

## **STOKE FLEMING PARISH COUNCIL**

**Clerk: Marion Foster, Painsford Bungalow, Ashprington, Totnes, TQ9 7EE**

Email: [clerk@stokefleming.org](mailto:clerk@stokefleming.org) Telephone: 01803 732 245

**A meeting of the Parish Council was held on Wednesday 1<sup>st</sup> July 2015 in the Village Hall at 7.00 pm**

Present: Councillors Katie Franks (Chairman) Mary Newman (Vice Chair)  
Nick Wood David Harris Paul Bond Struan Coupar  
Charles Wreford-Brown Gail Dorrington  
District Councillor Michael Hicks  
County Councillor Brazil  
Parish Clerk Marion Foster

**035. APOLOGIES**

Councillor Judd

**036. MINUTES**

Minutes of the last Parish Council Meeting held on Wednesday, 3<sup>rd</sup> June 2015, had been circulated and read. Cllr Harris proposed and Cllr Dorrington seconded that the minutes be accepted. Cllr Bond proposed and Cllr Dorrington seconded that the Planning Meeting Minutes of 3<sup>rd</sup> June be accepted. Cllr Wood proposed and Cllr Harris seconded that the Planning Meeting Minutes of 15<sup>th</sup> June be accepted. The two Works to Trees site meeting notes were also approved. All were in agreement and the minutes, planning meeting minutes and Work to Trees notes were signed as a true record.

**037. MATTERS ARISING**

None

**038. DECLARATIONS OF INTEREST**

Cllr Harris and Cllr Newman – Minute 046 (c) Accounts to be paid

**039. PUBLIC QUESTION TIME**

No members of the Public were present.

**040. COUNTY COUNCILLOR'S REPORT**

C Cllr Brazil confirmed previously circulated news that there is to be all-year-round 93 Sunday bus service between Dartmouth and Kingsbridge. With regard to the Blackpool Bus Shelter and DCC lack of funds to repair it, the PC might be able to access his Locality Grant Fund to help with the repairs. The Chairman enquired as to the ownership of the land on which the Bus Shelter stood should the PC make repairs, and Cllr Brazil promised to look into the subject. He also promised to report back on the current situation with regard to the Bugford Lay-by.

**041. DISTRICT COUNCILLOR'S REPORT**

Cllr Hicks confirmed he would be attending two separate Council meetings on the first Wednesday of each month and alternate which he attended first. He reported that he would be meeting the new Locality Officer, Daniel Taylor, who is centred in Kingsbridge, at Stoke Fleming next week to have a look around the village should anybody wish to join them. The Town & Parish Event hosted by SHDC on the 27<sup>th</sup> July would also cover the Locality Officers areas of responsibility, amongst other subjects.

The Planning department had managed to recruit more staff but only on temporary contracts. The meeting raised the query of Solar Panels on roofs within an AONB and whether or not planning permission was required. Cllr Hicks promised to try and clarify and report back to Councillors.

A query had arisen following a report to the Council and a subsequent Tree Order site meeting with regard to a "wildlife corridor" running along behind the new houses in Well Park. Councillors at the meeting confirmed that the Section 106 in place when the properties were built should confirm how this "wildlife

corridor” should be managed. Cllr Hicks promised to report the matter to the Enforcement Officers for investigation.

#### **042. COMMUNITY**

- (a) Councillors investigating the arrival of Broadband to the village confirmed a date of January 2016, although unfortunately not all out-lying areas would receive it.  
It was reported that the street lights in Well Park Place remain on all night and would the PC enquire from DCC whether they could be switched off at night as other residential areas.
- (b) Local Lettings Plan – following discussion the meeting agreed an adjustment to the draft plan forwarded from SHDC (based on Kingston's example) with serving emergency volunteers coming third in the list of priorities, with an additional possible priority for key workers. The Clerk would return Councillors recommendations to SHDC.  
(Cllr Wood left the meeting)
- (c) Membership of Campaign to Protect Rural England – following a vote (2 in favour, 5 against) the PC would not be renewing its membership
- (d) Website Administrator Remuneration – the meeting agreed to the suggested remuneration of £40 per month, commencing in June 2015, (the Clerk to write a Cheque for immediate payment).

#### **043. ROADS & TRANSPORT**

- (a) No reported problems – the Clerk had been advised that the new AONB village signs should be erected next week.
- (b) Footpath 1 – Proposed Diversion Order – the meeting had no further comment to make.

#### **044. MAINTENANCE**

- (a) Cllr Bond reported that ivy was encroaching at the Bus Stop opposite The Sportsmans and he would be happy to trim it back. The Chairman thanked him.
- (b) Bus Shelter – Blackpool House – The Clerk had received an approximate verbal quote of £150-£160 to replace the pillar that had rotted in the bottom and needed to be replaced to make the Shelter safe. Councillors felt that with an offer of grant funds to complete a repair, a full repair quote should be requested based on a more detailed report of its condition, to include the roof and other pillars.
- (c) The Clerk had contacted SHDC re the weed-spraying, Cllr Newman agreed to meet with the Contractor and report the areas of concern. (TAP funds were available for weed-spraying)
- (d) A suggestion was put forward for a possible “Pride of the Village” award for a person who contributes most to the village. Councillors were asked to consider this over the summer and report back in September.

#### **045. PLANNING**

##### **APPLICATIONS**

**Windward, Dartmouth Road, Stoke Fleming, TQ6 0QS.** 51/1227/15/F Creation of penthouse unit to planning approval 51/1437/14/F for 9 no. residential apartments

**6 Gratton Close, Stoke Fleming, TQ6 0RB.** 51/1172/15/F Householder application for erection of conservatory to rear elevation

**Hillfield, Park, Hillfield, TQ6 0LX.** 51/1148/15/tw Work to Tree Preservation Order Trees

**12 Well Park Place, Vicars Walk, Stoke Fleming, TQ6 0PQ.** 51/1389/15/tw Work to Tree Preservation Order Trees

##### **DECISIONS**

**ENFORCEMENT CASES** The current enforcement list update.

**046. FINANCE**

**a) BANK BALANCES**

Santander	£13,526.49	Statement dated 6 <sup>th</sup> May 2015
Lloyds Bank	£17,386.24	Balance at 30/6/15

**b) RECEIPTS**

HMRC	603.51	VAT reclaimed
Dartmouth Club de Petanque	200.00	2015/2016 Annual Rent

Cllr Bond proposed and Cllr Wreford-Brown seconded that the following cheques be approved for signature, all were in agreement

**c) ACCOUNTS TO BE PAID**

	£	
Big Bird Design (Re-issue)	540.00	(VAT omitted @ 3/6/15)
Mary Newman (Re-issue)	3.25	Key (VAT omitted @ 5/5/15 +
		Flower seeds
Nick Roberts	47.50	Shelter cleaning
Tammy Hall	36.83	Toilet Block cleaning
Ms M Foster	342.02	Clerk Salary & Expenses
SHDC	120.00	Play Area Agreement/Ins/Inspection
Coleridge Association of PCs	20.00	Membership
R V Harris & Son	264.00	Contract Grass Cutting
Grant Thornton UK LLP	240.00	Annual Return Audit Fee
B Morris	40.00	Website Administrator – Monthly Fee

**d) EXTERNAL AUDIT**

The Annual Return had been approved and Notice of Conclusion of Audit, dated 1/7/15, needed to be posted for 14 days. The Clerk mentioned that the Audit Fee had doubled as SF PC income had exceeded £25,000 for the year 2014/2015.

**047. REPORT FROM MEETINGS**

- (a) Coleridge Association (17/6/15) Cllr Franks confirmed that Lindsey Lindley was the new Chairman of the Association. Items discussed at the meeting included a possible permit for Workers to park on double yellow lines, the “Fields of Light” project in East Portlemouth in July/August, and the new Chillington website. Discussion continued on whether Parishes would form Dementia awareness groups. The next meeting would be 14<sup>th</sup> October.

**048. DIARY DATES**

21 <sup>st</sup> , 22 <sup>nd</sup> , 23 <sup>rd</sup> August	Tribal Clash Weekend
31 <sup>st</sup> August	Stoke Fleming Hort & Sport Show

**049. CORRESPONDENCE RECEIVED/CIRCULATING**

SHDC Play area report – had been forwarded to Cllr Newman

There being no further business the meeting closed at 8.56 pm

The next monthly meeting of the Parish Council will be held on **Wednesday, 5<sup>th</sup> August 2015** in the Village Hall at **7pm**