

## STOKE FLEMING PARISH COUNCIL

Clerk: Sharon A Whelon, Little Elm, Lower Contour Road, Kingswear, TQ6 0AL

Email: [clerk@stokefleming.org](mailto:clerk@stokefleming.org)

A monthly meeting of the Parish Council was held on

Wednesday 5<sup>th</sup> June 2024 in the Ron Harris Room, Stoke Fleming Village Hall at 7.00 pm.

### MINUTES

The following Parish Councillors were present at the meeting of the Parish Council:

**Cllr David Harris (Chair), Cllr Tim Moseley (Vice-Chair), Cllr Tilly Crowther, Cllr John Belli, Cllr Jay Floyd, Cllr Jack Handley**

Also invited:, District Cllr Simon Rake, Parish Clerk – Sharon Whelon

**Members of the public may raise any points or matters that they wish to bring to the attention of the Parish Council in Public Question Time via email or letter to the Clerk 48 hours in advance of the meeting at [clerk@stokefleming.org](mailto:clerk@stokefleming.org). For the purposes of accuracy the meeting will be recorded.**

**12. APOLOGIES FOR ABSENCE.** County Cllr Julian Brazil, Cllr Phil Elliott.

**13. MINUTES OF THE PREVIOUS MEETING OF THE PARISH COUNCIL ON WEDNESDAY 1<sup>st</sup> May 2024, AND PLANNING SITE MEETING NOTES.** Following request from member of the public: item 4 a) amended from Assistance from retired Cllr Coupar 'would be appreciated' to 'was offered'. Minutes were amended and signed by the Chairman of the meeting as true and correct records

**14. DECLARATIONS OF INTEREST**

Parish Councillors are invited to declare any personal or prejudicial interest, including the nature and extent of such interests they may have in any items to be considered at this meeting. They are also reminded to consider whether any items within their Register of Interests should be updated. None.

**15. PUBLIC QUESTION TIME** Three members of the public present.

a) Amendments to 3119/21/FUL presented to council. Changes to elevations discussed. Entrance and exits explained. Proposal of 'Enviromesh' instead of 'Devon bank' adjacent to highway. Hedge planned to diffuse car headlights from residents. PIR lighting to reduce glare. Council was mindful that residents were still opposing the highways proposal.

b) Three planning applications: 3119/21/FUL, 0936/19/ARM, 3118/21/ARM for bungalows and further houses explained. Fourteen 3 bed properties to be replaced with 7 pairs of 2 semi-detached bedroom bungalows.

c) Overgrown foliage near bus stop. Maintenance team to cut back for safety reasons.

**16. COUNTY COUNCILLOR'S REPORT.** No report.

**17. DISTRICT COUNCILLOR'S REPORT**

- Peer review was very positive – good value for money and a good service but always room for improvement.
- Upsurge in waste collection issues in parish. Recycling should be loose in boxes and not bagged. Missed collection in Deer Combe and West Park will be investigated.
- Little Cotton social housing – meeting has taken place with relevant agencies re civil issues. A residents association will possibly be formed. The police are aware and have kept relevant records.

**18. NEIGHBOURHOOD PLAN**

a) Proposed new car park. No response from land owner has been received. Alternatives discussed. A final message will be sent to land owner to ask where the council stands. Available records held by Cllr Floyd will be sifted and kept as appropriate. Action: Car Park Working Group/TC to assist JF

b) Review of existing Neighbourhood Plan. To be postponed until full strength council. When ready to proceed, support and help from SHDC Planning is available. Remove from agenda.

**19. FUNDRAISING AND VOLUNTEERING sub-committee report**

a) Future use of pavilion

i. Solar Panels update. Contractor able to fit only 10 panels on Village Hall which will minimally affect the energy bill. Air source heat pump company expected to survey.

ii. Change of use plans for refurbishment as class E usage as a café to eat on the premises to include signage. Archive plans showing home team changing room is now a kitchen. Rental of the pavilion for community use discussed. Pre-Application telephone meeting with planning department appointment booked. Action:clerk

b) Toilets – School Road

i. Deed of transfer requested and passed to the SHDC Legal Department.

**20. COMMUNITY**

a) Cotton farm social housing update – discussed as above. Cllr Crowther to make a poster for Cotton Farm noticeboard and village hall to encourage community attendance at council meetings. Action: TC

**21. ROADS & TRANSPORT**

a) VAS sign statistics for vehicles in and out of the village from 1/1/24 – 1/6/24 119,900 in and 122,666 out, average speed 22.5 mph in and 25.5 out

b) Road markings outside school – clerk to double check reply from Highways Action: clerk

**22. MAINTENANCE**

a) Ravensbourne Lane insurance claim and repair update – loss adjuster yet to visit site. Action required regarding quote for clerk to send to insurers. Action: DH/PE

b) Playground - Various repairs discussed. Park Committee meeting to take place on 17<sup>th</sup> June.

c) Biodiversity Contractor appointed. Contract approved.

Action: clerk

## 23. COUNCIL AND ACTIONS REGISTER

a) Councillor vacancies x 2. Former councillors to be invited to re-join the council. Cllr Moseley had one enquiry to forward to clerk.

Action: TM/clerk

## 24. PLANNING: All noted:

### APPLICATIONS

a) Application Number 1292/24/CTN

Location Address Quarry Lake Camping, Quarry Lake Farm, Dartmouth, TQ6 0LS

Proposal Temporary Campsite Notification for up to 60 days of camping between (and including) 17/07/2024 & 01/09/2024 Status Within Consultation Period Application Type Temporary Campsite Notification

b) Reference: 1272/24/VAR Proposal: Application for variation of condition 1 (approved drawings) of planning consent 0936/19/ARM for the introduction of 2-bedroom semi-detached bungalows in lieu of the equivalent number of 3-bedroom semi-detached houses in order to provide smaller bungalow units not currently catered for & improve mix; & improving street scenes by removing awkward & unsightly 90-degree parking across dwelling frontages & replacing by creating additional side parking by a combination of both dwelling & garage adjustments, other less significant changes include swapping house types & parking allocation & creation of additional garaging Site Address: Proposed Development Site Sx856508 Dartmouth

c) Reference: 1283/24/VAR Proposal: Application for variation of condition 1 to Planning Consent 3118/21/ARM Site Address: Proposed Development Site Sx856508 Dartmouth

d) Reference: 0278/24/ARM Proposal: READVERTISEMENT (Amended red line, elevational changes to building, revised boundary treatment details, additional landscaping details, updated tree protection plan, additional plans of bin store, cycle store and access ramp, directional highway signage within the site, revised lighting details with replacement of some lighting columns with bollards, and further transport note to address comments on highway access arrangements) Application for approval of reserved matters (layout, appearance, scale and landscaping) following outline approval 0479/21/VAR for Erection of a 3-storey, 105-bedroom hotel with ancillary restaurant and all associated works. Site Address: Land at SX 855 508 Violet Drive Dartmouth. Council to discuss further. Comment is required by Monday morning.

Action: council

e) Reference: 1399/24/ADV Proposal: Advertisement consent for the erection of 1.8m wide directional sign on A3122 and provision of "L" shape welcome sign on caravan park entrance Site Address: Lower Norton Farm Norton TQ6 0NF.

f) Reference: 1271/24/VAR Proposal: Application for variation of condition 2 (approved drawings) of planning consent 3119/21/FUL to replace 3 bedroom detached house on Plot 320 with 2 bedroom semi-detached bungalow Site Address: Proposed Development Site Sx856508 Dartmouth

g) Reference: 1279/24/HHO Proposal: Householder application for proposed garage, retaining wall and stepped access to front garden. Site Address: Thorn Court Venn TQ6 0LF

h) Reference: 3358/23/FUL Proposal: Change of use of 1.4 hectares of land to animal rescue centre

Site Address: Ash Tree Farm, Ash, TQ6 0LR – Discussed.

Proposed signs at Blackpool Sands discussed. Concern for visibility noted.

Baker Estate applications (item 15b) were discussed further. **No objection.**

Action: council

### DECISIONS

a) Application Number 0739/24/ARC

Location Address Agricultural Building In Field At Sx83005161, Blatchmore Lane, Bugford

Proposal Application for approval of details reserved by conditions 6 (Hard & Soft Landscaping), 8 (Boundary Hedge Management Plan) and 11 (External Lighting) of planning consent 0747/21/FUL

Status Approved Application Type Approval of Details Reserved by Conditions

b) Application Number 1864/21/FUL

Location Address Venn Cross Farm, Land to East of Venn Cross, Dartmouth, TQ6 0LE

Proposal Temporary permission for caravan on site

Status Decision Made

Application Type Full Planning Application

c) Application Number 1292/24/CTN

Location Address Quarry Lake Camping, Quarry Lake Farm, Dartmouth, TQ6 0LS

Proposal: Temporary Campsite Notification for up to 60 days of camping between (and including) 17/07/2024 & 01/09/2024 Status Decision Made Application

Type Temporary Campsite Notification Appeal Decision N/A

**WITHDRAWN** None.

## 25. FINANCE

a) BALANCES at 29<sup>th</sup> May 2024:

Treasurer's account £19,979.01

Savings account £65,124.51 (£46,890.81 allocated to ear marked reserves for specific projects)

b) PAYMENTS FOR APPROVAL AND RECEIPTS **Approved.**

For Payment	FP/DD	Reason	Amount	VAT
Tomlinson PCs	FP	MSN 365, Barracuda	11.12	1.85
Clerk Salary	FP	21/4/24 - 20/05/24	633.80	
HMRC	DD	Income tax clerk	7.00	
Lauren jade Ahearn	FP	Cleaning bus shelters	50.00	
Stoke Fleming Village Hall	FP	Room booking May	21.00	
EDF	DD	electricity birdwalk	27.51	1.31
Keith Ellis	FP	supply & repair resin for roundabout	648.00	
Terry Hallett	FP	grass cut & strim playing field	1205.00	
Public Works Loan	DD	Council loan	1111.22	
Hannah Abraham	FP	cleaning pav toilets May	73.50	
Martin Harron	FP	pathway clear & waste disposal	176.00	
<b>TOTAL</b>			<b>£3,964.15</b>	<b>£3.16</b>
Remittances				
Village Hall	BP	annual ground rent	£5.00	
Total Remittances			<b>£5.00</b>	

c) To approve final quarter of accounts 23-24 **Approved.**

d) To approve internal audit 23-24 **Approved.**

e) To approve and sign Annual Governance Accountability Return for 23-24 **Approved.**

f) Savings account. £40,000 to be transferred to Lloyds 95 days Business Notice Account. **Agreed.**

**26. Clerk's Report.** Urgent items must be submitted to the clerk prior to the meeting.

a) List of name suggestions for Dartmouth retirement home – council preference: Mewstone Court.

Meeting closed at 8.55pm

**Date of next meeting: 3<sup>rd</sup> July 2024 7pm**