

Stoke Fleming Neighbourhood Plan Steering Group

Minutes of a Meeting held at 6.00 p.m. on Tuesday, 28 February 2017

Present: Struan Coupar, Katie Franks, Martin Judd, Mary Newman, Hazel Smith, Nick Teage

1. **The Minutes of the previous meeting** (30 January 2017) were approved and action items reviewed.
2. **Green Spaces** were discussed, including their use for protecting particular areas and liaison with the relevant landowners. Decisions on which areas to include are still under review, after which individual sites will be proposed for designation - we do not have the final say. Other ways of protecting particular areas were also discussed, including listing protected views, AONB and Protected Coast. **MJ** to create a matrix table plotting potential Green Spaces against the accepted reasons for justification, similar to the colour-coded evaluations of development sites. N.B. These development assessments also need more explanation and a key to the colour coding in the Draft Plan.
3. **Mapping.** SC has been working with the District Council and now has drafts of all our requested maps except for the Car Park site which is still awaited.
4. **Evidence Base.** Though aspects of this are referred to in the text of the Draft Plan, the evidence base will remain as an appendix.
5. **Amendments.** **NT** was asked to convey thanks to his son for his practical suggestions. Comments from Peter Sandover were assessed and **KF** was asked to arrange a meeting between him and SC as soon as possible to discuss them in more detail. In order to make the policies more concise and punchy, **SC** will re-phrase them in the form of a bold main sentence followed by an expanded explanation. It was decided to edit down the list of organisations in the parish to a few lines each, with the full text kept as an appendix (**SC?**). All efforts to be made to stick to the timetable to enable the summary can be circulated with the April Magazine.
6. **Finance.** Funding will be required for design, printing and consultation. **SC** to apply for further funding. The Parish Council would be prepared to give a measure of further subsidy if needed.
7. **Consultation.** This is planned for 10 April. **MN** to liaise with her contact to produce a video presentation of the Draft Plan for the Consultation. **SC** to re-draft the Summary leaflet to ensure it is still accurate and to include mention of the consultation.
8. **The Next Meeting was arranged for 6.00 p.m. on Tuesday, 14 March 2017 at Thorn Farm.**