

Stoke Fleming Parish Council
Annual Meeting of the Parish Council
Minutes

**The Annual Meeting of the Parish Council was held on
Wednesday 4th May 2016 at 7.10 pm in the Village Hall**

Present: Councillors - Katie Franks (Chairman) David Harris
Paul Bond Nick Wood
Wreford-Brown
Marion Foster - Clerk

Cllr Franks welcomed everyone to the Annual Meeting of the Parish Council

1. Apologies

Councillors Newman, Coupar, Judd.

2. Election of officers

(a) Chairman

Cllr Wreford-Brown proposed, seconded by Cllr Wood, with all in agreement that Cllr Franks continue in the role of Chairman. Cllr Franks accepted the nomination as Chairman, but stressed the need for the Council to work towards finding a new Chairman.

(b) Vice-Chairman

Cllr Wood proposed, seconded by Cllr Bond, with all in favour, that Cllr Newman be re-elected as Vice-Chairman. Cllr Newman, in correspondence with the Clerk, had raised no objection to continuing in her role as Vice Chairman if elected. Ratification would take place at the next meeting.

(c) Responsible Financial Officer

Cllr Franks proposed, seconded by Cllr Harris, with all in favour, that the Clerk be re-appointed Responsible Financial Officer.

3. Minutes

The minutes of the Annual Meeting of the Parish Council held on Monday 14th May 2015 were circulated and read. Cllr Wood proposed and Cllr Harris seconded, with all in agreement, that the minutes be accepted. They were signed as a true record of the meeting.

4. Review of Stoke Fleming Parish Council Standing Orders

Cllr Franks had reviewed the October 2015 updated Standing Orders on behalf of the Council. Councillors agreed a further amendment be made with regard to Planning Applications and a site visit need for the quorum of four Councillors, with the words added "and/or view of applications", therefore removing the necessity for all 4 to visit the site.

5. Areas of Responsibility

Councillors agreed to continue with respective areas of responsibility with Cllr Franks supporting Community with Cllr Coupar, and Planning with Cllr Newman

Planning:	Cllr Newman and Franks
Maintenance:	Cllrs Harris and Wood
Community:	Cllrs Coupar and Franks
Roads & Transport:	Cllrs Bond and Judd
Finance:	Cllr Wreford-Brown and The Clerk

The Chairman stressed the need to find a Councillor to take on the responsibility of the Emergency Plan. The Chairman asked the Clerk to approach Mr Malley and Mr Mason following their continuing endeavors and knowledge on the parish Broadband issues, to see if they would be happy to be an information link for the Parish Council and residents.

8. Representatives

- (a) Loam Rangers – Cllr Wreford-Brown agreed to continue as the representative for the Loam Rangers.
- (b) Village Hall – Cllr Wood agreed to continue as the representative of the Village Hall.

The Chairman thanked all Councillors for attending the meeting.

There being no further business, the meeting closed at 7.40pm.