

STOKE FLEMING PARISH COUNCIL

Clerk: Marion Foster, Painsford Bungalow, Ashprington, Totnes, TQ9 7EE

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A meeting of the Parish Council was held on Wednesday 6th April 2016 in the Village Hall at 7.05 pm

A 6.45 pm presentation on Hillfield Village Future Plans for Development was cancelled

Present:	Councillors	Katie Franks (Chairman)	Mary Newman (Vice Chairman)
		Struan Coupar	Charles Wreford-Brown
		Martin Judd	Nick Wood
	County Councillor	Julian Brazil	
	District Councillor	Michael Hicks	
	Parish Clerk	Marion Foster	

168. APOLOGIES

Cllrs Bond and Harris

169. MINUTES

Minutes of the last Parish Council Meeting held on Wednesday, 2nd March 2016, had been circulated and read. Cllr Wood proposed and Cllr Newman seconded that the minutes be accepted. Cllr Judd proposed and Cllr Wood seconded that the Site Planning Meeting Minutes of 3rd March be accepted.

Cllr Wood proposed and Cllr Newman seconded that the Site Planning Meeting Minutes of 18th March be accepted. All were in agreement and the all sets of minutes were signed as a true record.

170. MATTERS ARISING

None

171. DECLARATIONS OF INTEREST

None

172. PUBLIC QUESTION TIME

No public present

173. COUNTY COUNCILLOR'S REPORT

Cllr Brazil confirmed that work at Slapton Line had stopped over Easter, but contractors were due to return next Monday and should finish within a two week period. He stressed again the difficulties in maintaining Devon's road network and the need to find new sources of funding. His locality fund was £1,000 for 2016/17. Councillors made comment on the amount of litter along main roads which they felt should be addressed.

174. DISTRICT COUNCILLOR'S REPORT

Cllr Hicks confirmed that the IT problems at SHDC continued but were being worked on. Changes may be made and interfere with time-scales of Neighbourhood Plans. Councillors confirmed that they were still awaiting a meeting with SHDC to discuss the Stoke Fleming Plan. Cllr Hicks promised to contact the necessary department and all agreed that it was important not to lose momentum after the amount of work that had already been completed.

The Chairman raised the query on whether or not the Planning Department took notice of the comments returned by the Parish following arranged planning application site visits. Cllr Hicks confirmed that they were taken into consideration.

175. COMMUNITY

(a) West Dart Appeal result - the inspector had overturned the SHDC decision and approved the application, though Cllr Brazil confirmed that it was only Outline Permission. Following further discussion and confirmation that approximately 90% of the development will be within Stoke Fleming

parish, various matters i.e. cycle ways, etc, would need to be discussed and Cllr Hicks requested a list be forwarded for his attention.

(b) Police Report - Cllr Judd had checked the Facebook page, mention had been made to the destruction by a vehicle of some kind to the Venn Lane bench. The Clerk had received a Crime Report from the Police following the report of this incident confirming that there were no active lines of enquiry at this time. The report also confirmed the receipt of 7 calls to the Police in March 2016, but the bench report call being the only recordable crime.

(c) Dementia Awareness - the Chairman had been in contact with Dartmouth Caring who had offered to give a presentation at a PC meeting. Councillors agreed that this would be better for the village as a whole with the PC's support, and the Chairman agreed to confirm back to Dartmouth Caring.

(d) Neighbourhood Plan expenses - Cllr Coupar confirmed that there was a possible further £3,000 still available to draw down for the Plan, but costs to complete the Plan may exceed this amount.

The meeting was asked to vote on the following: "Is the Parish Council prepared in principle to give funds towards the completion of its Neighbourhood Plan." With one abstention, five Councillors agreed.

176. ROADS & TRANSPORT

(a) Cavanna - the Chairman had again tried to make contact with David Green of Cavanna, but had received no reply. A further letter would be sent.

177. MAINTENANCE

(a) Birdwalk - Mr & Mrs Mayer had confirmed that works to the laurel and some trees either side had been completed, together with removal of the barbed wire. All agreed, a great improvement, although the work had unfortunately exposed some holes in the fencing.

(b) SHDC Playground Report - quote for bark for comparison, the meeting agreed the quotation from SHDC to top up the bark in the playground, i.e. £700.00 + VAT.

(c) Toilet Cleaning Contract - Tammy Hall had altered her decision and had agreed to another 3 year contract to clean the Toilet Block. The meeting expressed their thanks for her decision.

Mr Ellis had reported to the Clerk on works requested: the glass door on the notice board had been repaired, the Bus Stop near the Village Hall would need a new window and work to the Blackpool Bus Stop would start this week.

(d) Venn Lane bench - discussed under Police report. The PC would await possible further contact from the Police.

(e) Salt bin purchase and placement - the bin had been delivered to Cllr Harris.

(f) Trees - Cllr Newman believed a survey was needed on the large tree on the DCC verge opposite Stoke Lodge Hotel. Branches were extending over the corner of the Playing Field and needed trimming back.

178. PLANNING

APPLICATIONS

Work to Tree Preservation Order Trees, "Oakmead", 5 Manor Court, Stoke Fleming, Devon 0918/16/TPO

Work to Tree Preservation Order Trees, Stoke Lodge Hotel, Cinders Lane, Stoke Fleming 1028/16/TPO

Stone Barn, Mill Lane, Stoke Fleming, TQ6 0QZ. 0829/16/HHO Householder application to construct new garage, store and pool

DECISIONS

Ferris Builders Yard, 1 Bay View Estate, Stoke Fleming, TQ6 0QX. 0125/16/HHO Householder application for new Store/Shed - **CONDITIONAL APPROVAL**

Galleons Lap, Overseas Estate, Stoke Fleming, TQ6 0PJ. 2748/15/HHO Alterations and Extensions to Private Dwelling - **CONDITIONAL APPROVAL**

Hillfield Village, Bugford Cross to Yeomans, Hillfield, TQ6 0LX. 154376 2906/15/FUL Alterations to widen and improve the existing site entrance, to include tree removal - **CONDITIONAL APPROVAL**

Hillfield Park, Bugford Cross to Yeomans, Hillfield, TQ6 0LX. 160059 3155/16/FUL Application for erection of 7 new holiday units (plots 34-40) - **CONDITIONAL APPROVAL**

Pleasant Valley Farm, Dartmouth, TQ6 0QP. 0286/16/HHO Householder application for enlargement of existing ancillary accommodation and installation of timber fencing to selected area on the site boundary- **CONDITIONAL APPROVAL**

ENFORCEMENT CASES - current list update - no new list received.

179. FINANCE

a) BANK BALANCES

Santander	£13,572.22	Statement dated 7 th March 2016
Lloyds Bank	£16,155.64	Balance at 31/3/16

b) RECEIPTS

SHDC	2000.00	14/15 TAP fund allocation - Strete + SF
Tribal Clash	375.00	Booking Deposit

Cllr Judd proposed and Cllr Wood seconded that the following cheques be approved for signature, all were in agreement

c) ACCOUNTS TO BE PAID

	£	
Nick Roberts	47.50	Shelter cleaning
Tammy Hall	36.83	Toilet Block cleaning
Barry Morris	40.00	Website Administration
Ms M Foster	372.18	Clerk Salary
Strete PC	1000.00	TAP fund allocation
LukeTom Ltd	197.99	Annual Website/Database Hosting
Hawthorns Accounting Services Ltd	48.00	6 months payroll
DALC	243.87	Annual Membership
Tower Renovation Project	75.00	Donation agreed 2/3/16
Citizens Advice South Hams	50.00	Donation agreed 2/3/16
Stoke Fleming Youth Club	100.00	Donation agreed 2/3/16
St Peter's Church Churchyard	75.00	Donation agreed 2/3/16
SHDC	109.86	2015 Election fees

d) Financial Year Salary Rise - Clerk - the meeting agreed the Clerk's salary would rise to Pt 17 on the SCP National Scales.

e) Annual Governance statement completion - Annual Return - the meeting completed the Governance Statement section of the Audit Annual Return, the Chairman signed to confirm.

180. DIARY DATES

27th April	SF Annual Parish Meeting
4th May	SF Parish Council Annual General Meeting
5th May	Polling Day - Police & Crime Commissioner Election
23rd June	Referendum Polling Day
19th - 21st August	Tribal Clash Weekend
29th August	SF Horticultural & Sports Show

181. APM - speakers/refreshments/timetable, the meeting reviewed speakers, agreed on wine and nibbles during the meeting and the timing of the break.

There being no further business the meeting closed at 9.20 pm

The next monthly meeting of the PC will be held on **Wednesday, 4th May, 2016** in the Village Hall at 7.30pm preceded by the **Annual General Meeting** at 7.00pm