

STOKE FLEMING PARISH COUNCIL

Clerk: Sharon A Whelon, Little Elm, Lower Contour Road, Kingswear, TQ6 0AL
Email: clerk@stokefleming.org

A monthly meeting of the Parish Council was held on

Wednesday 4th May 2022 in the Ron Harris Room, Stoke Fleming Village Hall after Annual PC Meeting.

MINUTES

The following Parish Councillors were present:

Cllr Struan Coupar (Chair)	Cllr David Harris (Vice-Chair)	Cllr Marion Holmes
Cllr Phil Elliott	Cllr John Belli	Cllr Ruth Adams
Cllr Tim Moseley	Cllr Jay Floyd	

County Cllr Julian Brazil, District Cllr Helen Reeve, Parish Clerk, member of the public

10. APOLOGIES FOR ABSENCE: none.

11. MINUTES OF THE PREVIOUS MEETING OF THE PARISH COUNCIL ON WEDNESDAY 6th April 2022 AND PLANNING SITE MEETING NOTES March 2022.

Amendment to April minutes: The following item taken out 374 a) 'The council voted in favour of allowing a biodiversity net gain area to be created on the lower end of the recreation field, to enable construction to start on the School Road development site.' Replaced with 'b) School Road development. The council has voted in favour of having a biodiversity net gain area on the lower end of the recreation field, SHDC will permit construction to start on the School Road development site. It was agreed that an outline of the proposed design would be put on the parish website and on social media. Details of the proposed new car park will be published in due course.

12. MATTERS ARISING A member of the public introduced himself as a possible future councillor. The council extended a warm welcome.

13. DECLARATIONS OF INTEREST

Parish Councillors are invited to declare any personal or prejudicial interest, including the nature and extent of such interests they may have in any items to be considered at this meeting. They are also reminded to consider whether any items within their Register of Interests should be updated. **No declarations of interest.**

14. NEIGHBOURHOOD PLAN

Proposed new car park, including recreation ground biodiversity area. Cllr Floyd requested that letters sent to the council should be circulated. The Chairman agreed to ask the correspondents concerned if they were agreeable to that. Cllr Belli felt there was a lack of awareness regarding the car park. Cllr Elliott suggested that awareness would be raised when a planning application is submitted. The Chairman reminded the meeting that the proposed site is in a part of the village that has parking needs. In a survey the council visited every house. Any further consultation should be carried out as thoroughly as the original. A planning application would be a formal process giving residents the opportunity to object. The meeting was reminded that the landowners originally agreed to make the site available because of local need. That is the priority together with other local residents and holidaymakers and others third. A separate meeting to discuss this subject was **Agreed** to be held by those members of the council concerned..

15. COMMUNITY

- a) Village stream – The blockage has been cleared but the contractor needs to return to carry out a visual inspection by sending down a camera.
- b) Fibre broadband for rural areas, updated
- c) Re-opening of pavilion toilets. A quote for a deep clean was received in November.
- d) Future use of pavilion and proposed Open Morning – deep cleaning should be carried out before Jubilee event so that people can see the interior. Cllrs Elliott and Cllr Belli to organise.
- e) Security at the Deer Park Inn development – see parish council annual report.
- f) Social media – it was **Agreed** to publish future parish council meetings minutes and agendas on Facebook with comments disabled.

Action – Cllr Floyd

16. ROADS & TRANSPORT

- a) Virtual pavement. Cllr Brazil said he was going to raise the subject at County. The Chairman has suggested a joint site meeting to Highways.
- b) Signage at A3022 junction with Venn Lane – The Council has written to Highways.
- c) Hedgehog warning signs. Ditto

17. MAINTENANCE

- a) Play area repairs. Reported at APM.
- b) Maintenance contracts and charges. Delegated to Cllr Harris and Chairman.

18. CLIMATE CHANGE

- a) Report will follow at the next meeting in June. To include sustainable South Hams.

19. QUEEN'S PLATINUM JUBILEE

- a) Jubilee committee report. Posters have been distributed.
- b) Budget. A supply of tickets for the hog roast has been placed with the post office. A bench with a plaque was suggested for the school – a budget of £480 **Agreed**. Large screen to stream national events - £2,500 – **Agreed**. There is a budget of up to £4,000 for the Jubilee.
- c) Proposed Platinum Jubilee Way; Bird Walk lighting – Deferred to June.
- d) Insurance – additional requirements regarding the screen to be investigated by the Clerk.

20. ACTIONS REGISTER

- a) An update will follow.

**21. PLANNING: The following were noted:
APPLICATIONS**

a) Application Number: 1084/22/PDM

Proposal: Application to determine if prior approval is required for a proposed change of use of agricultural buildings to 1 No. dwellinghouse (Class C3) and for associated operational development (Class Q (a+b))

Location: Windy Ridge, Blatchmore Lane, Bugford, TQ6 0LT

b) Planning Application Ref: 0647/22/FUL

Description: Demolition of existing bungalow and creation of replacement dwelling with associated landscaping

Address: Harber Overseas Estate Stoke Fleming TQ6 0PJ

c) Planning Application Ref: 1153/22/FUL

Description: Demolition of existing dwelling and erection of new.

Address: Kozi Korner Bungalow Dartmouth TQ6 0LB

DECISIONS

- a) Application No: 0857/22/TCA Proposed works: T1: Salix pentandra (Bay Willow) - Crown Height Reduction by 3 metres to reduce interference with overhead cables and gutters getting blocked Location: Driftwood, Church Road, Stoke Fleming, Devon, TQ6 0PX
Trees in a Conservation Area – Notification to Undertake Works In pursuance of its powers under the above mentioned Act and Regulations

NO OBJECTION

- b) Application No: 0438/22/TCA Proposed works: Works to crown lift T1 Sycamore in accordance with annotated image Location: Albert House, Baileys Meadow, Stoke Fleming, TQ60QD **NO OBJECTION**
- c) APPLICATION NUMBER : 4634/21/HHO Stoke Fleming LOCATION : Hillfield Park Bugford Cross To Yeomans Hillfield TQ6 0LX APPLICATION TYPE : Householder PROPOSAL : Householder application for proposed erection of decking and pergola /gazebo **CONDITIONAL APPROVAL**

- d) Affordable Homes Management RA – deferred to June

22. FINANCE

- a) BALANCES at 27th April 2022
Treasurer's account £37,746.81
Savings account £12,377.42

- b) RECEIPTS
£10,000 Grant Bird Walk

£12,205 SHDC precept
£10 deposit by post

c) PAYMENTS FOR APPROVAL

For Payment	FP/DD	Reason	Amount	VAT
Hawthorn Accounting	FP	Salary administration to Mar 22	69.00	
Tomlinson Computer sup	FP	Remote assistance onedrive	30.00	5.00
Tomlinson Computer sup	FP	365 basic MSN Acronis	11.70	1.95
Clerk	FP	Salary	563.39	
Viking	FP	Office stationery	46.12	5.87
Stoke Fleming Village Hall	FP	Inv 1038 booking 23/29/3/22	32.00	
Cllr Marion Holmes	FP	Deposit Hog Roast Jubilee Event	100.00	
Cllr Marion Holmes	FP	Memorial Plaque	97.24	
K Ellis	FP	Repairs play park	298.00	
RV Harris & Son	FP	Maintenance of playing areas Oct21	210.00	35.00
Nick Walker Printing	FP	Jubilee Programmes	231.00	
Terry Hallett	FP	Maintenance of playing areas and outside village hall Apr 22	590.00	
Laurenjade Downs-Ahearn	FP	Cleaning bus shelters	50.00	
TOTAL			£2,328.45	£47.82
APPROVED - PARISH COUNCIL MEETING 4th May 2022				

23. Clerk's Report

- a) Proposal for Rialtas financial system to replace Excel spreadsheets. **Approved.**
- b) Councillor training sessions with Devon Association of Local Councils will be circulated to all councillors.
- c) Outstanding invoices to be received by 25th May in order to be authorised at the following meeting.
- d) Purchases must be made by the parish council in order to claim back VAT.

24. Items for next Agenda

Clerk reminded councillors that agenda items and papers must be received by 25th May for inclusion in the June Agenda.

The Meeting closed at 9.19pm.

The date of the next meeting of the Parish Council:
Wednesday 1st June 2022 at 7.00pm.