made as to a more permanent answer to the field entrance, but no definite cost had been determined at this time. Following a lengthy discussion the Councillors agreed to a cost of £150 per day for the use of the Playing Field, with the cost of the hire of the Shower Block to remain at £50 per day. The Clerk would enquire as to the cost of the cleaning from Tammy Hall. The conditions of hire to emphasise that the Parish Council could refuse use of the Playing Field in bad weather conditions, and the hirer's responsibility to pay for any damages incurred, especially to the field entrance.

2387. TAP FUND

The Clerk had attended the Super Cluster Meeting at Follaton, and reported that only 2 bids had been received (a total of £5,500) against the allocation of £8,855 for the Eastern Cluster. Therefore it was agreed to enter a further bid for funds to cover Lengthsman services, buddle-hole cleaning, salt, and verge cutting, etc., to be submitted before 31/12/2014.

2388. NEIGHBOURHOOD PLAN

Cllr Coupar had forwarded a short report for the meeting. Both the Core and Steering Group had met in November, and minutes had been circulated. Two Councillors had resigned from Committees, therefore there were places available on the Consultation & Communication and the Planning & Development working parties. Development on the new parish website is progressing.

Two problem areas had been highlighted from the working parties, the surface of the Birdwalk, a public right of way, was in serious need of repair plus the laurels on either side needed trimming back and the fence repairing. The other involved the street lights and their cutting off time, some lights were staying on till after 1am, while others went out at midnight. The Clerk was asked to report these issues.

2389. SCHOOL ROAD DEVELOPMENT

The Chairman had received a letter from the Diocese of Exeter, dated 24th November, following the Totnes Archidiaconal Parsonages Committee meeting, giving an "in principle" approval to the routing of a path around Vicarage land, subject to agreement of all details including construction details and exact routing, etc. To progress this they would instruct a Chartered Surveyor to produce a report at a cost of £600.00 + VAT to the Parish Council. Following further discussion Councillors agreed to place the matter "on hold" for the time being.

2390. WEST DARTMOUTH DEVELOPMENT

No decision as yet from SHDC.

2391. PARISH MAINTENANCE

- a) Drinking fountain on the Playing Field – the £250 had been awarded from District Cllr Foss' Locality Fund, and the Clerk was asked to progress the repair.
- b) Any reported problems: The ivy on the walls of Route 15 had been trimmed as had the hedge by the Windward Bus Stop
- c) The public toilets near the Church had been closed for some time, there is a problem with a burst mains water pipe which is due for repair within the next week.

2392. REPORTS OF MEETINGS

None

2393. PLANNING APPLICATIONS

Woodbury Farm Norton, Dartmouth, TQ6 0NF. 51/2827/14/LB - Listed building consent for alterations including repairs and re-construction of walls, floors and ceilings to bedroom, bathroom, store and sitting room, installation of shower in bathroom and replacement window in sitting room

Stone Barn, Mill Lane, Stoke Fleming, Dartmouth, TQ6 0QZ. 51/2819/14/F - Householder application for extension to dwelling to provide new living room and garage with store

DECISIONS

Woodbury Farm Norton, Dartmouth, TQ6 0NF - 51/2142/14/F Erection of agricultural livestock building – APPROVED

Hillfield Village, Hillfield, Dartmouth, TQ6 0LX. 51/2151/14/VAR Variation of condition 5 (to confirm unit 3 will be staff/holiday accommodation) of approval 51/0956/14/F – APPROVED

Leonards Cove, New Road, Stoke Fleming, TQ6 0NR. 51/1636/14/AD – Advertisement consent for back lit fascia signage - APPROVED

21, Newcomen Fields, School Road, Stoke Fleming, TQ6 0PR. 51/1683/14/F – Householder application for single-storey rear extension, installation of 2 no. dormers and first-floor window – APPROVED

Works to Trees: Albert House, 1 Baileys Meadow, Stoke Fleming. 51/2380/14/TCA – reduce conifers and fell sycamore – Consent

Works to Trees: The Gate House, Ravensbourne Lane, Stoke Fleming. 51/2412/14/TW – pollarding – Conditional Consent

ENFORCEMENT CASES Current enforcement list update – none received.

2394. FINANCE

a) BANK BALANCES

Santander	£13,491.19	Statement dated 6 th November 2014
Lloyds Bank	£13,120.74	Statement dated 27 th October 2014
Estimated Balance at 3/12/14		£11,822.48

b) RECEIPTS

	£
HMRC VAT repayment	291.02
SHDC Locality Fund – website	750.00
Flower Tub payments x 3	128.00

Cllr Franks proposed and Cllr Wreford-Brown seconded that the following cheques be approved for signature, all were in agreement

c) ACCOUNTS TO BE PAID

	£	
Nick Roberts	45.00	Shelter cleaning
Tammy Hall	34.66	Toilet Block cleaning
R V Harris & Son	312.00	Playing field/hedge cutting
Ms M Foster	336.92	Clerk's Salary + expenses

2395. DIARY DATES

- a) 12th - 14th December: Christmas Tree Festival, St Peter's Church
- b) 16th December: 7pm. Devon & Somerset Fire & Rescue Service Carol Concert at Exeter Cathedral
- c) 18th December: Strete PC Meeting – Cllr Coupar to attend re Neighbourhood Plan
- d) 7th January 2015 Stoke Fleming Parish Council, 7pm, Village Hall
- e) 21st January 2015 NP Core Group
- f) 18th February 2015 NP Core Group
- g) 25th March 2015 NP Steering Group, 7pm,

2396. CORRESPONDENCE RECEIVED/CIRCULATING

Cllr Farmer's resignation. Cllr Farmer thanked all those present for their support over her time as Chairman. Cllr Franks thanked Cllr Farmer for all her hard work and commitment to the Parish Council and wished her well.

There being no further business the meeting closed at 9.00pm.

The next monthly meeting of the Parish Council will be held on **Wednesday, 7th January 2015** in the Village Hall at **7pm.**