

**STOKE FLEMING PARISH COUNCIL**

**Clerk: Louise Soothill-Ward, SouthView, Slapton TQ7 2PN**

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**M I N U T E S**

**A meeting of the Parish Council was held on Wednesday 7<sup>th</sup> April 2021 at  
7.00 pm remotely in accordance with  
The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and  
Police and Crime Panel Meetings) (England and Wales) Regulations 2020**

Present: Councillors	Struan Coupar	David Harris	John Belli
	Phil Elliott	Hazel Smith	Marion Holmes
	Jack Handley	Jojo Szota	

District Councillor Helen Reeve  
County Councillor Julian Brazil  
Parish Clerk

**166. APOLOGIES - None**

The Chairman reported that the formal process had begun to recruit for the replacement of Cllr Adams, who has resigned, and thanked Cllr Adams for all her work and contribution to the parish.

**167. MINUTES**

The Minutes of the previous Remote Meeting of the Parish Council on Wednesday 3<sup>rd</sup> March 2021 had been circulated and read. Cllr Szota proposed and Cllr Smith seconded that the minutes be accepted. Planning site minutes from March 2021 were also read and approved, proposed by Cllr Smith and seconded by Cllr Harris. All were in agreement that the PC meeting minutes and Planning site minutes should be signed as a true record.

**168. MATTERS ARISING – None**

**169. DECLARATIONS OF INTEREST - None**

**170. PUBLIC QUESTION TIME**

The Artistic Director from The Inn Theatre Company outlined the arrangements to ensure that a proposed summer open-air Shakespeare event on the Recreation Field would be Covid-19 safe and meet all other legislative and operational requirements. It was agreed that the site map would be forwarded to the clerk to circulate to the PC for consideration and that Cllr Harris and Cllr Elliott would liaise with the Village Hall Committee. The Chairman enquired how the event would be publicised in the parish, to give local people an opportunity to attend. It was advised this would be by leaflets at the Post Office and posters placed in the village bus shelters as well as similar locations in Dartmouth. The Director made a request to place a large banner along the hedge of the village hall to publicise to passing traffic. The Chairman advised this would be for discussion with the Village Hall Management Committee rather than the Parish Council.

A representative from Baker Estates developments explained the ‘change in use’ classes regarding planning application 0477/21/VAR and reported that a resubmission of the plans was necessary regarding allocation of retail space. The Chairman sent apologies to the representative’s colleague who was not able to access the meeting remotely to support the discussion.

**171. COUNTY COUNCILLOR’S REPORT**

Cllr Brazil was unable to physically attend the meeting due to technical difficulties but submitted the following written report:

Flooding at Bugford. It was reported that the landowners adjacent to the flood area had dug an extensive drainage scheme within their field which is now pending DCC Highways connecting to this new drainage scheme. Cllr Brazil will update on progress at the next meeting.

Covid-19: It was reported that the South Hams continues to have very low levels of Covid-19 and is 7<sup>th</sup> across the whole district.

Cllr Brazil offered support with progressing the vehicle-activated speed sign installation if required.

#### **172. DISTRICT COUNCILLOR'S REPORT**

Cllr Reeve reported that the new recycling boxes were being delivered to the parish and asked if these had been received. Cllr Szoto reported that 2 properties at TQ6 OLD had not received their boxes. Cllr Reeve asked that all Cllrs continue to raise issues regarding the rollout of the new recycling scheme of which would then be followed up with SHDC.

Cllr Reeve reported that six additional SHDC Localities Officers would work in shifts between the hours of 7am and 8pm over the tourist season and asked that any matters concerning waste, dogs or mobile homes be forwarded first to Cllr Reeve, who would then liaise with the officers to investigate. It was reported that Fusion Leisure Centre was to open on 12<sup>th</sup> April 2021 and was restarting GP referrals for residents. Further details on youth nights would follow.

Cllr Reeve advised that new SHDC 'Restart' business grants were now available to non-essential retailers and hospitality and leisure organisations and could be accessed by applying online. SHDC had also announced matched funding grants for benches in villages and made £3K available for local climate change projects. Applications must be made based on a solid business case as grant funds and activities are reported.

Cllr Reeve asked for Cllrs and residents to be vigilant and offer support to residents that were coming out of shielding as they may require initial support to re-integrate back into the community.

Cllr Handley asked if families with an excess of cardboard that was not oversized could leave this on top of the recycling boxes. Cllr Reeve would investigate and report back at the next meeting.

#### **173. NEIGHBOURHOOD PLAN**

##### **(a) Proposed new car park report.**

The Chairman reported that he was awaiting a reply to a request to the landowners for a meeting to discuss the outcome of the survey of need and consider how now to progress the project, a key policy in the Neighbourhood Plan.

##### **(b) Bird Walk Signs**

Cllr Handley reported that he was awaiting a quote from a sign provider following submission of signage wording.

#### **174. COMMUNITY**

##### **(a) Emergency Plan**

Cllr Szota reported that work continued to develop a contact list of local farmers, doctors, tree surgeons and emergency services.

##### **(b) Website and Facebook**

The Chairman advised a quote had been received from the website provider to make necessary accessibility changes to the PC website to ensure a basic level of legal compliance. The Vice Chair proposed and the Chairman and rest of Council seconded and approved the proposal of £480.00 for 8 hours technical work and to apply for an exemption of undue burden on the precept for the larger less essential infrastructure changes. In addition it was agreed to undertake some of the work in-house related to the images on the website to keep costs to a minimum.

#### **175. ROADS & TRANSPORT**

##### **(a) New speed signs**

Cllr Smith advised that a report had been sent to DCC Highways outlining the proposed camera locations and preferred supplier/product specification from the PC tender process. A senior traffic engineer at DCC had confirmed that the proposed supplier and camera product would be suitable for use on DCC highways. Cllr Handley advised that he would take responsibility to rotate the camera sites every 4-6 weeks.

Cllr Smith proposed that a formal application be submitted to DCC and a budget of £1961.67+VAT be approved. The council voted 7 in favour and 1 against to approve the camera installation.

**(b) Road and Snow Wardens**

Cllr Smith and Cllr Handley requested these matters be progressed once the speed camera project was completed as likely to be a community led project. This was agreed by the Chairman.

Cllr Elliott reported a large pothole at the bottom of Cinders Hill. The Chairman advised that a report containing various locations and photographs of potholes across the parish had been submitted to DCC Highways and that some of these had been repaired. All Cllrs were asked to report any potholes via the DCC website.

**176. MAINTENANCE**

(a) CCTV – Cllr Harris reported he had contacted 4 suppliers and were awaiting quotes for a CCTV installation at the pavilion following a recent case of vandalism. He outlined the pros and cons of various CCTV site locations around the playing field and on surrounding buildings. The PC discussed the need to adhere to privacy laws regarding the children’s playing field and Air Ambulance site, how the cameras would be monitored and the data used and if effective in the dark. Cllr Belli suggested that the Village Hall Committee extend their services and open and close the toilets at the Pavilion building at the same time as opening and closing the village hall to prevent the need for night-time monitoring of the toilet block. It was agreed for the Chairman and Cllr Belli to discuss further with the Village Hall Committee as a potential solution.

(b) The Inn Theatre Company summer show – It was agreed that the Chairman would discuss the proposed dates with the Village Hall Committee and that Cllr Harris and Cllr Elliot then take this forward on behalf of the PC.

(c) Reported damage and vandalism – Cllr Holmes reported that the Deer Park bus shelter had been painted.

(d) Bus Shelter painting – The Chairman reported the quote of £600.00 for bus shelter re-painting had been approved from the 2021 maintenance budget.

(e) Notice Board re-corking – The clerk reported the contractor had been briefed and would be completed in the next 2 weeks at a cost of £101.00.

(f) Reported rotten tree stumps in the play area. Cllr Elliot advised that 30+ wooden stumps in the playground needed replacing. It was agreed that Cllr Elliot and Cllr Handley would prepare options/costings for both a wood/bark and rope/bark replacement structures for discussion at the next meeting.

(g).Broken Gate catches. It was reported that Cllr Harris had repaired the gate catch on the legion gate and Cllr Holmes reported positive feedback from local residents to the rope repair solution on Venn Lane. It was agreed to leave this in place until the entire gate was replaced.

**177. CLIMATE CHANGE**

Cllr Belli and Cllr Szoto reported they were arranging a meeting with existing climate change interest groups and individuals within the parish with a view to asking if they would be interested in forming a community climate change committee. It was agreed that the meeting would be promoted in the Stoke Fleming magazine and on the PC website and that Cllr Belli and Cllr Szoto would draft copy for approval by the Chairman ahead of the magazine print deadline of 22 April 2021.

**178. ACTIONS REGISTER**

The Clerk will update the register as discussed and agreed by the PC.

**179. PLANNING:**

**StrongVox Homes** - Revised Planning Application - Land at School Road, Stoke Fleming. The Chairman reported the following changes to the plans: Reduction in site entrances to the estate from 2 to 1, the number of dwellings increased to 20 and accessible to all age groups, a

target date of mid-summer for permission to be granted. Cllr Elliot reported the land purchase was due by the end of April and the houses were to a very good design specification.

Cllr Holmes reported a quiet month for site visits.

Cllr Smith raised concerns that no work had been undertaken for over a week at the large apartment development site at Deer Park. Cllr Reeve advised she would ask the enforcement officer to visit the site on the officers visit to the village 9<sup>th</sup> April. Clerk to also report the matter to SHDC health and safety team.

### **APPLICATIONS**

**0479/21/VAR Baker Estates Ltd, Land adjacent to Townstall Road, West of Dartmouth**  
Application for variation of conditions 18, 19 and 20 of planning consent 2609/19/VAR and 15\_51/1710/14/O (to allow additional uses of building merchants, retail or hot food takeaway to be constructed on the employment land).

**0645/21/VAR Bidders Close, Stoke Fleming, TQ6 0NZ**

Application for variation of condition 2 (approved plans) of planning consent 1017/18/HHO.

**0747/21/FUL Barn at SX 830 516, Blatchmore Lane, Bugford, TQ6 0NW**

Demolition of existing barn and construction of replacement dwelling (following approval 2261/18/PDM and 1063/19/FUL) with associated access and landscaping.

**0717/21/VAR Higher Ash Farm, Ash. TQ6 0LR**

Application for variation of condition 2 (approved drawings) of planning consent 3519/20/VAR

**1102/21/PDM Bugford Cross To Ash Cross, Ash, TQ6 0LR**

Application to determine if prior approval is required for proposed change of use of agricultural building to 1no dwellinghouse (Class C3 and for associated operational development (Class Q(a+b))).

**0963/21/CLE Broome Court, Dartmouth, TQ6 0LD**

Certificate of Lawfulness for existing removal of 2 x redundant chimney stacks marked C and C2 on plan A, erection of 4 x stainless steel twin wall flues marked F1 to F4 on plan A, erection of steel framed glazed passageway / conservatory on south side of main building, creation of two new glazed doorways.

### **DECISIONS**

**0119/21/FUL - Agricultural building at Sx 829492**

Provision of grain store – Refusal.

**0501/20/AGR - Redlap Lane Stoke Fleming TQ6 0QS**

Application for prior notification of agricultural storage shed for equipment - Ag Determination details not required.

**3236/20/ARC - Hillfield Village Hillfield TQ6 0LX**

Application for approval of details reserved by conditions 3, 4, 5, 7 and 19 of Planning Application 1049/20/VAR - Discharge of condition Approved.

**ENFORCEMENT CASES** Current enforcement list update.

## 180. FINANCE

<b>a) BANK BALANCE</b>		
Lloyds Bank	£9,166.67	Balance at 30 March 2021
Savings account	£12,376.06	Balance at 30 March 2021
<b>b) RECEIPTS</b>	<b>£</b>	
HMRC VAT Refund	£6,031.33	18 <sup>th</sup> March 2021
Interest Savings Account	£0.09	9 <sup>th</sup> March 2021
<b>c) ACCOUNTS TO BE PAID</b>	<b>£</b>	
<b>BACS payments:</b>		
Louise Soothill-Ward	£358.40	Clerks salary
Louise Soothill- Ward	£20.00	Mileage allowance Feb & Mar 2021
Barry Morris	£50.00	Website administration
Laurenjade Ahearn	£50.00	March bus shelters x 6
DALC	£252.94	cleaning
Public Works Loan (PWLB)	£1,111.22	2021/22 membership renewal
Laurenjade Ahearn	50.00	Annual loan repayment due
Village Shop & P. Office	£17.76	27/4/21 Bus shelters x 6
		cleaning ( <i>Paid 4/3/21 for noting</i> )
Hawthorns Accounting Services Ltd	£69.00	Outstanding balance ( <i>Paid 4/3/21 for noting</i> ).
		6 months payroll inc. monthly submissions and P60's. ( <i>Paid 4/3/21 for noting</i> ).

d). EDF Electricity Contract Renewal – Clerk to check that the supplier proposal included a green energy supply option. Chairman/Vice Chair to then approve.

## 181. FURTHER BUSINESS

There being no further business the meeting closed at 20.45pm.

The date of the next meeting of the Parish Council:  
**Wednesday 5th May 2021 at 7pm by Zoom conference call.**