

Stoke Fleming Neighbourhood Plan Steering Group

Minutes of a Workshop Meeting held at 6.00 p.m. On Tuesday, 17 January 2017

Present: Struan Coupar, Katie Franks, Mary Newman, Hazel Smith, Nick Teage

A. Achieved since the Previous Meeting:-

1. List of listed buildings and heritage sites in the parish. (MJ)
2. List of clubs and groups in the parish and details of what they offer and contacts. (MN)
3. Agreement that the summary of the pre-draft Plan can be distributed with the March Magazine (for a small cost). (KF)
4. Draft Action Plan (SC)
5. Draft Consultation Statement(SC)
6. Draft Basic Conditions Statement (SC)
7. Draft Proposal for Rectory Field, footpath & Birdwalk (SC)

B. Still to Do:-

From Basic Conditions Statement

- 5i. EU Obligations require verification.
- 5ii. Economic role. Draft Plan needs to include enhanced support for businesses. a) Website: Create; Add businesses; Include links. b) Suggest Business Forum and write/e-mail to ask what support businesses want.
- 8ii Need to enhance consideration of outlying settlements. Map to include Conservation Area and also Listed Buildings (with details in a key) (KF)
- 8ii. Add to the Draft Plan consideration of the characteristics and heritage of the different settlements and landscapes (SC). Possible location map to show where the parish sits in the South Hams. (KF)
- 8ii. Supporting a Prosperous Rural Economy. Draft Plan to be amended to include the objectives highlighted in bold in the Basic Conditions Statement. (SC)
- 8ii. Attracting Visitors. Draft Plan to be amended to reflect the bullet points from the Basic Conditions Statement. (SC)
- 8ii. New Technologies. Strengthen text on broadband AND mobile coverage.
- 8iv. Delivering a choice of high quality homes. Amend text of Draft Plan on conversion and add self build. (SC)

From Consultation Statement

- Consultation Process. Insert copy of Consultation leaflet. (SC)
- Attach spreadsheet, response summary and evaluation. (SC)
- Add appendices 1 to 9. (SC)
- Include image of website home page. (SC)
- Add image of Choices for Change cover. (SC)
- Environment. In table of responses, transpose numbers for 'Developments that spoil public views'. (SC)

From SC e-mail of 11-01-2017. Main outstanding issues include:-

- Evidence base still needed. This should include evidence that the Plan meets External requirements (EU legislation, NPPF, Local Plan, etc.) as well as Internal requirements (site assessments, traffic surveys, responses from Consultation, etc.). Suggest: a) Consult SHDC as to which policies need to be complied with & included in Evidence Base - and which are covered at District & County level; b) Look at other N Plans such as Ugburgh to get a feel for what is required; c) Look at guidance documents giving advice on evidence. Earlier documents from SC outlined the anticipated sources of evidence. (MJ)
- Maps are urgently needed and need to be discussed with and ordered from SHDC. (KF)
- Action Plan: Needs addition of business forum, improvements to website, etc. (SC)
- Need feedback and agreement in principle from stakeholders on key policies.
- Need outline agreement in principle from all stakeholders before Rectory Field & Bird Walk can be included in the Draft Plan. Suggest SC draft proposal put in letter form from the Parish Council and discussed in person with the stakeholders. (KF)

C. Projected Timescale for the Next Stages

1. Documents to be updated and put in a common format, then e-mailed to Peter Sandover for consultation (SC at or by the coming weekend)
2. Pre-submission Draft to be ready for consultation (by the community as well as other external agencies) in time for the summary to be distributed with the March Magazine.
3. Six weeks then required before the Plan can be submitted to the examiners.

D. Next Meeting: Monday, 30 January. 6.00 p.m. at Thorn Farm.