

STOKE FLEMING PARISH COUNCIL

Clerk: Marion Foster, Painsford Bungalow, Ashprington, Totnes, TQ9 7EE

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A meeting of the Parish Council was held on Wednesday 3rd February 2016 in the Village Hall at 7.07 pm

Present: Councillors Katie Franks (Chairman) Mary Newman (Vice Chairman)
David Harris Charles Wreford-Brown
Paul Bond Nick Wood
Parish Clerk Marion Foster
A member of the public

139. APOLOGIES

Cllrs Judd, Coupar, County Cllr Brazil and District Cllr Hicks

140. MINUTES

Minutes of the last Parish Council Meeting held on Wednesday, 6th January 2016, had been circulated and read. Cllr Bond proposed and Cllr Harris seconded that the minutes be accepted. Cllr Newman proposed and Cllr Franks seconded that the Site Planning Meeting Minutes of 16th December 2015 be accepted. All were in agreement and the two sets of minutes were signed as a true record.

141. MATTERS ARISING

None

142. DECLARATIONS OF INTEREST

Cllr Harris - Min 150 (c)

143. PUBLIC QUESTION TIME

No speaking public

144. COUNTY COUNCILLOR'S REPORT

County Cllr Brazil had forwarded a short written report confirming that council tax will rise by 1.99%, then an extra 2% which is ring-fenced for adult social care. A total rise of 3.99% (roughly £45 per household). The 2% will almost cover the increase in costs due to the uplift in the minimum wage for care workers. He stressed again the need to budget for extra road and general parish maintenance that was likely to fall on parish council finances.

145. DISTRICT COUNCILLOR'S REPORT

Nothing to report.

146. COMMUNITY

- (a) Reported problems - the Chairman reported receipt of a letter confirming details on the sub-lease between the Library and the Village Hall.
- (b) Dartmouth NHS Steering Group - due to Cllr Coupar's absence, left until next meeting.
- (c) Police Report - the Facebook page had nothing to report for Stoke Fleming parish.

147. ROADS & TRANSPORT

(a) Reported problems - Cllrs Franks and Newman had had a meeting with Adam Key to discuss the Birdwalk, a PROW under Highways responsibility. Unfortunately the surface was not bad enough for a full re-surface but he was able to offer a clear-up of mud and leaves under the Community Pay-Back Scheme if the Parish Council were in agreement. The meeting agreed and the Clerk would confirm. Following on from a meeting with Mr & Mrs Mayer, which included a discussion on the Birdwalk, they had agreed to have trees trimmed and the fence repaired, further recommendations suggested were the removal of the barbed wire bordering the path which could prove a hazard.

(b) Snow Warden - the parish is currently without a named Snow Warden, and following a report that an elderly resident had fallen near Bidders Close on black ice, the meeting discussed the possibility of putting a container with salt/grit at various black spots within the parish. Councillors would investigate the possibility of locally community minded residents who would help out during periods of icy weather and report back to the next meeting. Following a request from DCC, the PC confirmed that it has no sand-bag policy, apart from accessing bags from SHDC depots.

(c) Public Transport - Cllr Wood reported that the Dartmouth Park & Ride needed to be self-supporting. DCC put in £50,000 last year, and would only put in £25,000 this year. The site could be used out of season and was currently free to park.

(d) Bugford Lay-by - residents request for PC support of a Road Traffic Order, a synopsis of the history of events had been circulated to all Councillors. Following lengthy discussion and acknowledging the difficulty in enforcing parking restrictions, the meeting agreed to write to Mr Whitton, Head of Highways, expressing the Council's concern over the continuing situation which was becoming more intolerable and causing hardship and distress within the hamlet.

(e) School Footpath/ Cavanna - 106 agreement. Cllr Franks and Wreford-Brown had met with Mr & Mrs Mayer, who had confirmed their position that the footpath was a "non-starter" unless development was approved on Rectory land, in which case they might reconsider. Councillors were still trying to establish confirmation of a 106 agreement with Cavanna.

Lorries at the School site: those taking away were abiding to the times, but concrete lorries were continuing at all times and machines were starting at 7.30 am. The ground-works should be finished soon. The Chairman confirmed that roadworks would take place outside the School, and therefore disruption was likely, over half-term for water/drainage works linked to the development.

148. MAINTENANCE

(a) Reported Problems - The glass on the notice board near Premier Garage footpath had been broken in the high winds, Cllr Newman had removed the broken glass. The door would need to be removed, repainted and glazed. Other items for repair included the window in the Bus Shelter near the Legion Gate the bench by Deer Park Bus Stop, plus a re-paint of the bicycle rack by the Jubilee Shelter. The Clerk to report to Keith Ellis for his attention.

(b) SHDC Playground Report - Helen Hardwicke, the SHDC mobile Locality Officer had reported back on the Play Park and was pricing up some bark and safety caps for the Council.

(c) TAP application result - it had been reported that the TAP application had been approved but no official paperwork had been received.

(d) Cleaning Contracts Renewal: Toilet Block (1/4/16) and Bus Shelters (1/2/16) Tammy Hall had given notice that she wished to finish the toilet block cleaning contract at the end of March, therefore the meeting agreed to advertise for a new contract cleaner. Nick Roberts had agreed to continue with the Bus Shelter cleaning contract.

149. PLANNING APPLICATIONS

Hillfield Village, Bugford Cross to Yeomans, Hillfield, TQ6 0LX. 154376 2906/15/FUL Alterations to widen and improve the existing site entrance, to include tree removal.

Stone Barn, Mill Lane, Stoke Fleming, TQ6 0QZ. 3079/15/HHO Householder application to construct new garage and store.

Hillfield Park, Bugford Cross to Yeomans, Hillfield, TQ6 0LX. 160059 3155/16/FUL Application for erection of 7 new holiday units (plots 34-40)

Galleons Lap, Overseas Estate, Stoke Fleming, TQ6 0PJ. 2748/15/HHO Alterations and Extensions to Private Dwelling.

DECISIONS

Woodbury Farm, Lane Past Woodbury Farm, Norton, TQ6 0NF. 2598/15/FUL Change of use of cow shippon from agricultural to equestrian use with agricultural to equestrian. To use footprint of existing building. Existing stalls to be removed and divided into stables. Silage clamp to be converted into menage for exercising horses. Use existing fence on one side, timber post and rail to each end with gate into paddock. Bank to be cleared and reinstalled, use of existing drainage, electricity supply and water - Conditional Approval

Windward Nursing Home, Dartmouth Road, Stoke Fleming, TQ6 0QS. 2704/15/FUL Addition of penthouse to second floor of existing apartment complex - Conditional Approval

Leonards Cove Holiday Park, New Road, Stoke Fleming, TQ6 0NR. 51/2361/15/VAR - holiday occupation of holiday caravans at any time of year without compliance with condition (a) in planning permission WX/4196 - Conditional Approval

Woodbury Farm, Norton, Dartmouth, TQ6 0NF. 51/2489/15/F Erection of agricultural livestock building (relocation of planning consent 51/2142/14/F) - Conditional Approval

ENFORCEMENT CASES - current list update - no new list received.

150. FINANCE

a) BANK BALANCES

Santander	£13,562.21	Statement dated 6th January 2016
Lloyds Bank	£15,757.06	Balance at 29/1/16

The meeting agreed to make the Clerk, as the Financial Officer, a signatory on the Bank Accounts in order to be able to deal directly with the Banks, although never to actually sign cheques.

b) RECEIPTS

Dart Valley Cottages	41.00	Flower Tub Sponsorship
Stoke Fleming PO	41.00	Flower Tub Sponsorship
SF Football Club	44.52	Utilities Contribution

Cllr Newman proposed and Cllr Wood seconded that the following cheques be approved for signature, all were in agreement

c) ACCOUNTS TO BE PAID

	£	
Nick Roberts	47.50	Shelter cleaning
Tammy Hall	36.83	Toilet Block cleaning
Barry Morris	40.00	Website Administration
Ms M Foster	370.84	Clerk Salary + Telephone/Stationery
R V Harris & Son	180.00	October Hedge & Grass Cutting
A F Pook	450.00	Contract grass cutting + hedge by WCs
S Coupar	88.29	Land Reg Fee + NP Stationery
Post Office Ltd (Electric)	58.29	Electricity Account
Post Office Ltd (Water)	74.81	Water Account

d) BUDGET 2016/2017/PENSION/AUDIT

The meeting updated the budget figures for the year 2016/2017. The Clerk confirmed that the PC did not need to offer a Workplace Pension to their employee, the Clerk, but needed to confirm they had fulfilled their duties under the Employer Pension Regulations by writing to the Clerk following their staging date: 1st October 2016.

The Clerk reported on the future of External Audit for Smaller Authorities and the meeting agreed not to opt out and set up an independent Audit Panel, but remain under the new company "Smaller Authorities Audit Appointments Ltd". Transparency Code Funding - the meeting agreed to the Clerk applying for funding for a new lap-top computer and scanner from the available TC funding.

151. DIARY DATES

10th February 7pm Coleridge Meeting
10th February 9.30 - 4pm Vulnerability Meeting - Follaton

(a) Annual General Meeting and Annual Parish Meeting dates

The meeting agreed that the AGM could be included in the 4th May monthly meeting, and the APM to be held in the Ron Harris room on the 27th April 2016

152. CORRESPONDENCE RECEIVED/CIRCULATING

Thank you letter from Christmas Tree Festival organisers

There being no further business the meeting closed at 9.50 pm

The next monthly meeting of the PC will be held on **Wednesday, 2nd March 2016** in the Village Hall at **7pm**