

STOKE FLEMING PARISH COUNCIL

Clerk: Marion Foster, Painsford Bungalow, Ashprington, Totnes, TQ9 7EE

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A meeting of the Parish Council was held on Wednesday 5th August 2015 in the Village Hall at 7.00 pm

Present: Councillors Katie Franks (Chairman) Martin Judd
Nick Wood David Harris
Gail Dorrington Paul Bond
Struan Coupar
District Councillor Michael Hicks
County Councillor Julian Brazil
Parish Clerk Marion Foster

050. APOLOGIES

Councillors Newman & Wreford-Brown

051. MINUTES

Minutes of the last Parish Council Meeting held on Wednesday, 1st July 2015, had been circulated and read. Cllr Dorrington proposed and Cllr Harris seconded that the minutes be accepted. All were in agreement and the minutes were signed as a true record.

052. MATTERS ARISING

None

053. DECLARATIONS OF INTEREST

None

054. PUBLIC QUESTION TIME

No members of the Public were present.

055. COUNTY COUNCILLOR'S REPORT

C Cllr Brazil confirmed that discussions had been taking place on the definition of "severe" with regard to planning applications and "Highways" issues. Planning previously refused under this recommendation were unlikely to be refused in the future, i.e. issues with regard to road network capacity would not be taken into account on planning decisions.

There was no further news on the West Dart Development.

C Cllr Brazil recommended that the PC include funds in their future budget to cover necessary verge/hedge trimming, weeding, etc, i.e. the work no longer undertaken by Highways.

He confirmed there was a New Homes Bonus fund, grant money that Parish Councils who have had new homes built within their parish can access.

056. DISTRICT COUNCILLOR'S REPORT

Cllr Hicks confirmed that Enforcement Officers were due to visit the reported site from the last meeting, he would receive a report within the next few days which he would forward to the PC.

He had met the new Locality Officer, Daniel Taylor, and although SHDC were half way through the major system changes and there were difficulties with the amount of staff redundancies and reassignment of work, things should improve within the next few months.

057. COMMUNITY

- (a) Reported problems – the dog bin on School Road had been replaced with a ground waste bin and Councillors requested a raised dog bin. Children were playing on the new bin and the meeting felt this could prove a hygiene issue. The dog bin on Old Road had also not been emptied for some time. The Clerk would contact SHDC.

Alan Pook, the PC Contractor, had come across a large amount of dog faeces whilst strimming the Playing Field hedge, possibly from dog owners flipping it into the hedge rather than placing it in the designated Dog Bins. The meeting suggested a reminder about using the Dog Bins be put in the Magazine, plus a report to the Dog Warden.

The verge along the A379 between Deer Park and the Dartmouth sign had become seriously overgrown and people were having to walk along the road, the Clerk would contact Highways.

- (b) Neighbourhood Plan – Decisions on policy needed to be made at next week's Steering Group Meeting and the Chairman requested that all Councillors reflect on the matters under consideration and be ready to vote at the meeting on Monday. It was important to keep the momentum going forward with the Plan. The Chairman and Cllr Coupar had highlighted potential sites to link the village and make focal points within it. They had looked at possible brown field sites for development rather than green field sites. Cllr Coupar confirmed that there were enough funds available currently to continue with the NP, the next major expense would be the publishing of the first draft, and then subsequently the final version. It might be necessary to seek some professional expertise on the presentation of the draft Plan, and the PC may need to provide funding at a later date.
- (c) School liaison – The Chairman had met with the Head of SF School, who is hoping to establish a Community Involvement Group, i.e. a group of people to concentrate on the local school, with 2 parents, 2 members of the community, 1 from the PC, 1 from the Church. To meet 3-4 times a year, see how the school is progressing and air their views. Cllr Dorrington agreed to represent the PC on this group.

058. ROADS & TRANSPORT

- (a) Reported problems – Potholes reported appearing on Blatchmore Lane.
- (b) Parking in Turning Bay, Venn Park – following a letter received from 3 residents with reference to cars parking in the turning bay causing problems with oil deliveries, refuse lorry and an ambulance the Clerk had contacted Highways with a request for a possible sign. Following a negative reply, it was agreed that a reminder in the magazine to park responsibly would help to highlight the difficulties.
- (c) Public Transport – Stagecoach buses were taking over from First with changes from September. Cllrs would observe developments and report back at a later date.

059. MAINTENANCE

- (a) Reported problems – there appeared to have been a fire near the seat and Coast Path sign on the Old Road, but there was no damage to the seat.
- (b) Bus Shelter – Blackpool House – no quote had been received, the meeting suggested that 3 quotes should be requested.
- (c) Playing Field entrance – Cllr Bond confirmed that the entrance would be improved in time for the Tribal Clash event. The Clerk updated the meeting on the Cleaning for the Tribal Clash weekend.

060. PLANNING APPLICATIONS

None

DECISIONS

Development site at SX 8329 5110, Bugford, Dartmouth, TQ6 0LT. 51/0748/15/F – Resubmission of planning consent 51/0701/14/F for demolition of former workshop and erection of new dwelling and detached garage (change of use of approved garage and modifications to approved dwelling) - GRANTED

5 Venn Lane, Stoke Fleming, Dartmouth, TQ6 0QH, 51/1058/15/F – Householder application for side extension to dwelling - GRANTED

6 Gratton Close, Stoke Fleming, TQ6 0RB. 51/1172/15/F Householder application for erection of conservatory to rear elevation - GRANTED

Windward, Dartmouth Road, Stoke Fleming, TQ6 0QS. 51/1227/15/F Creation of penthouse unit to planning approval 51/1437/14/F for 9 no. residential apartments - GRANTED

ENFORCEMENT CASES The current enforcement was discussed with 3 new cases added

061. FINANCE

a) **Clerk's Hours** – update and annual review – the meeting agreed to pay the Clerk for the extra 42 hours that had accumulated from October to the end of July (over and above the 35 hour per month contract). The Clerk was requested to try and establish which part of the work was causing the increase in workload. Thanks were expressed by the Councillors to the Clerk for the past year.

b) **BANK BALANCES**

Santander	£13,531.49	Statement dated 6 th July 2015
Lloyds Bank	£14,635.95	Balance at 31/7/15

c) **RECEIPTS**

Football Club	37.06	Electric & Water Contribution
Channel View	30.00	Website Advertising
Higher Bowden	30.00	Website Advertising
Village Hall	5.00	Ground Rent

Cllr Bond proposed and Cllr Harris seconded that the following cheques be approved for signature, all were in agreement

d) **ACCOUNTS TO BE PAID**

	£	
Nick Roberts	47.50	Shelter cleaning
Tammy Hall	36.83	Toilet Block cleaning
Barry Morris	40.00	Website Administration
Ms M Foster	350.29	Clerk Salary & Expenses
Post Office Ltd (EDF)	38.62	Electricity Account
Post Office Ltd (SWW)	35.76	Water Account
Mr K Ellis	98.50	Repairs: Bus Shelter/seats/ picnic tables
Mr A F Pook	390.00	Contract grass cutting + trees trimming
Stoke Fleming Village Hall	96.00	Room Hire PC + Neighbourhood Plan
P Burridge	112.80	Playground Maintenance x 2 months

e) **INTERNAL AUDIT**

Gift for internal auditor 2015 – the meeting agreed to a £40 “Gardentime” token

062. REPORT FROM MEETINGS

(a) Town & Parish Event – the Clerk had attended this meeting with various presentations on SHDC changes, the Locality Team, Planning, Standards, Finance and TAP funding, all presentations would be forwarded by email should Councillors request them.

063. DIARY DATES

10 th August	Neighbourhood Plan Steering Group
21 st , 22 nd , 23 rd August	Tribal Clash Weekend
31 st August	Stoke Fleming Hort & Sport Show
7 th September	Neighbourhood Plan Steering Group

064. CORRESPONDENCE RECEIVED/CIRCULATING

(a) Letter from SHDC – potential visit of SHDC Chairman to a SFPC meeting – the meeting agreed to invite the Chairman to the SFPC November meeting.

(b) Application to use Playing Field for car parking - 3rd September 2015 – Petanque Club Charity Event, the meeting agreed the use of Playing Field for a fee of £15.

There being no further business the meeting closed at 9.28 pm

The next monthly meeting of the Parish Council will be held on **Wednesday, 2nd September 2015** in the Village Hall at **7pm**