

Stoke Fleming Neighbourhood Plan Steering Group

Minutes of a Meeting held at 6.00 p.m. On Tuesday, 30 January 2017 at Thorn Farm

Present: Struan Coupar, Katie Franks, Martin Judd, Mary Newman, Hazel Smith, Nick Teage

- 1 The Group worked through Action Items from the minutes of the previous meeting (17 January 2017). Outstanding issues are:-
 - a. From Basic Conditions Statement:-
 - 5i - EU Obligations do not appear to be an issue.
 - 5ii - Enhanced support for business (website) and possible business forum are covered sufficiently in the current draft Plan. Further detail can come in the Action Plan or at a later stage.
 - 8ii – Outlying settlements. Add words along the lines of: ". . . Preserve the character of the outlying settlements". (SC)
 - List of Listed Buildings to be an appendix to the Plan. MJ to remove the formatting and re-send the list to SC.
 - b. From Consultation Statement: These items have all been addressed
- 2 Evidence Base. MJ has produced an Evidence Base comprising: a spreadsheet of links; demographic information and charts; Listed Buildings; and details of a Conservation management plan. MJ to circulate to all the Group. HS to circulate pie chart & bar chart. The Evidence Base is likely to be included as an appendix.
- 3 Mapping KF, SC & MN visited SHDC and have requested the following maps (In order of urgency, as the mapping team will be hard-pressed to get them ready in time for our deadline):-
 - a. Plan Area, showing rural settlements and internal roads & lanes
 - b. Village, showing virtual pavements, Bird Walk, Rectory Field, green spaces.
 - c. Development opportunities, showing site locations including Bird Walk and Rectory path, etc.
 - d. Woodland areas, named and numbered and view points.
 - e. Close-up map of Cricket Field
 - f. Close-up map of Rectory Field
 - g. Close-up map of Car Park site
 - h. Conservation Area and central Listed buildings
 - i. Listed Buildings outside the central area
 - j. Location of Stoke Fleming parish in the context of the wider area (Salcombe, Kingsbridge, Totnes, Dartmouth)
- 4 Proof Reading. Much has been done by members of the Group, and it is on-going.
- 5 Rectory Field, Birdwalk & footpath. Letters are being sent to stakeholders. KF (and MJ?) to visit owners of Farwell House. MJ & NT to research likely costing for a "ransom strip".
- 6 Landowners offering land. Letters to go to all explaining whether or not their land is included for development in the Plan (KF). Discussion about Premier Garage site and Deer Park. Letter to be sent to SHDC Planning about apparent ignoring of earlier pledges to take our emerging Neighbourhood Plan into consideration in planning decisions (KF). Discussion about the proposed new car park.

- 7 Local Green Spaces. No response has been received resulting from the displayed notices. All landowners of the sites to be contacted to explain the thinking behind the policy and invite discussion (KF). Each landowner to be given the complete list of sites.
- 8 Preparing the documents for publication. The documents are being put into a common format (SC). Peter Sandover is away sailing, but can be contacted by e-mail when in port on 7 February. This gives little time to respond to any suggestions he may make. The designer is already working on getting the document into shape and will be supplied with maps and further pages as they become ready. SC to ask if a fully designed version is needed for the Health Check.
- 9 Grant Application. SC submitted an expression of interest within hours of the deadline. A new grant programme is due to open on 1 February, but there will be 'nothing back' before 1 April. As we have only used £5,000 of a possible £9,000 we are unlikely to be turned down, though there is a possible issue over timing. Discussion about possible temporary subsidy from the Parish Council if needed. The Presentation / Consultation for the Pre-Submission Draft is likely to cost less than earlier consultations; the main outstanding expenses will be the design.
- 10 Deadline. In view of the very tight time-scale, particularly with the mapping and the consultant, it was decided to defer the deadline by one month, making the Plan ready by the end of March and the flyer being distributed with the April magazine. KF to liaise with Joan Mason.
- 11 Future Dates.

Next Meeting: Tuesday, 28 February, 6.00 p.m. at Thorn Farm

Presentation / Consultation Event: Monday, 10 April 2017 in Village Hall (MN to check availability with Mary Viney). Things to consider:- Flyer; Banner (possible "feather" banner?); Refreshments, glass of wine; Display boards; Tables; Feedback forms; Take names and details; Possibility of a presentation either in person or on a looping video. (MN to research contact who could produce a creative, explanatory video).