

# **Stoke Fleming Parish Council**

The Annual Meeting of the Parish Council  
will be held on Wednesday 15<sup>th</sup> May 2019 at 6.00  
pm in Stoke Fleming Village Hall

## **A G E N D A**

1. Apologies
2. Minutes of the Annual Meeting of the Parish Council held on the 2<sup>nd</sup> May 2018
3. Election of Officers:
  - (a) Chairman
  - (b) Vice Chairman
  - (c) Responsible Financial Officer
4. Review of Stoke Fleming Parish Council Standing Orders
5. Areas of Responsibility:
  - (a) Planning – Applications, site visits
  - (b) Community – Relationships, Communication, Website, Neighbourhood Plan, Local events, Infrastructure
  - (c) Maintenance – Recreation Field (inc pavilion and public toilets, play area, petanque), Flower tubs, Best Kept Village, Grass-cutting, Weed-killing, Dog Bins, Drinking fountains
  - (d) Roads & Transport – Maintenance, Signage, Traffic control, Public transport, Closures, Flooding
  - (e) Finance – Financial Officer (Clerk) and one Councillor
6. Representatives:
  - (a) Loam Rangers
  - (b) Village Hall