

## STOKE FLEMING PARISH COUNCIL

**Clerk: Judy Talbot Asherne Lodge, Strete, Dartmouth TQ6 0RW**

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**A meeting of the Parish Council was held on Wednesday 6<sup>th</sup> December 2017 in the Village Hall at 7.00 pm**

Present : Councillors    Katie Franks                      Struan Coupar                      Michael Barlow  
                                 David Harris                      Hazel Smith                      Ruth Adams  
                                 Nick Wood                      Paul Bond  
County Councillor Julian Brazil  
Parish Clerk Judy Talbot  
One member of the public

**438. APOLOGIES**

Cllr Martin Judd and Cllr Michael Hicks.

**439. MINUTES**

Minutes of the Parish Council Meeting held on Wednesday 1<sup>st</sup> November 2017 had been circulated and read along with the Planning Site Meeting Minutes of 6<sup>th</sup>, 10<sup>th</sup> and 29<sup>th</sup> November 2017. Cllr Wood proposed and Cllr Coupar seconded that the PC minutes be accepted. Cllr Bond proposed and Cllr Smith seconded that the Planning site minutes be accepted.

All were in agreement and both PC meeting minutes and planning minutes were signed as a true record.

**440. MATTERS ARISING**

None

**441. DECLARATIONS OF INTEREST**

Cllr Barlow under **447 (b)**.

Cllr Bond declared an interest in that he is a neighbour to Tanamerah, a recent planning application which Councillors approved. No objection is served so this is not deemed to be a problem.

**442. PUBLIC QUESTION TIME**

One member of the public expressed concern at the condition of the Premier Garage site and asked what stage the planning had reached. Clerk to follow up and write to the owner, Tom Pratt, to request a tidy up on site.

**443. COUNTY COUNCILLOR'S REPORT**

Cllr Brazil confirmed that full Council would be meeting on Thursday 7<sup>th</sup> December. He reminded the PC about the forthcoming TAP funding deadline and lends his support in the application.

He went on to discuss the current consultation being carried out regarding services for vulnerable adults. There is some prospect of day care centres being closed due to financial constraints. Although they may not provide the best service, they offer valuable respite for clients and carers as is the case of Tumbly Hill centre in Kingsbridge. There is nothing similar in Dartmouth apart from the services offered by Dartmouth Caring.

Cllr Brazil confirmed that school funding has been increased slightly but still does not cover inflation and other costs. However, he states that despite this we are fortunate in the South Hams to have a very good standard of education.

PC continued to discuss the disappointing imminent closure of NatWest Bank in Dartmouth.

Cllr Franks discussed the recent complaint about parking outside the cottage near the pub. It is confirmed that the space does not belong to the owner of the property. However, Cllr Brazil confirmed that if there is no parking restriction and it does not cause an obstruction then it is not deemed to be a problem. The only action Highways could carry out would be to make it into a disabled parking place as it is near the church. A request for a Traffic Regulation Order may result in Highways putting down yellow lines which would not be the desired result.

#### **444. DISTRICT COUNCILLOR'S REPORT**

Cllr Hicks reported on the Local Plan. Further to submission to the Inspectors at the end of July, SHDC received a number of communications, some advice and some questions. Questions at this stage are mainly for further information with nothing causing concern. The hearings will take place between end of January and March.

#### **445. COMMUNITY**

##### **(a) Reported problems**

A Parishioner has reported clogged drains as a result of a backlog of leaves down the bottom of Cinders Lane. Clerk has reported it to SHDC and asked if Street Cleaning could respond as soon as possible.

Member of the public reported parking issues along Bidders Close. It seems that a number of residents are using the parking places which are allocated to Devon Home Choice occupants. Clerk to write to Luke Dymond at DHC to request action be taken as the residents do pay a service charge.

##### **(b) Cotton development**

A meeting is arranged for Thursday 7<sup>th</sup> December at 2pm for Cllrs Smith, Franks, Wood and Coupar. They will be meeting with Tom Jones from Strategic Development within SHDC. Councillors will take him around the development site and highlight the various concerns and objections given by the PC as recently submitted.

Cllr Coupar confirmed that the site at Cotton does not actually exist as an approved site yet as the Joint Local Plan has not been ratified.

SHDC have had their plan back but it is not known, if any, what amendments have been requested.

##### **(c) TAP Fund**

Clerk to submit the TAP Fund forms by Friday 15<sup>th</sup> December. A discussion was held as to which projects to propose and it was agreed that weeding by hand (carried out by Evergreen) could be one with a costing of approximately £1k. An additional project proposed is pruning back a number of overgrown trees along Venn Lane, costed at approximately £1.5k. Clerk to send to Cllr Franks for final approval.

##### **(d) Community Reinvestment Fund and Coastal Communities Fund**

The Coastal Communities Fund has been delayed until the New Year. Cllr Coupar to apply for the Community Reinvestment Fund in relation to the Bird Walk and proposed car park.

Parties involved are the Diocese, Stoke Lodge Hotel, Farwell House and Highways.

Cllr Bond to make copies of the Bird Walk plans and prepare initial costings. Cllr Franks to draft a letter to Paul McFadden (officer in charge of Footpaths) and ask him to come for a meeting to look at the Bird Walk sometime in the New Year.

Clerk to email Cllr Hicks to ascertain if Rectory Field land has been assessed by SHDC yet.

**(e) Letting Policy**

Member of public confirmed that her relations are looking to move to Stoke Fleming and although all the necessary criteria has been met as set out in the Letting Policy, it is unlikely that they will be allocated the most recent DHC property. Cllr Franks has taken details and will pursue.

**(f) Proposed Deer Park consultation**

Clerk confirmed that Ben from Evergreen has been appointed to clear the front of the site at Deer Park further to recent complaints about its condition.

The owner of the site at Deer Park, Alan Christie, is keen to give a presentation about his proposals for the site to the whole community. Cllr Franks is trying to arrange dates for January.

**(g) Snow/Ice warden**

Cllr Franks asked and PC confirmed that there is no snow warden currently in place. As there were problems with ice in Bidders Close last year, Cllr Harris to pursue options as and when necessary. The general consensus was that most of the parishioners pull together at such times and organise the necessary gritting.

**(h) Neighbourhood Watch proposal**

A Parishioner has suggested that the village may wish to consider Neighbourhood Watch schemes. Clerk to write to Joan Mason and write a small piece for the Magazine requesting that anyone interested should write in. The PC will then be able to gauge the level of interest.

**(i) Website maintenance**

Cllr Coupar has received a request from Barry Morris to approve some additional fees from Luketom (web host) to be able to place increased documentation onto the website. Costs are £180 annually or £30 quarterly. The PC agreed that Cllr Coupar may go ahead.

**446. ROADS & TRANSPORT**

**(a) Reported problems**

Cllr Harris reported potholes outside the school entrance and further ones up School Lane between the school and the allotments. Clerk to notify DCC of these.

**(b) Blackpool Hill Manhole covers**

Clerk received copy of a letter from Highways in relation to the complaint instigated by a local resident about the manhole covers. It has now reached Stage 2 in the complaints procedure and Highways have written to confirm that all twelve manhole covers will be raised and the surrounding area resurfaced around the end of March 2018.

Clerk has not received a response to the most recent email sent by Cllr Judd in relation to complaints about the covers.

**(c) A379 white lines**

The PC do not have any recollection of agreeing to the white lines not being reinstated along the A379 near Overseas despite Highways saying to the contrary. Clerk to write again

requesting these be reinstated as some motorists are driving over the other side of the road at that corner and it is proving dangerous.

**447. MAINTENANCE**

**(a) Lengthsman – Blackpool Lane**

The PC are not aware of who was previously used as Lengthsman in the village. Clerk to ask Cllr Judd if he knows.

**(b) Bench – Venn Lane**

Cllr Barlow stated that there used to be a bench outside his house along Venn Lane. It was vandalised and taken away some time ago. Cllr Barlow would like to donate a new one and is happy to fix it to the ground and generally maintain it. He has asked permission from the Council to go ahead and the PC were all in agreement and thanked him.

Cllr Bond confirmed that this would become PC property and therefore will be added to Parish Assets.

**(c) Bird Walk complaint**

Clerk received a letter of complaint from a local resident regarding the poor condition and state of repair of the Bird Walk. Clerk to write back stating that there are key policies in place within the Neighbourhood Plan to develop costings and a way forward to deal with the condition of the Bird Walk. These would be developed in the early Spring.

It was confirmed that the bulk of the leaves since the Autumn have now been cleared along the Bird Walk.

Cllr Barlow reported a gate post needing fixing at the Old Hall gardens. Cllr Wood to deal with as this is Village Hall property.

**448. PLANNING:**

**APPLICATIONS**

**Proposed Development Site Sx 857 506 Land sth of Townstal Road, Dartmouth**

3475/17/OPA Outline application with some matters reserved for residential development of up to 210 dwellings, public open space, green infrastructure, strategic landscaping.

**Tanamerah, Bugford, Dartmouth TQ6 0LT**

3571/17/HHO Householder application for alterations to property and construction of an oak garage structure.

**Cross Park Barn, Ash Cross, Dartmouth TQ6 0LR**

3630/17/PDM Prior approval of proposed change of use of agricultural building to dwelling house (Use Class C3) and for associated operational development (Class Q(a) &(b)).

**Orchard Barn, Rose Farm Road from Ash House Farm, Dartmouth TQ6 0LH**

3727/17/HHO Householder application for loft conversion.

**Whitewalls, Bay View Estate, Stoke Fleming, TQ6 0QX**

3537/17/HHO Householder application for extensions and alterations to existing bungalow to suit the needs of a disabled person

**Whitelands Barn, Thorn Farm, Venn, Devon, TQ6 0LF**

117417/HHO READVERTISEMENT (Revised plans received) Householder application for a proposed extension to an existing dwelling.

**Hillfield Village, Hillfield, TQ6 0LX**

1415/17/FUL READVERTISEMENT (Revised Description & Floor Space Type) Creation of 28 new holiday units, pool building extension and alterations with associated landscaping and infrastructure.

**DECISIONS****East Farwell, Farwell House, Rectory Lane, Stoke Fleming TQ6 0QB**

3128/17/HHO Householder application for demolition of existing 20th Century extension, formation of enlarged new opening, internal alterations to Farwell House and proposed ground floor extension to East Farwell. Conditional approval 16<sup>th</sup> November 2017.

**East Farwell, Farwell House, Rectory Lane, Stoke Fleming TQ6 0QB**

3129/17/LBC Listed building consent for demolition of existing 20th Century extension, formation of enlarged new opening, internal alterations to Farwell House and proposed ground floor extension to East Farwell. Conditional approval 16<sup>th</sup> November 2017.

**Land at Sx 864 487 Road past Redlap Farm, Stoke Fleming TQ6 0QU**

3229/17/FUL Timber clad shallow pitched roof agricultural building in position of existing Polytunnel. Conditional approval 15<sup>th</sup> November 2017.

**ENFORCEMENT CASES** Current enforcement list updated.

**449. FINANCE****a) BANK BALANCES**

Santander	£13,618.89	Statement dated 6 <sup>th</sup> October 2017
Lloyds Bank	£21,088.16	Balance at 30 <sup>th</sup> November 2017

**b) RECEIPTS**

Cllr Smith proposed and Cllr Bond seconded that the following cheques be approved for signature. All were in agreement.

VAT repayment	442.81	VAT
Christmas Tree monies	18.00	Donation
Venus Company Ltd	46.00	Flower tub
Leonard's Cove	46.00	Flower tub
Apollo IT	46.00	Flower tub
Devon County Council	2,229.36	Highway Maintenance Fund

**c) ACCOUNTS TO BE PAID****£**

Nick Roberts	47.50	Shelter cleaning
Barry Morris	40.00	Website administration
Hannah Abraham	34.00	Toilet block cleaning
Miss J Talbot	330.55	Clerk salary
Stoke Fleming Magazine	375.00	Magazine advertising
Keith Ellis	48.00	Bench repairs
Stoke Fleming Village Hall	12.00	Village hall bookings
Stoke Fleming Shop	15.94	Stationery/toilet supplies
Evergreen South West Ltd	84.00	Gardening services

R.V. Harris & Son

120.00

Playing field maintenance

**d) Budget meeting**

It was agreed that dates would be arranged at the next meeting for the budget meeting to take place mid-January.

Cllr Franks stated that Santander require a full set of signatures from all Councillors present at this meeting on this set of minutes. This will be carried out at January's meeting and sent accordingly.

**e) Churchyard Donation**

Clerk discussed the recent letter received from the Treasurer for St Peter's Church requesting an increased level of donation to help with the upkeep and maintenance of the Churchyard. Clerk to write back stating that an amount would be agreed at the January budget meeting.

There being no further business the meeting closed at 8.55 pm.

The next monthly meeting of the PC will be held on 3<sup>rd</sup> January 2017 in the Village Hall at 7pm.