

## STOKE FLEMING PARISH COUNCIL

**Clerk: Judy Talbot Asherne Lodge, Strete, Dartmouth TQ6 0RW**

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**A meeting of the Parish Council was held on Wednesday 2<sup>nd</sup> May 2018 in the Village Hall at 7.35pm**

Present : Councillors    Katie Franks                      Michael Barlow                      Struan Coupar  
                                 David Harris                      Hazel Smith                      Nick Wood  
                                 Ruth Adams

District Councillor Michael Hicks  
Parish Clerk Judy Talbot  
Two members of the public

### **498. APOLOGIES**

Cllrs Martin Judd, Julian Brazil and Paul Bond.

### **499. MINUTES**

Minutes of the Parish Council Meeting held on Wednesday 4<sup>th</sup> April 2018 had been circulated and read. Cllr Harris proposed and Cllr Barlow seconded that the PC minutes be accepted. Planning site minutes from 18<sup>th</sup> April were also read and approved with Cllr Smith proposing and Cllr Barlow seconding. All were in agreement and PC meeting minutes and Planning site minutes were signed as a true record.

### **500. MATTERS ARISING**

None

### **501. DECLARATIONS OF INTEREST**

Cllr Harris at **508**.

### **502. PUBLIC QUESTION TIME**

Mary Newman highlighted the problems with the current lack of trade on the A379 due to the road closure along the Slapton Line. The current DCC sign just says 'Road closed' which isn't helping the situation. Therefore, a road sign has been made with the consent of DCC saying 'Blackpool Sands, Stoke Fleming, Strete. Accessible and Open for Business'. Mary Newman asked the PC for a financial contribution towards the cost of the sign which all Councillors agreed to with the same contribution having been made by Strete PC. The Clerk also agreed to forward details to the Parish Clerks along the villages from Torcross through to West Charleton in order that they can have a similar sign made up in order to protect businesses along that end of the A379.

The signpost along Chapel Lane has now rotted so needs replacing. The latch to the gate leading onto the playing field from Stoke Lodge Hotel side has now broken. The Clerk to arrange for it to be mended.

Cllr Franks discussed a recent enquiry asking if a private helicopter could land on the playing field for a wedding. Councillors agreed that this would not be possible due to health and safety issues together with the likelihood that the Council's public liability insurance would not cover such an event.

Cllr Hicks highlighted a recent problem from a parishioner living in Deer Combe with regarding a tree which has been cut back by a neighbour without permission. The resident reported it to the Tree Officer but it does not have a TPO nor does it qualify for one. However, the Police have now confirmed that there had been trespass across her land in order to carry out these works.

**503. COUNTY COUNCILLOR'S REPORT**

None

**504. DISTRICT COUNCILLOR'S REPORT**

Cllr Hicks apologised for his recent absenteeism due to illness but is now well recovered. Cllr Hicks reported the continuing lack of funds with SHDC now facing a year of no government income support at all so will need to be self-sufficient.

The Joint Local Plan has now finished its hearings and is being considered by the Inspectorate. It will then go out to consultation with the full Council voting for adoption possibly around November.

The new Planning legislation has involved various changes to the planning system with the responsibility for carrying out consultation being transferred from the applicant back to the local planning authority. The aim is for the planning authorities to then produce a register of brownfield sites. It is designed to speed up the system.

Cllr Smith raised the issue of the time allowed for the PC to comment on planning applications, which is becoming shorter and asked that Cllr Hicks look into it.

Cllr Coupar also requested further information pertaining to the planning application at Cotton which Tom Jones (Planning Officer) visited some time ago in order to discuss PC concerns. Cllr Coupar asked if there is a date as to when it will come before Committee. Cllr Hicks to make relevant enquiries.

**505. COMMUNITY**

**(a) Reported problems**

Potholes along School Road are still dreadful but it was reported that the forthcoming micro-surfacing to be carried out by Highways will most likely deal with these at the same time.

There were reports of continued flooding along the A3122 at Wadstray which apparently Lisa Edmonds from Highways is currently in discussions with the landowner over.

**(b) Devon Air Ambulance Trust**

No further update but the Clerk is to contact Toby Russell from Devon Air Ambulance Trust to ensure that Councillors receive his report prior his presentation at the June meeting. Cllr Barlow reported that the Village Hall would not be happy for their electricity supply to be used for this purpose. Therefore, supply would most likely need to be routed from the Football Club building supply.

**(c) Football Club**

The Clerk and Cllr Smith reported back on their recent meeting with the Football Club following notice on their lease having been served. The manager, Dean Martyn, made a brief presentation to try and persuade the PC to change its mind, given the importance of the sport within the community. Councillors felt he was sincere and well-meaning but stressed various communication issues and previous failure to pay bills on time and technical issues within the building.

Councillors agreed to allow the lease to continue but on the basis that a checklist is carried out on a monthly basis with the Manager liaising regularly with the Clerk. Cllr Barlow to meet the Clerk on site to take photos and discuss. A further meeting with the football club will then be held in order to confirm matters.

**(d) Bailey's Meadow footpath**

Cllr Franks had received a copy of the Land Registry title of Bailey's House from one of the residents in Bailey's Meadow. There are further concerns as the owner of Bailey's House has now erected the gate and fixed a lock. It was reported that he intends to give out keys to a selected number of residents.

It was confirmed by SHDC that it is not a public footpath so residents are left with two options as outlined by Cllr Brazil in last month's meeting. It has been advised that residents should seek legal advice as a private easement has most likely been established over the years.

**(e) Youth Club**

Cllr Franks had received communication from Sophie Rae stating that the Youth Club is looking to raise funds of approximately £1,000 in order that a Youth Officer might be employed. Jay Gascoigne highlighted the ongoing difficulties that the Management Committee and volunteers had encountered with regards to staffing the Youth Club and that a number of options were being considered about how these challenges may be overcome. Proposals include adopting a small fee per child as contribution towards the costs of a qualified Youth Worker. The Youth Club Management Committee and existing volunteers are currently in discussion with existing youth support organisations in Devon to further develop proposals that will ensure the Youth Club's sustainable future.

Cllr Franks asked Cllr Hicks if the Locality Fund might be able to provide monies to help kick-start delivery of proposals. Cllr Hicks stated that as a new year of Council would begin by the June meeting then the PC could discuss this further.

Cllr Smith mentioned that the two youth clubs which run within the Dartmouth area are partly funded by Dartmouth Town Council.

Cllr Franks stated that she would email Sophie Rae that the PC is supportive in principle and a budgetary breakdown of ongoing spending requirements would be helpful when the PC gives the matter further consideration.

**(f) Playing field bookings**

The Clerk notified the PC that the Hort & Sports booking of the playing field this year would be Monday 27<sup>th</sup> August with the marquee being erected on Thursday 23<sup>rd</sup> through to Tuesday 28<sup>th</sup> August.

A further booking for a wedding for next June was discussed along with problems relating to possible use of bouncy castles. The Clerk to notify the applicant that the Council's insurance would not cover the use of these and that they must supply and show the insurance to the PC prior to booking confirmation.

**(g) Neighbourhood Plan**

Cllr Coupar confirmed that an Examiner has now been appointed and is available from the end of this month. It will probably take another six months to complete representations, carry out the referendum and complete adoption of the plan.

**(h) Annual Parish Meeting date**

Clerk confirmed the APM date as Wednesday 23<sup>rd</sup> May and a number of reports are now being sent in from various organisations. The Clerk mentioned that Cllr Franks would need to present

the Chairman's report and there would be further PC reports on the Neighbourhood Plan and the Annual Finance Statement.

**506. ROADS & TRANSPORT**

**(a) Repainted parking bays – Church Road**

Cllr Harris and Cllr Wood met with Neil Oxton from Highways regarding the recently repainted parking bays along Church Road. He was adamant that due to recent legislation the bays could not be reinstated to the narrower width and the County Council could not approve of parking on the pavement. As certain vehicles would now find it difficult to access this road due to the restricted width for passing traffic it will be necessary to take away the bays altogether and leave double yellow lines. The line will be moved back temporarily due to the forthcoming road surfacing. Councillors stated that it was imperative that people parking briefly in order to use the village shop will not be penalised.

**(b) Bidders Close parking**

It was reported that emergency vehicles were not able to access Bidders Close easily or turn around due to obstructions caused by inconsiderate parking of residents' cars. The Clerk has contacted the Housing Officer again to highlight the problem. It was agreed that flyers should be produced and posted through letterboxes in the area.

**507. MAINTENANCE**

**(a) Vandalism – Blackpool Sands**

Clerk reported back on the recent vandalism by youths down at Blackpool Sands. This included the breaking of the glass within one of the bus shelter windows. Cllr Wood also noted that the mirror outside Deer Park has been smashed.

A programme of works for dealing with the repairs and refurbishment of the Parish Assets will need to be considered at a later meeting.

**508. PLANNING:**

**APPLICATIONS**

**6 Manor Court, Stoke Fleming TQ6 0PG**

0988/18/HHO New tiles gable roof and conservatory extension to the rear

**41 Bidders Close, Stoke Fleming TQ6 0NZ**

1017/18/HHO Householder application for extensions, alterations to dormer, new patio and enlarged parking space to dwelling.

**Land off School Road, Stoke Fleming TQ6 0PR**

1109/18/ARM Application for approval of reserved matters following outline approval 1554/17/OPA relating to appearance, layout and scale for the development of 13no. age restricted dwellings and 6no. affordable dwellings.

**Castleton, Dartmouth Road, Stoke Fleming TQ6 0QS**

1133/18/HHO Single storey extension to side bedroom, first floor extension and roof alterations to rear section and new bedroom extension to existing annexe.

**Stoke Lodge Hotel, Cinders Road, Stoke Fleming TQ6 0RA**

1208/18/TCA T1: Eucalyptus - Fell

**DECISIONS**

**Martins Cottage, Road from Lower Ash Cottage to Bowden**

0486/18/FUL Replacement dwelling and garage. Conditional approval 10/04/2018.

**Land at SX861496 Venn Lane Dartmouth TQ6 0LE**

0652/18/FUL Erection of agricultural storage building. Refusal 17/04/2018.

**APPEAL NOTICE**

**Barn at East Down Farm, Blackawton TQ9 7AW**

0896/17/PDM Prior Approval Agricultural building to dwelling C3. Notification of prior approval for proposed change of use of agricultural building to 3no. dwellinghouses (Class C3). Appeal dismissed 09/04/2018.

**ENFORCEMENT CASES** Current enforcement list update

**509. FINANCE**

**a) BANK BALANCES**

Santander	£13,634.65	Statement dated 31 <sup>st</sup> March 2018
Lloyds Bank	£23,893.20	Balance at 24 <sup>th</sup> April 2018

**b) RECEIPTS**

DCC	100.00	Parish Paths
Football Club	250.00	Annual Rent
Football Club	61.77	Utilities
SHDC	8,930.00	Precept
Stoke Fleming Village Hall	5.00	Annual Rent

Cllr Adams proposed and Cllr Smith seconded that the following cheques be approved for signature. All were in agreement.

**c) ACCOUNTS TO BE PAID**

	£	
Nick Roberts	47.50	Shelter cleaning
Barry Morris	40.00	Website administration
Hannah Abraham	42.50	Toilet block cleaning
Miss J Talbot	353.24	Clerk salary
Evergreen SW Ltd	12.00	Gardening services
DALC	251.02	Membership
Gardentime	440.00	Flower Tubs
South West Water	66.72	Water bill
Stoke Fleming Village Shop	12.25	Toilet supplies
Evergreen SW Ltd	108.00	Playpark & Verges
EDF Energy Customers Ltd	178.35	Electricity bill

**d) PC Expenditure requirements**

Cllr Coupar stated that he would like this item to be placed on the next month's Agenda in order to discuss it in more depth and set up a specific working group to address these issues.

**e) Final Statement of Accounts**

The Clerk outlined the conclusions from the final statement of accounts and Cllr Coupar signed these. The Clerk to now submit the accounts to the internal auditor. It was agreed by Councillors that Barry Morris' fees would be increased to £50 per month.

**f) Santander/Lloyds account**

Cllr Franks circulated a letter for all Councillors to sign in order to finally close the Santander account. She will now go into a branch to complete the process and the funds will be transferred to the Lloyds current account.

Clerk to send off the new Councillor signatory forms and request further ones for herself and the two new Councillors. She will then be able to set up a savings account with Lloyds and separate the funds again.

There being no further business the meeting closed at 9.20pm.

The next monthly meeting of the PC will be held on 6<sup>th</sup> June 2018 in the Village Hall at 7pm.