

# Stoke Fleming Neighbourhood Plan Steering Group

Minutes of Meeting held at 6.00 p.m. on Tuesday, 13 December 2016

Present: Struan Coupar, Katie Franks, Mary Newman, Nick Teage.

1. The Minutes of the previous meeting were agreed, and matters arising taken at the appropriate places in the agenda. (Agenda items re-numbered in these minutes)
2. Amendments of Draft Text (SC had circulated the latest draft plan by e-mail on 23-11-2016). Work still needed on the following sections:-
  - A. H4 - Rectory Field. As they have not yet assessed the site, there is no SHDC designation for it. Action:-
    - Review site allocations, and include Rectory Field.
    - Discuss with SHDC and the Diocese
    - Inform/discuss with Alison, the new Rector.
  - B. Improvements to Bird Walk. Need for a comprehensive proposal to put to all stakeholders:- Devon CC (surface), Landowners (fencing / trees), Diocese (owners of the field), Parish Council (co-ordinating role and seeking sources of finance). Without agreement of all stakeholders including financing, the project could not proceed. Action:-
    - Draft a proposal (SC)
  - C. RT4 - School Road Car Park. There have been initial discussions with Blackpool Estates, with an estimate of 24 parking spaces taking about a quarter of an acre. Possibly time-limited parking in existing bays. Possible 'quid pro quo' for the Estate? Action:-
    - Clarify ownership of existing parking spaces (KF & MN).
  - D. Venn Lane traffic calming. Action:-
    - PC to discuss with DCC Highways the most effective way to achieve this.
    - Possible S.106 funding from W. Dart development?
  - E. Verge Footpath. This project is being led by DALAG and has secured the prospect of some funding. Action:-
    - Draft letter to DALAG expressing support for the project and seeking involvement of Parish Council (SC)
  - F. RT7 - Flood Protection in Village. SW Water planning to close the main road for 3 months with a 20 mile diversion. Local knowledge indicates that this is not necessary, and the problem can be solved by re-siting the grill to the entrance of the pipe where it can be cleared as needed. Action:-
    - Draft letters to DCC Highways and SWW (SC).
  - G. RT8 - Street Lighting in Church Road. Action:-
    - Discuss with DCC Highways
  - H. Green Spaces. 10 sites considered. Discussion on newly found rules for designation including community and landowner involvement.

- I. E3 - Broadleaved Woodland & Copses. These need to be specified, and possibly shown on a map (KF).
- J. CP3 - Flood Prevention in Rural Areas. Action:-
- Need to visit each site to assess action and water management needed
  - Add School Lane (beyond the school, opposite Alan Pook's barn)
  - Discuss with DCC Highways where water is piped under the road.
- K. Information on Clubs and Societies needs to be collated. (MN has this in hand)
- L. Appendix B - amend to say that the Little Cotton Caravan site has closed. (SC).
3. Final Draft Summary. (Circulated by SC in e-mail 23-11-2016). Could be produced on 4 sides of A5 for distribution in the Magazine. Action:-
- All to send comments to SC
  - Discuss with designer (SC)
  - To go out with March Magazine
4. Maps & Illustrations. Maps and photographs were discussed and evaluated.  
Action:-
- Specify requirements and discuss with SHDC (KF & MN)
5. Evidence Base.  
Action:-
- Required evidence needs to be identified and assembled.
  - Agreed to ask MJ to circulate a paper showing progress so far.
6. Basic Conditions Statement and Consultation Statement.  
Action:-
- SC has contacted SHDC for a meeting to discuss these Statements
7. Action Plan.  
Action:-
- Produce a draft of the Action Plan (SC)
8. Timetable.
- Will soon be in a position to send a pre-submission draft of the Plan to SHDC and to Peter Sandover.
  - Pre-submission draft to be ready by the March Magazine, which should include the Draft Summary.
9. The Next Meeting was arranged for 6.00 p.m. On Tuesday, 17 January 2017 at Thorn Farm.