

STOKE FLEMING PARISH COUNCIL

Clerk: Sharon A Whelon

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The Annual Meeting of the Parish Council was held on 1st May 2024

6.00 pm at the Village Hall, Stoke Fleming

MINUTES

The following Parish Councillors were summoned to attend the meeting of the Parish Council:

Cllr David Harris (Chair)

Cllr Tim Moseley (Vice-Chair)

Cllr Jack Handley

Cllr Phil Elliott

Cllr Jay Floyd

Cllr Struan Coupar

Also invited: County Cllr Julian Brazil, District Cllr Simon Rake Parish Clerk (*Sharon A Whelon*)

1. APOLOGIES FOR ABSENCE Cllr John Belli

2. APPOINTMENTS OF

a) CHAIRMAN - Cllr David Harris

b) VICE CHAIRMAN – Cllr Tim Moseley

c) DECLARATIONS OF ACCEPTANCE OF OFFICE and Registers of Interest FOR COUNCIL MEMBERS. Clerk reminded members to keep their Registers of Interest up to date.

d) Struan Coupar announced his retirement from the council – he was thanked for his sterling service over the years.

e) APPOINTMENT OF PORTFOLIOS AND SUB-COMMITTEES:

I. Maintenance – Cllr Harris, Cllr Elliott

a. Biodiversity project Working Group – Cllr Harris, Cllr Elliott

II. Planning – Cllr Harris (lead), whole council

III. Roads and Transport – Cllr Moseley, Cllr Handley

IV. Community – Cllr Floyd, Cllr Belli

V. Fundraising and Volunteering sub-committee – Cllrs Belli, Floyd, Moseley, Crowther

VI. Neighbourhood Plan – Cllr Elliott, Cllr Crowther

a. Car Park sub-committee – Cllr Handley, Cllr Elliott, Cllr Moseley, Cllr Floyd

f) To appoint MEMBER(S) OF THE VILLAGE HALL COMMITTEE - Cllr Belli, Cllr Elliott

g) To appoint PLAYING FIELD CHARITY TRUSTEES. – All council.

3. MINUTES OF THE PREVIOUS ANNUAL MEETING OF THE PARISH COUNCIL ON WEDNESDAY 10th May 2023. Were signed by the Chairman as true and correct records

4. GOVERNANCE – ANNUAL REVIEW.

Approve and adopted:

a). Standing Orders

b) Financial Regulations

c). Risk Register

d) General power of competence

Re-affirmed:

a) adoption of Council asset register

b) Council insurance policy

c) adoption of existing Council policies

The APCM was followed by a meeting of the new council.