

Stoke Fleming Neighbourhood Plan Steering Group

Minutes of a Meeting held at 7.00 p.m. on Tuesday, 21 September 2017 at Thorn Farm.

Present: Struan Coupar, Katie Franks, Martin Judd, Mary Newman, Nick Teage.
In Attendance: Peter Sandover
Apologies: Hazel Smith

1. The **Minutes of Previous Meeting** (22 August) were agreed.
2. **Amendments to the Draft Plan** PS has summarised responses to the comments received from the latest consultation, and also edited/amended the Draft Plan, the main amendments being:-
 1. Policies have been presented with an explanation followed by a concise statement of the policy.
 2. Local Views section has been re-written.
 3. Policies and the more aspirational Community Projects have been more clearly distinguished (and can be colour-coded in the Plan)
 4. The relevant Objective has been restated at the beginning of each section to reinforce the 'golden thread' of Vision - Objectives - Policies. (Do we need another objective to cover employment?)
 5. In the appendices, the wording on the School Road site and on West Dart has been amended.
 6. Section on Green Spaces has been re-written to give a more positive approach. (Details of rejected green Spaces can be included in the Consultation Statement)

To be considered:-

7. Policy H4 - Rectory Field. Although H3 School Road has been dropped from the Plan, it was decided to keep the original designations without re-numbering, including a reference to the deleted H3. Number of planned dwellings on H4 to be amended to "up to ten". N.B. H4 does not open on to School Lane, but via Rectory Lane to Church Road.
 8. SHDC have given details of housing need, priority being for 1-bedroom dwellings. Need to work with Dartmouth to influence the West Dart development.
 9. The 'traffic light' list of consultation responses will need further refinement by the group.
 10. The Environmental Impact Assessment, when it is received, may require more information on some policies.
 11. Map needed to show areas liable to flooding.
 12. Suggest all maps, illustrations and photographs are consistently referred to as 'Figures'
 13. Locally Important Views. The Views need to be re-numbered, and indicated precisely on an enlarged map.
 14. Village woods need to be added to the numbered woods on the map.
 15. Initial map of the village to be plain. An amended version of the map showing sites, footpaths, etc. to be inserted close to the policies to which they refer.
 16. Conservation Area to be shown on map (in the Appendix showing listed buildings)
 17. Policy RT4 - Car Park could indicate the number of car spaces ("in the order of . . .") and an indicative plan could also be included.
3. **Actions:-**
- SC** - Work through the text of the Plan, amending as necessary.
 - MJ** - Work on cross-references, links, references, etc.
 - KF** - Liaise with colleagues in Dartmouth on West Dart Development and housing needs.
 - KF/NT** Re-work Locally Important Views and Woods and the associated maps.
 - PS** - Go through consultation responses again and highlight any further issues we need to address / discuss.

4. **Cotton / West Dart Development.** The developer's assessment of the visual impact was not accepted. Suggested that, now there is to be no 'hub', the visual impact could be reduced by not extending so far south. Further representations will be made, working with Dartmouth.

5. **Future Tasks and timescale**
 1. Update Plan and supporting documents. Sent to Mandy at SHDC for further comments
 2. Finalise maps, photos, graphics, etc.
 3. Send to designer for layout and printing
 4. Submit to Examiner
 1. Neighbourhood Plan
 2. Consultation Statement
 3. Basic Conditions Statement
 4. All evidence, references/links, consultation responses, etc. A complete paper trail.
 5. Further amendments as needed
 6. SHDC arranges consultation and referendum

6. **Next Meeting: Monday, 9 October 6.00 p.m. at Thorn. - Note the earlier time.**