

STOKE FLEMING PARISH COUNCIL

Clerk: Marion Foster, Painsford Bungalow, Ashprington, Totnes, TQ9 7EE

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DRAFT MINUTES

A meeting of the Parish Council was held on Wednesday 4th March 2015 in the Village Hall at 7.00 pm

Present: Councillors. Katie Franks (Chairman) Nick Wood
Mary Newman Charles Wreford-Brown
Paul Bond David Harris
Mark Malley Martin Judd
County Councillor Julian Brazil
Parish Clerk Marion Foster

2437. APOLOGIES

Councillor Coupar, District Councillor Richard Foss

2438. MINUTES

Minutes of the last Parish Council Meeting held on Wednesday, 4th February 2015, had been circulated and read. Cllr Harris proposed and Cllr Wreford-Brown seconded that the minutes be accepted. Cllr Wood proposed and Cllr Franks seconded that the Planning Meeting Minutes of 16th February be accepted. All were in agreement and both the minutes and the planning meeting minutes were signed as a true record.

2439. MATTERS ARISING

None

2440. DECLARATIONS OF INTEREST

Cllr Franks - payments

2441. PUBLIC QUESTION TIME

No members of the public present

2442. COUNTY COUNCILLOR'S REPORT

County Cllr Brazil reported that County had raised their part of the Council Tax by 1.99%. Cuts to subsidies on bus services had also been agreed which would affect both Dartmouth and Kingsbridge services and probably the Stoke Fleming service that ran between, adding further pressure to the volunteer car service charities. Repairs had been made to Blatchmore Lane, and slow progress was being made on the Bugford Lay-by dispute. Devon libraries were to be reorganised and run by a separate organisation, investment into providing WiFi to the remaining 27 libraries had been confirmed, hopefully this would include Stoke Fleming Library.

Cllr Brazil agreed to check with Highways on the digging up of the road to access and repair the reported leak in the Public Toilets in School Lane. He also confirmed that only District Councillors were up for re-election, not County Councillors.

2443. DISTRICT COUNCILLOR'S REPORT

None

2444. ELECTION PROCEDURES

Cllr Franks asked all Councillors to prepare a short statement for the Parish Magazine about themselves and their Parish Council work to help promote the Election in May.

The Clerk, having been to a Training Session on the Election, confirmed some of the paperwork procedures for the Election, i.e. submission of nominations papers - 9th April, 2015 by individuals to Follaton House, and the return of Expenses form (even a nil return) by 11th June 2015. The Annual Meeting, to be held within 14 days of the Election, at which a new Chairman will be appointed and all Acceptance forms signed together with Register of Interests collected ready for submission.

2445. NEIGHBOURHOOD PLAN

Cllr Coupar had circulated a brief report on activities on-going. New Government funding was available and Cllr Coupar proposed an application for £6,000 be put forward, the meeting was in full agreement.

2446. EMERGENCY PLAN

Cllr Malley had circulated the Plan. He explained that it was a tool to assist those First Responders in an emergency, should be updated every six months, needs to be flexible and include a risk assessment, although he stressed that you can never guess every situation, and he would arrange a table top exercise.

2447. SCHOOL FOOTPATH

Cllr Franks had taken some professional advice on aspects around the School Footpath and the matter of the report by a Chartered Surveyor requested by the Diocese of Exeter to take the project further, at a cost to the PC of £600.00 plus VAT. The meeting agreed that to move forward, agree to this survey and its cost, reflected the Parish Council's commitment to its duty of care to its parishioners and their children. Cllr Franks will write back to the Diocese formally agreeing to the survey which would be paid out of the PC's contingency fund. All were in agreement.

2448. PLAY PARK

Cllr Newman reported that the Friends of the Play Park wished to pass their remaining funds, approximately £2,000 - £3,000, back to the Parish Council as part of the designated funds for use on the Play Park. All agreed that these monies be included into the play area's designated funds.

2449. POLICE

Cllr Newman was concerned about the lack of Police presence in the area, especially after the two reported incidents at the last meeting. The meeting agreed there should be a link to the Police Facebook page on the new Website, and all parishioners should be encouraged to report incidents to the Police.

2450. PARISH MAINTENANCE

- a) Reported problems: Cllr Wreford-Brown reported that the Salt Bin at the top of Quarry Lake Hill had a smashed bottom and needs replacing. The Clerk to report to Highways and C. Cllr Brazil. Blatchmore Lane had been repaired, but only directly over the worst of the pipeline holes, and was likely to cause further problems in the future.
The Birdwalk needs leaves clearing, the Clerk to report.
Solicitors dealing with the Mrs Foster accident on the Playing field had requested further details on the responsibility of removing nets and last football match, the Clerk to reply as necessary.
- b) Review of parish assets – the Clerk would circulate a current list for Councillors to check on the condition of assets.
- c) Wild flower seeds – order and cost, the meeting agreed that Cllr Newman order the seeds. Cllr Newman was organising an Action Group to tidy up and trim areas within the parish and requested the purchase of some high-visibility jackets at £1.25 each plus a Litter Picker (with bag-holder) at a cost of £23.00. The Group was to meet on the 24th March at 10 am at the Village Hall. The meeting agreed to the purchase of the necessary jackets and Litter Picker.
- d) Windward – Cllr Franks is due to have a meeting to establish the current state of the development.
- e) School Road Public Toilets – previously discussed with C. Cllr Brazil.

2451. FOOTPATH 1

The Landowners had been given until the end of February to apply for an extinguishment of this Footpath or agree to the re-opening, otherwise an Enforcement notice would be served.

Following discussion a Councillor proposed the following motion, i.e. “ *We, Stoke Fleming Parish Council, have serious concerns about the dangers of opening Footpath 1 at the Northern end*” with a result: 6 Councillors For, Councillor Wood Against, and 1 Councillor Absent.

The Councillors then voted on a proposal to support an extinguishment order on this Footpath, with a result: 7 Councillors in Favour, Councillor Wood Against, and 1 Councillor Absent

2452. PLANNING APPLICATIONS

Pitcairn, Baileys Meadow, Stoke Fleming. 51/0223/15/F Household application for creation of balcony on existing flat roof

5 Manor Court, Stoke Fleming, TQ6 0PG. 51/0275/15/F Householder application for extension to existing dining space to create new conservatory

Telecommunications Site at SX 8371 5030, Ash Reservoir, Ash, TQ6 0LD. 51/0303/15/F Removal and replacement of 1no. existing omni antenna for 6no. new antennas to be located on crows nest head frame with 3no. RRU's and 2no. 600Mm dishes. Removal and replacement of 2no. existing equipment cabinets for 2no. new equipment cabinets

Bowden House, Stoke Fleming, TQ6 0LH. 51/0361/15/F Householder application for proposed glasshouse positioned on former glasshouse walls

DECISIONS

10 Venn Lane, Stoke Fleming, Dartmouth, TQ6 0QH. 51/3119/14/F Householder application for single storey side extension, widen driveway and add parking bay next to existing driveway – **Conditional Approval**

ENFORCEMENT CASES The current enforcement list update.

2453. FINANCE

a) BANK BALANCES

Santander	£13,506.50	Statement dated 2 nd February 2015
Lloyds Bank	£12,032.87	Actual Balance at 28/2/15

b) RECEIPTS

	£	
SW Ass. Football Club	56.98	July/Oct Electric & Water
Venus Co. Ltd	46.00	Flower Tub Sponsorship

Cllr Newman proposed and Cllr Judd seconded that the following cheques be approved for signature, all were in agreement

c) ACCOUNTS TO BE PAID

Nick Roberts	45.00	Shelter cleaning
Tammy Hall	34.66	Toilet Block cleaning
Mrs K Franks	12.60	Travelling Expenses
Ms M Foster	337.48	Clerk Salary + expenses
Mr A F Pook	95.00	Pathway Maintenance
SHDC	120.00	Playground Insurance/Inspection
Stoke Fleming Village Hall	140.00	Room Hire – NP + PC
Mole Valley Farmers	41.64	Mill Lane repair (P3) sleepers
Luketom Ltd	1045.80	2 nd /Final Payment for Website

d) REQUESTS FOR FUNDING

Totnes & Dartmouth Ring & Ride – the meeting agreed a Donation of £50.00

e) REPORT FROM TAP FUNDING CLUSTER MEETING

Cllr Franks and the Clerk had attended the Cluster Meeting and confirmed Stoke Fleming and Strete were successful in their bid for £2,000.00 for weed-spraying. The other 3 bids in the Eastern Cluster Group being: The Ivy Lane Youth Centre (lead Council Dartmouth) £2,855.00, The Youth Bus (lead Council Blackawton) £2,000.00, Increased Safety of the Sportsman's Arms Junction (lead Council Dittisham) £2,000.00.

2454. ANNUAL PARISH MEETING + PC MAY MEETING DATE

Cllr Franks confirmed that Mr Rob Clements from the RNLI had agreed to speak at our APM and reports from other groups within the parish would be requested. The evening would commence with local group reports, a break for tea/coffee, followed by Mr Clements.

The meeting agreed to change the normal PC meeting date in May to Tuesday, 5th May, rather than meet the night before the Election on the 6th.

2455. DIARY DATES

15 th April 2015	Annual Parish Meeting, 7pm Village Hall
7 th May 2015	General/County/Parish Council Elections
14 th May 2015	Annual Meeting, 7pm Village Hall

2456. CORRESPONDENCE RECEIVED/CIRCULATING

Village Hall Committee – Broadband connection, the meeting agreed with a suggestion in the letter that this subject should be left until after the May election and VH Trustee meeting in June. It was also confirmed that the Library will be WiFi enabled within the next few months.

Fulcrum – project to deliver mains gas to development in Hillfield Village, TQ6 0LX, Cllr Bond had been in touch with the company with regard to closing the road to bring in the gas main. The meeting agreed that Cllrs Bond and Wreford-Brown should liaise with Fulcrum on behalf of the PC as they were closest to the development.

There being no further business the meeting closed at 9.47pm.

The next monthly meeting of the Parish Council will be held on **Wednesday, 1st April 2015** in the Village Hall at **7pm.**