

STOKE FLEMING PARISH COUNCIL

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DRAFT M I N U T E S

A meeting of the Parish Council was held on Wednesday 2nd June 2021, Stoke Fleming Village Hall at 7.30 pm

Present: Councillors	Struan Coupar	David Harris	John Belli
	Phil Elliott	Marion Holmes	
	Jack Handley	Jojo Szota	

District Councillor Helen Reeve
County Councillor Julian Brazil
Parish Clerk (Remote attendance).

199. APOLOGIES - None

200. MINUTES

The Minutes of the previous Remote Meeting of the Parish Council on Wednesday 5th May 2021 had been circulated and read. Cllr Szota proposed and Cllr Holmes seconded that the minutes be accepted. There were no Planning site minutes from May.

201. MATTERS ARISING – None

202. DECLARATIONS OF INTEREST - None

203. PUBLIC QUESTION TIME

A letter received from a parishioner concerning parking on the pavement on Dartmouth Road was discussed and the Chairman reported that the concerns were being investigated.

204. COUNTY COUNCILLOR'S REPORT

Councillor Brazil's report had been presented at the Annual Parish Meeting, held earlier.

205. DISTRICT COUNCILLOR'S REPORT

Councillor Reeve's report had been presented at the Annual Parish Meeting, held earlier.

206. NEIGHBOURHOOD PLAN

(a) Proposed new car park

The Chairman reported that he and Cllr Holmes had met on site with the landowners. He and Cllr Elliott had also met on site and had discussed a number of options, and as a result District Councillor Reeve and he had earlier in the day had a remote pre-application meeting with Clare Stewart of SHDC. That meeting had covered three matters:

1. Resubmission of an application previously granted planning permission in 2010 but allowed to lapse thereafter. The Parish Council wished to re-apply with the proposal unaltered. Ms Stewart felt that as the car park was included in the parish Neighbourhood Plan that should be possible if the details on landscaping and materials set out in the Neighbourhood Plan were adhered to.
2. Possible discussions with SHDC, who own and manage the existing adjacent parking bays and disused toilets opposite the Bowls Club, with a view to using those and the new car park as one integrated facility. Ms Stewart offered to discuss that with a colleague in the department that deals with SHDC assets.

3. The possible inclusion of two infill units adjacent to the site. This is something the landowner wishes and would submit a planning application in the normal way to SHDC

(b) Bird Walk Signs

Cllr Handley reported that he had received a quote from a sign provider of £25. One would be required at each end of the footpath. The one at the Venn Lane end would need to be fixed to a wall belonging to Stoke Lodge Hotel and it was agreed that permission should be sought from the hotel's owner.

207. COMMUNITY

(a) Keep Britain Tidy Campaign. Councillors Belli and Szota had considered this. It would involve the parish council in committing to undertake certain specific tasks. After discussion with the Chairman they felt that the council had already taken on a number of tasks, such as investigating the possibility of introducing road and snow warden schemes, and is doing as much as its limited resources allow.

(b) Tour of Britain – Devon Stage. Publicity materials had been received from the Tour's organisers, suggesting ways in which communities through which the Tour will pass could help celebrate it. Councillors agreed that the most appropriate locations for major celebrations would be at the various staging points along the route. In Stoke Fleming, through which the Tour will pass, it will be best to ensure that it is well publicised with the aim of ensuring a substantial turnout to cheer the riders as they pass, as was done for the passage of the Olympic Flame in 2012.

208. ROADS & TRANSPORT

(a) New speed signs - Cllr Handley advised that Highways had concerns about one of the proposed locations, on the approach to the village from Blackpool Hill, but an alternative is being sought. He is awaiting final details on the availability of brackets that can be mounted permanently at each location, avoiding the need to move them each time the sign is moved. He feels it should soon be possible to complete arrangements.

(b) Road and Snow Wardens. It was suggested that these two functions might possibly be combined, but they would need to be community-led and doubts were expressed about how many people might be willing to commit to taking part. Blackawton utilises the services of a contractor to undertake such work and it was agreed to investigate that option.

(c) Footpath repairs – Consideration is being given how to allocate the 2020 DCC Pathways Grant and an update would be provided at the next meeting.

209. MAINTENANCE

(a) Pavilion/toilet block re-opening. Cllr Belli reported that there is now uncertainty if the Village Hall manager would be prepared to undertake the task of opening and closing each day. The possibility of recompense for undertaking that task was mentioned. The Chairman asked if the possibility of time-controlled locks could be investigated to remove the need for someone to open and close the premises each morning and evening.

(b) Play Park – Cllr Handley reported that he is progressing a quote for new ropes and will update next meeting.

(c) The Inn Theatre Company summer show – The Village Hall Management Committee, which met the previous evening, had agreed to allow the public to use its toilets during performances. That meant the theatre company would not need access to the council-owned toilets and would only need to hire the recreation field itself, avoiding the need to pay for hire of the toilets, which have been closed due to the pandemic. The council agreed that the charge for that facility should be applied over the seven days when the field will be used, but not for the days when equipment is simply being brought in and taken away.

(d) Village Assets condition review – The PC assets register had been updated ahead of the annual insurance renewal. The new list of assets was circulated and it was agreed that Cllr Harris and Cllr Elliot would review and report on the condition of each item so that maintenance could be arranged if required and that the Chairman would review all the benches outside of the playing field.

210. CLIMATE CHANGE

Cllr J Belli reported that the Sustainable Stoke Fleming effort is progressing and being publicised through the Magazine. He and Cllr Szota are coordinating the effort for the time being.

211. ACTIONS REGISTER

The Clerk will update the register as discussed and agreed by the PC.

212. PLANNING:

APPLICATIONS - None

DECISIONS

3779/20/TPO Meverley, Ravensbourne Lane, Stoke Fleming, TQ6 0Q

Split Decision:

Proposed works: T1: Ash - Fell; tree is showing signs of dieback. T2: Beech - Crown lift to 6m from ground level on West side; tree overhanging neighbouring property. T3: Turkey Oak - Crown lift to 7m from ground level on West side by removal of boughs highlighted yellow on photograph; tree encroaching on neighbouring garden. Conditional approval

T2: Beech - Crown lift to 6m from ground level on West side; tree overhanging neighbouring property. Refused.

0717/21/VAR Higher Ash Farm, Ash. TQ6 OLR

Proposal: Application for variation of condition 2 (approved drawings) of planning consent 3519/20/VAR. Conditional approval.

0747/21/FUL Barn at SX 830 516, Blatchmore Lane, Bugford, TQ6 ONW

Proposal: Demolition of existing barn and construction of replacement dwelling (following approval 2261/18/PDM and 1063/19/FUL) with associated access and landscaping. Conditional approval.

0963/21/CLE Broome Court, Dartmouth, TQ6 OLD

Proposal: Certificate of Lawfulness for existing removal of 2 x redundant chimney stacks marked C and C2 on plan A, erection of 4 x stainless steel twin wall flues marked F1 to F4 on plan A, erection of steel framed glazed passageway / conservatory on south side of main building, creation of two new glazed doorways. Cert of Lawfulness (Existing) Certified

1091/21/TCA Old Pound House, Dartmouth Road TQ6 0NU

Proposal: T1: Bay - Crown reduction by 3 metres; T2: Ash - Crown raise to 4 metres from ground level. No objection.

0527/21/ARC Higher Ash Farm Road From Ash Cross To Lower Ash Cottage Ash TQ6 0LR.

Proposal: Application for approval of details reserved by conditions 7, 8, 9, 15 and 16 of Planning Permission 3519/20/VAR. Discharge of condition Approved.

1102/21/PDM Bugford Cross To Ash Cross, Ash, TQ6 OLR

Proposal: Application to determine if prior approval is required for proposed change of use of agricultural building to 1no dwellinghouse (Class C3 and for associated operational development (Class Q(a+b))). Prior Approval Required and Refused.

ENFORCEMENT CASES Current enforcement list update.

213. FINANCE

a) BANK BALANCE

Lloyds Bank	£17,891.64	Balance at 26 th May 2021
Savings account	£12,376.28	Balance at 26 th May 2021

b)	RECEIPTS	£	
	DCC P3 Pathways Grant	£400.00	20 th May 2021
	Interest Savings Account	£0.11	10 th May 2021
c)	ACCOUNTS TO BE PAID	£	
	BACS payments:		
	Louise Soothill-Ward	£358.40	Clerks salary
	Louise Soothill- Ward	£10.00	Mileage allowance May 2021
	Louise Soothill- Ward	£9.95	Expenses: Book of Condolence
	Barry Morris	£50.00	Website administration
	Laurenjade Ahearn	£50.00	May bus shelters x 6 cleaning
	Laurenjade Ahearn	£21.85	Paint for bus shelters
	Ian Tomlinson Support	£307.60	Migration of clerks email box to MS Office 365.
	EDF Energy	£47.08	Electricity Bill Pavilion.
	Terry Hallett	£830.00	Mowing: April and May
	Came & Co	£1131.07	Insurance Renewal 2021

(d). Annual insurance renewal – This was approved as above based on the updated assets register.

(e). Playing Field and Pavilion 2021 hire tariff. A new tariff of £95 day for the hire of the playing field and £125 a day for the hire of the playing field and pavilion was proposed by the Chairman and approved by the PC.

(f). Village library grant request. The Chairman proposed that the PC offer a grant of £520.50 equating to 50% of the legal costs to renew the 5-year lease of the library from the village hall as the library service benefited the whole parish. The PC unanimously agreed to approve the grant and the Chairman advised he would write to the village hall and library to confirm the PC's decision.

There being no further business, the meeting closed at 8.40pm.

The date of the next meeting of the Parish Council:

Wednesday 7th July at 7.30pm

Covid-19:

To ensure the PC meeting is Covid secure, the following arrangements will be in place:

- Please can anyone wishing to attend email the clerk at clerk@stokefleming.org, to book a seat as capacity restrictions apply in the main hall and the maximum limit is 6 seats.
- Please wear a face mask if possible at all times, follow the one-way system and sanitise your hands on entry and leaving.
- No refreshments or toilet facilities will be available. Attendees are welcome to bring their own drink but must remove all bottles when leaving and eating is not permitted.