

STOKE FLEMING PARISH COUNCIL

Clerk: Judy Talbot Asherne Lodge, Strete, Dartmouth TQ6 0RW

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A meeting of the Parish Council was held on Wednesday 6th June 2018 in the Village Hall at 7.00 pm

Present : Councillors	Struan Coupar	Hazel Smith	Michael Barlow
	David Harris	Paul Bond	Nick Wood
	Ruth Adams	Jay Gascoigne	Martin Judd

Parish Clerk Judy Talbot

510. APOLOGIES

Cllrs Michael Hicks, Julian Brazil and Caroline Martin.

511. MINUTES

Minutes of the Parish Council Meeting held on Wednesday 2nd May 2018 had been circulated and read. Cllr Smith has been contacted by the parishioner whose tree had been cut back by a neighbour without permission. The Parishioner has stated that the Police have now confirmed that there had been trespass across her land in order to carry out these works. The PC May minutes under **502.** have therefore been amended to reflect this.

Cllr Barlow proposed and Cllr Adams seconded that the PC minutes be accepted. Planning site minutes from 3rd and 22nd May were also read and approved with Cllr Judd proposing and Cllr Harris seconding. All were in agreement and PC meeting minutes and Planning site minutes were signed as a true record.

512. MATTERS ARISING

None

513. DECLARATIONS OF INTEREST

None

514. PUBLIC QUESTION TIME

None

515. COUNTY COUNCILLOR'S REPORT

None

516. DISTRICT COUNCILLOR'S REPORT

Cllr Hicks was unable to attend but passed on the following report:
Since the last Parish Council, we have had our Annual Council which means we are now in the last year of this Council term. One of the implications of this is that my Locality Fund now totals £7,600 which, if we "don't use it we will lose it". I have split this amount for my three parishes based on population and the amount available to Stoke Fleming is £3,650 subject to applications for appropriate projects.

517. DEVON AIR AMBULANCE TRUST

Further to the earlier presentation that evening given by Toby Russell from Devon Air Ambulance Trust, Councillors were all in agreement that it is a worthwhile project for the Parish Council to pursue.

Once Toby Russell has sent through the relevant quotes and costings the PC will be able to discuss how the public consultation with the Parish can be carried out. The Charitable Ladies group have already expressed a keen interest in assisting with any fundraising towards the project.

518. NEIGHBOURHOOD PLAN – Examination; Action Plan

Cllr Coupar confirmed that it is likely that the Neighbourhood Plan will be in place by the end of the year. He outlined the various projects which are highlighted under the Action Plan within the NP. These include footpaths across Rectory Field, the Bird Walk, s.106 monies, Venn Lane, Church Road street lighting, designated green spaces etc.

It was agreed that a working group should be set up in order to address the various elements within the Action Plan. As Cllrs Judd and Gascoigne currently form the Community Group, it was confirmed that they could form the working group along with Cllr Coupar.

519. CONDUCT OF PARISH BUSINESS

A policy document detailing the conduct of Parish business had been circulated to all Councillors. Cllr Coupar discussed the background to this document. The various groups within the Parish Council such as Community, Maintenance etc had been established previously due to a need to disseminate relevant information to specific Councillors. It was agreed that the policies should be reviewed.

It was confirmed that requirements for attendance at planning site meetings do not need to be so rigid and it is acceptable to have fewer than four Councillors on some occasions.

The Clerk will circulate the Councillors' contact information along with their emails together with the Annual Parish Meeting minutes which detail the various groups within the PC.

520. STANDING ORDERS

Cllr Smith suggested some amendments under No. 22 Planning Applications which the Clerk will make accordingly. Cllr Wood will propose some new wording for No. 22 (e) with regards the number of Councillors required for site visits.

521. COMMUNITY

(a) Reported problems

Cllr Bond reported new graffiti in the bus shelter at Blackpool Sands. The Clerk will arrange for Nick Roberts to have this removed.

The Clerk reported that a broken bench is lying on the left-hand-side of the road on the way up the hill from Blackpool Sands. She will arrange for it to be removed.

(b) Cotton development

Cllrs Coupar and Smith confirmed that the PC have sent a response to District Councillor Hicks and Tom Jones (Senior Planning Officer at SHDC) further to the revised planning application at Cotton. Tom Jones had met with Councillors a few months ago to discuss the visual impact that the housing development would have on the AONB with particular regard to the lower field. He had agreed that the existing proposed development within that field would have a detrimental impact on the AONB. However, the plan on the revised application is almost identical to the previous one. The PC has submitted a response to the new application repeating its previous concerns.

Cllr Judd suggested that a planning consultant might be brought in to assist as planners might take more notice and that it may give the PC extra weight. The cost implication would obviously need to be considered.

Cllr Coupar stated that in general there needs to be greater transparency between the PC and the Local Planning Authority. Although the PC weren't involved in the early consultation with Dartmouth Town Council it is now possible for the PC to influence the planning application process.

Cllr Gascoigne proposed that the PC might contact the Councillor for Planning and Development Management at SHDC in order to outline the PC's concerns.

522. ROADS & TRANSPORT

Cllr Bond mentioned that there are bad potholes at Bugford bridge in between Bugford Lane and Cottonbury Cross. The Clerk will register these online in the usual way. Councillors agreed that a notice should go into the Parish Magazine requesting all parishioners to register potholes on the Devon County Council website whenever possible.

A contractor has now been appointed for the reinstatement of the A379 Slapton Line and drop-in sessions will be held for all to attend at Slapton Village Hall on Thursday 21st June between 3 and 7.30 pm and at Strete Parish Hall on Monday 25th June between 4 and 7 pm. Cllrs Wood and Bond to attend if possible.

523. MAINTENANCE

The Clerk agreed to contact Neil Oxtan from Highways regarding the forthcoming works along Church Road in order to ascertain a start date.

The Clerk will contact Keith Ellis to make the necessary repairs to the noticeboard at Bugford.

524. PLANNING:

APPLICATIONS

Land at SX861496 Venn Lane Dartmouth TQ6 0LE

1679/18/FUL Re-submission - Erection of agricultural storage building

Cllr Smith discussed the recent planning re-submission of the above application. The first application was rejected due to insubstantial evidence of any agricultural activity. The PC have objected to this re-submission as it is believed that there is still no concrete evidence for a requirement of a storage building for animal fodder or a tractor. There is also no evidence of any habitat for bats or barn owls from previous wildlife habitat reports.

Cllr Coupar discussed concerns regarding a static caravan opposite Thorn Farm. The entrance has been altered and there is now a mailbox with Upper Thorn written on it. Cllr Harris confirmed that planning permission had been granted for the caravan approximately three years ago. The Clerk agreed to carry out any planning searches regarding this matter.

DECISIONS

Fairfield, Bay View Estate, Stoke Fleming TQ6 0QX

0959/18/HHO Removal of existing flat roof to be replaced with new pitched roof.
Conditional Approval 04/05/2018

6 Manor Court, Stoke Fleming TQ6 0PG

0988/18/HHO New tiles gable roof and conservatory extension to the rear
Conditional Approval 09/05/2018

41 Bidders Close, Stoke Fleming TQ6 0NZ

1017/18/HHO Householder application for extensions, alterations to dormer, new patio and enlarged parking space to dwelling.
Conditional Approval 15/05/2018

Stoke Lodge Hotel, Cinders Road, Stoke Fleming TQ6 0RA
1208/18/TCA T1: Eucalyptus – Fell
Conditional Approval 25/05/2018

ENFORCEMENT CASES Current enforcement list update

525. FINANCE

a) BANK BALANCE

Lloyds Bank	£35,760.47	Balance at 29th May 2018
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Cllr Adams proposed and Cllr Smith seconded that the following cheques be approved for signature. All were in agreement.

b) RECEIPTS

	£	
HMRC	637.06	VAT Return
Bob Eaglesfield	30.00	Website Advertising
Dartmouth Club de Petanque	200.00	Annual Rent
Santander monies	13,638.01	Savings account
Football Club	100.00	Utilities

c) ACCOUNTS TO BE PAID

	£	
Nick Roberts	47.50	Shelter cleaning
Barry Morris	50.00	Website administration
Hannah Abraham	34.00	Toilet block cleaning
Miss J Talbot	353.24	Clerk salary
Stoke Fleming Village Shop	22.86	Toilet supplies
Came & Company	749.73	Parish Council Insurance
Miss J Talbot	29.98	Various expenses
Evergreen SW Ltd	42.00	Gardening services

d) Final Statement of Accounts

Cllr Coupar and the Clerk signed the final statement of accounts and corresponding forms further to the internal auditor having signed them off. These will now be sent to the external auditor and the accounts will be published on the website on Thursday 14th June.

There being no further business the meeting closed at 8.15pm.

The next monthly meeting of the PC will be held on 4th July 2018 in the Village Hall at 7pm.