

## **STOKE FLEMING PARISH COUNCIL**

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### **DRAFT MINUTES**

**A meeting of the Parish Council was held on Wednesday 3<sup>rd</sup> June 2015 in the Village Hall at 7.00 pm**

Present: Councillors. Katie Franks (Chairman) Mary Newman (Vice Chair)  
Nick Wood Martin Judd David Harris Paul Bond  
Charles Wreford-Brown Gail Dorrington  
District Councillor Michael Hicks  
Barry Morris – (taking photographs for website)

#### **020. APOLOGIES**

Councillor Coupar, County Councillor Brazil

#### **021. MINUTES**

Minutes of the last Parish Council Meeting held on Tuesday, 5<sup>th</sup> May 2015, had been circulated and read. Cllr Wood proposed and Cllr Bond seconded that the minutes be accepted. Cllr Franks proposed and Cllr Newman seconded that the Planning Meeting Minutes of 14<sup>th</sup> May be accepted. All were in agreement and the minutes and all the planning meeting minutes were signed as a true record.

#### **022. MATTERS ARISING**

The Chairman introduced the new proposed website administrator, Mr. Barry Morris. Cllr Franks also confirmed that she had received an email from Robert Williams regarding the School Footpath. It had been confirmed that Option no. 1 was not a possibility but Option no. 2 the Diocese were keen to pursue. The Councillor had written back to Robert Williams requesting why consideration would not be given to Option no. 1.

#### **023. DECLARATIONS OF INTEREST**

None

#### **024. PUBLIC QUESTION TIME**

No members of the Public were present, other than Barry Morris, who was taking photographs for the new Parish website.

#### **025. COUNTY COUNCILLOR'S REPORT**

None

#### **026. DISTRICT COUNCILLOR'S REPORT**

Councillor Michael Hicks gave the meeting the following update:-

**1. Update on T18** Phase 1B had been reached and the second tranche of some 80 Officers had left South Hams District Council on 2<sup>nd</sup> June. The new structure had been started in respect of new job delegation. It was anticipated that the transitional period would be 3 months.

He explained that there would be some disarray, particularly within the planning department whilst the new systems were phased in.

**2. Locality Budget** Prior to the election there had been 40 Members of South Hams, now there are 31. The locality budget had gone up to £2,000 applicable to the three parishes that he represents and he proposed to proportion this based on population numbers.

**3. Coastal LAG (Local Action Group)** Cllr Hicks confirmed that there is funding available through the South Devon LAG of £1.4m. It was proposed as Business Support Funding and there were opportunities available subject to each application being able to be match funded.

**4.** Cllr. Hicks confirmed that a Planning Application had been erected within the village, signed by Harry Cane, which was a joke. No such Application existed.

5. Cllr Hicks went on to confirm that three/four times a year he would like, prior to Parish Council meetings, to hold a “Parishioner’s Surgery”. Councillor Newman suggested these meeting opportunities were ideal for Parishioner’s on an informal basis rather than through the formality of a Council meeting.
6. Finally, at the request of Cllr Wreford-Brown, Cllr Hicks went on to address Members of the Parish Council on the issues of staff re-organisation within South Hams District Council, known as T18, together with the appointment of six Locality Officers whose role is to improve services to the residents.

**027. COMMUNITY – Cllr Dorrington**

1. As mentioned above, Barry Morris has now been appointed to update the Parish website and this appointment had been confirmed but remuneration was yet to be agreed.
2. Cllr Dorrington confirmed that she had attended at the library and talked to those present about improvements, usage and WiFi.
3. Cllr Dorrington confirmed that Stoke Fleming Scarecrow day had been well attended.
4. Cllr Dorrington suggested that maybe an application could be made to the LAG for a contribution towards the cost of electricity for the Village Hall WiFi.

**Neighbourhood Plan**

Cllr Franks in Cllr Coupar’s absence gave a brief résumé of the Neighbourhood Plan. She confirmed that there was a Steering Group Committee Meeting on 15<sup>th</sup> June at 7 pm and one of the principal issues to be discussed was to review the options available to the Steering Committee, with particular regard to the structure of the Steering Group.

It was confirmed that theoretically all Councillors should be members of the Steering Group, Cllrs Wreford-Brown and Wood both declined being members of the Steering Group.

In the absence of Cllr Coupar it was agreed that the matter regarding change of terms of reference should be left until the next meeting.

Cllr Franks offered the opportunity to new members to the Council to attend at a briefing workshop on a date to be submitted for the purpose of providing Councillors with an update on Parish issues, which could also be used as a refresher course.

**028. ROADS & TRANSPORT**

Cllr Judd questioned why diversion signs had closed School Lane. Cllr Franks confirmed that work had been carried out by South West Water to the water main leading into the Public Toilets. She had requested that plates be laid over the trenches and had communicated with both Devon County and the Local District Councillors.

Apparently problems had been received with regard to the depth of the pipe by South West Water Contractors.

It was reported that the road closed signs and diversions were very misleading concerning the closure of School Road. South West Water was informed of this.

Cllr Bond reported that the gas main at Bugford is now virtually completed and the road fully reopened. Work appears to have been done well in terms of resurfacing and hopefully there would not be the same subsidence problems as had been experienced following the laying of the solar cable.

The road storage area had been tidied up, the farmer (Mr. Martin Ferris) is yet to sign off his hedge has having been properly reinstated and the Cllr reported that there had been problems with the positioning of the pressure reducing valve.

**029. MAINTENANCE**

- a) CllrFranks went on to advise on maintenance issues that she wished to address:-
  - (i) A chestnut tree limb had fallen onto the Playing Field following the high winds on 2nd June. It was agreed that Cllr Harris would deal with it. The Chairman to write to DCC suggesting they look at the tree as it is on their verge but overhanging the Playing Field and the road by Stoke Lodge Hotel. Cllr Newman suggested a tree surgeon should look at our adjacent tree on the Playing Field to avoid problems in the future.
  - (ii) Weed spraying: It was confirmed that the TAP Fund Money is available for weed spraying required to keep the village tidy. It was agreed that it should be advertised in the Parish Magazine and on the website that this spraying would take place within the foreseeable future. Parishioners would then be requested to email any concerns to the Parish Clerk. The likely venues are:-  
 Venn Lane – along the road kerb  
 The Church Gate entrance around the corner to the side gate  
 Along the main road as necessary.

(iii) The Petanque Club A request had been received for Travis Perkins to be able to deliver a dumpy bag of sand for Piste maintenance and this necessitated driving across the Playing Field. Subject to weather and subject to it being a small lorry only this request was approved.

(iv) Dog Bins The dog bin in School Lane had been removed by developers and not replaced. It was further reported that the lid of the second bin was rusting. It was agreed that the Clerk would write to South West Housing and SHDC asking for their attention.

- b) Bus Shelter – Blackpool House – The Chairman confirmed that no funding was forthcoming from DCC. It needed some basic repair and it was agreed that Keith Ellis should provide a quote.
- c) Playing Field Entrance – Discussion took place regarding remedial work to the above. Cllr Bond reported that he had been able to procure a donation of a large skip full of 40mm to dust aggregate. He together with Cllr Harris confirmed that they would prepare the ground in readiness for receiving this aggregate.
- d) Skip opposite Village Shop It was confirmed that this is on private land it is outside of Councillors jurisdiction. It was agreed that a letter be written to the house owner.

### 030. **PLANNING** **APPLICATIONS**

**5 Venn Lane, Stoke Fleming, Dartmouth, TQ6 0QH, 51/1058/15/F** – Householder application for side extension to dwelling.

**Field at SX 845 517, West Norton Farm, Norton, Dartmouth, TQ6 0NF, 15/101/15/F** – Installation and operation of two 50kw wind turbines both with jub height of 24.6m and overall tip height of 34.2m

### **DECISIONS**

**1 School Road, Stoke Fleming, TQ6 0PR. 51/0404/15/F** Householder application for removal of Devon bank and replace with wooden fence - GRANTED

**2 Pook House, School Road, Stoke Fleming, TQ6 0PR. 51/0423/15/F** Householder application for siting of wooden garage - GRANTED

**The Gulls, Overseas Estate, Stoke Fleming, TQ6 0JP. 51/0467/15/F** Householder application for alterations and extension to dwelling - GRANTED

**ENFORCEMENT CASES** The current enforcement list update.

### 031. **FINANCE**

#### a) **BANK BALANCES**

Santander	£13,521.32	Statement dated 6 <sup>th</sup> May 2015
Lloyds Bank	£18,433.14	Balance at 28/5/15

#### b) **RECEIPTS**

Loam Rangers	500.00	Donation for plants/trees etc
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Cllr Harris proposed and Cllr Judd seconded that the following cheques be approved for signature, all were in agreement

#### c) **ACCOUNTS TO BE PAID**

	£	
Nick Roberts	47.50	Shelter cleaning
Tammy Hall	36.83	Toilet Block cleaning
Mr K Ellis	540.50	Seat/Gates/Toilet Block Maintenance
Ms M Foster	333.70	Clerk Salary & Expenses
Stoke Fleming Village Shop	38.65	Cleaning Supplies
Dartmouth Club de Petanque	228.00	Remaining Grant funds
Alan Pook	375.00	Grass cutting
Big Bird Design	450.00	12 months website fee from 2/2014

**032. REPORT FROM MEETINGS**

Cllr Franks advised that the next Coleridge Meeting is on 17<sup>th</sup> June at 7 pm, venue to be confirmed. Both Cllrs Franks and Newman recommended to other Councillors that attendance at the Coleridge meeting would be valuable as it would provide an opportunity to discuss issues relating to similar Councils along the Slapton Line and the A379. It is important to try to keep this contact going, particularly now since the reorganisation of the boundaries or direct contact with similar Parishes may be lost.

**033. DIARY DATES**

21 <sup>st</sup> , 22 <sup>nd</sup> , 23 <sup>rd</sup> August	Tribal Clash Weekend
31 <sup>st</sup> August	Stoke Fleming Hort & Sport Show

**034. CORRESPONDENCE RECEIVED/CIRCULATING**

DCC Public Rights of Way – Parish Paths Partnership Scheme 2015/16  
Letter from Beryl Griffiths, Internal Auditor, confirming independence  
Email from Yvonne Cottam re Dartmouth Swimming Pool - The decision was taken that Councillor Franks would write to the Leader of South Hams District Council showing the Parish's support for the Dartmouth Swimming Pool.

There being no further business the meeting closed at 8.57 pm

The next monthly meeting of the Parish Council will be held on **Wednesday, 1<sup>st</sup> July 2015** in the Village Hall at **7pm**