

STOKE FLEMING PARISH COUNCIL

Clerk: Sharon A Whelon, Little Elm, Lower Contour Road, Kingswear, TQ6 0AL
Email: clerk@stokefleming.org

A monthly meeting of the Parish Council was held on

Wednesday 1st June 2022 in the Ron Harris Room, Stoke Fleming Village Hall.
MINUTES

The following Parish Councillors were present:

Cllr Struan Coupar (Chair) Cllr Marion Holmes

Cllr Phil Elliott

Cllr John Belli

Cllr Ruth Adams

Cllr Tim Moseley

Cllr Jay Floyd

County Cllr Julian Brazil, District Cllr Helen Reeve, Parish Clerk, member of the public for item 29.

25. APOLOGIES FOR ABSENCE: Cllr David Harris (Vice-Chair)

26. MINUTES OF THE PREVIOUS MEETING OF THE PARISH COUNCIL ON WEDNESDAY 4th May 2022.
Proposed by Cllr Holmes, seconded by Cllr Adams – Agreed and signed by the Chairman as true and correct records.

27. MATTERS ARISING. None.

28. DECLARATIONS OF INTEREST None.

29. PUBLIC QUESTION TIME. A resident was concerned that his house was not visited during the survey of need regarding the proposed new car park. Cllr Coupar advised that every property in the southern part of the village was visited but that if nobody was at home and it could be seen that the property had parking for two or more cars a second visit would not be made.

30. COUNTY COUNCILLOR'S REPORT

Road closure A379 – Cllr Brazil reported that County has a provisional plan and it is hoped that the road should be open earlier than thought, but that is uncertain so it may be assumed to be by early July, and it may be autumn before the wall is re-built. Cllr Brazil added that the removal of rubble and soil from the privately owned wall continued to be an excellent job by the contractors, Elliott Construction Ltd. Three-way traffic lights are a possibility when the road is partially open and the parish council is invited to advise of the most suitable route. However, the official diversion will remain the A road to Kingsbridge. Signage should also be updated for local businesses. The school bus is to shuttle from the Village Hall to Dartmouth. Buses to Kingsbridge will not be supplied, but the Strete service remains as usual. He added that permission is needed to re-close the road. Alternative local diversions were discussed. The parish council should put any good scheme to Highways, especially if there is local support. It was suggested that Highways should continue to communicate with the owner of the property where the wall has collapsed.

Bay View Estate In response to a request from the Chairman for guidance on what Enforcement could do to deal with a long-standing problem, Cllr Brazil advised parish council to write to Chief Executive of Devon Council regarding the situation with copies to Cllr Brazil and Cllr Reeve. Action – Cllr Coupar

The moving of the memorial at Slapton is taking time to organise.

31. DISTRICT COUNCILLOR'S REPORT

Most brown bins were not collected today, Cllr Reeve advised residents to put out the bins on the next collection date. Two electric charging bays have been put in Mayor's Avenue Car Park, Dartmouth. A charge of £17.50 will be for 200 miles approximately.

Cllr Reeve was contacted by a resident concerned over bus service – would there be a service from the village hall to Dartmouth? She advised that a timetable should be posted at the bus stop.

32. NEIGHBOURHOOD PLAN

- a) Proposed new car park, including recreation ground biodiversity area. £47,500 in s106 funding has been received in respect of the School Road development and will be earmarked for this project.

33. COMMUNITY

- a) Village stream – Report from Cllr Elliott. South West Water will do a survey, clear the flow and have discussed the possibility of a grille.
b) Re-opening of pavilion toilets. Steam cleaning is planned. Cllr Holmes and Cllr Adams volunteered to clean the toilets before they open.
c) Future use of pavilion. A suggestion of a pavilion Open Morning – deferred to the July meeting.
d) Ukrainian refugees – support was discussed with Cllr Brazil and Cllr Reeve. Briefings will follow a webinar to be attended by Cllr Holmes. The Youth Club is holding English lessons for Ukrainian refugees, 9 have attended so far.
e) School Road postal address suggestions. Mill Park, Harris Way (or Close), Queens Walk, Elizabeth Way, Jubilee Road suggested.
f) Bay View Estate update – see County Councillor’s report above.

34. ROADS & TRANSPORT

- a) Virtual pavement - Another letter has been written to Highways suggesting a meeting on site.
b) Signage at A3022 junction with Venn Lane – a response from Highways is awaited.
c) Hedgehog warning signs – Highways have advised that none of the official warning signs have been approved by the Dept for Transport and it may be best to have signs designed locally and put up. The matter is on the agenda for Sustainable Stoke Fleming

35. MAINTENANCE

- a) Play area repairs. The manufacturers are experiencing supply difficulties. Cllr Elliott to send Cllr Coupar another quote from a different manufacturer. Action – Cllr Elliott

36. CLIMATE CHANGE

- a) Next meeting of Sustainable Stoke Fleming will be on 9th June.

37. QUEEN'S PLATINUM JUBILEE CELEBRATIONS

- a) Proposed Platinum Jubilee Way. Tender for lights is in process – one quote of £10,000 plus VAT has been received – item postponed to July meeting.
b) Celebrations – all is clear for procedure and council will be prepared for the event.

38. ACTIONS REGISTER

- a) Report to be updated.

**39. PLANNING: The following were noted:
APPLICATIONS**

- a) Reference: 1507/22/TPO
Cypress (T1) - Fell and Remove due to excessive shading and detrimental impact on growth to neighbouring beech.
Ravensbourne, Ravensbourne Lane, Stoke Fleming, Devon, TQ6 0QR

- b) Reference: 1178/22/ARM
Proposal: Application for approval of reserved matters following outline approval 15_51/1710/14/O (Appeal APP/K1128/W/15/3039104) as varied by application reference 2609/19/VAR and 0479/21/VAR relating to access, appearance, landscaping, layout and scale for the construction of 46No. apartment extra care/assisted living scheme (Class C2) with provision of parking, gardens, access and associated works
Site Address: Land Off Townstal Road, Townstal Road, Dartmouth

- c) Planning Application Ref: 1711/22/ARC
Description: Application for approval of details reserved by conditions 3 (CMP), 4 (CEMP), 5 (Waste Audit), 6 (Highways Details), 8 (Drainage), 11 (Lighting Strategy), 17 (LEMP) and 22 (Badger Survey) of planning application 1503/21/FUL.
Address: Development Site At Sx859483 School Road Stoke Fleming

DECISIONS

a) APPLICATION NUMBER : 0744/22/ARC

LOCATION : Land at SX 857 508 adjacent to Townstal Road West of Dartmouth Little Cotton Farm Development Phase 1B

APPLICATION TYPE : Approval of Details Reserved by Conditions (discharge)

PROPOSAL : Application for approval of details reserved by conditions 2, 3, 5, 5(a),5(b),5(d),5(e),5(f),5(g),5(h),5(j) and 5(k) of planning consent 0936/19/ARM

DECISION DATE : 04-May-2022 DECISION: Discharge of condition Approved

b) APPLICATION NUMBER : 1084/22/PDM Stoke Fleming

LOCATION : Windy Ridge Blatchmore Lane Bugford TQ6 0LT

APPLICATION TYPE : Prior Approval Agricultural building to dwelling C3

PROPOSAL : Application to determine if prior approval is required for a proposed change of use of agricultural buildings to 1No. dwellinghouse (Class C3) and for associated operational development (Class Q (a+b))

DECISION: Prior Approval Required and Refused

c) APPLICATION NUMBER : 1503/21/FUL Stoke Fleming

LOCATION : Development Site At Sx859483 School Road Stoke Fleming

APPLICATION TYPE : Full Planning Application

PROPOSAL : READVERTISEMENT (Revised plans received) Erection of 20 dwellings (incorporating 6 affordable homes) with access, landscaping, parking, public open space and associated works

DECISION: conditional approval

d) APPLICATION NUMBER : 0727/22/PDM Stoke Fleming

LOCATION : Ash Cross Barn Ash Cross Dartmouth TQ6 0LR

APPLICATION TYPE : Prior Approval Agricultural building to dwelling C3

PROPOSAL : Application to determine if prior approval is required for proposed change of use of agricultural building to No. 1 dwelling houses (ClassC3) and associated operational development (Class Q (a+b))

DECISION: Prior Approval Not required

e) APPLICATION NUMBER : 3120/21/FUL Stoke Fleming

LOCATION : Proposed Development Site Sx856508 A3122 Norton Cross To Townstal Road Dartmouth

APPLICATION TYPE : Full Planning Application

PROPOSAL : Planning application for attenuation basins, pumping stations, public open space, landscaping and associated works in connection with the residential and employment development of land to the north/ east

DECISION: Conditional Approval

d) Affordable Homes Management – confidential item highlighted to council.

40. FINANCE

a) BALANCES at 25th May 2022

Treasurer's account £35,792.65

Savings account £12,377.52

b) RECEIPTS £500 SHDC Cllr Reeves Locality Fund – Grant for Jubilee bench
£47,500 from Strongvox for Car Park and Biodiversity project (post 25/5/22)

c) PAYMENTS FOR APPROVAL

For Payment	FP/DD	Reason	Amount	VAT
Elancity	FP	Radar Speed sign, battery and install	2354.00	392.33
Ian Tomlinson	FP	msn business basic Acronis backup	11.70	1.95

HMRC	FP	backdated PAYE updated 18/5	505.37	
J Arthur Gallagher	FP	council insurance	1123.35	
The Hog Roast Caterer	FP	Hog Roast Jubilee event	1300.00	
Laurenjade Downs-Ahearn	FP	cleaning 6 bus shelters	50.00	
James Harris Sax	FP	Musician Jubilee event	250.00	
HMRC	FP	PAYE May 22	5.91	
Clockwork Audio Systems	FP	Screen rental Jubilee event	3000.00	500.00
Corido Furniture	FP	Bench/brass plaque Jubilee fund	535.00	89.17
Stoke Fleming Magazine	FP	supply of magazines	50.00	
J Arthur Gallagher	FP	Insurance of screen for event	56.00	
St Peters Church	FP	annual contribution	200.00	
Greenbarnes	FP	noticeboard	3024.84	504.14
Clerk	FP	Salary	797.25	
TOTAL			£13,263.42	£1,487.59

Cllr Belli queried the cost of the noticeboard, Cllr Coupar replied that this would be recharged to the developers Baker Estates.

All Approved.

d) To approve Risk Register 2022 - **Approved**

e) To approve council debit card for payments previously agreed. **Approved for clerk expenditure up to £250.**

f) To approve quote for internal audit year to 31st March 2022 £285 plus VAT. **Approved.**

41. Clerk's Report

AGAR part III

To approve quote for internal audit year to 31st March 2022 £285 plus VAT – 3 auditors approached, only one willing to do it.

It is likely the council will have to request an extension for the Annual Governance and Accountability Return (external audit) for 21-22.

From this year onwards it is planned that the internal audit will take place in February.

Clerk

As expected I have worked considerably more hours than usual this month, my first full month with the council - 75. My work has mainly consisted of the agendas and minutes of the APM, APCM and monthly meetings, backdating accounts to July 21, presenting a financial report at the APM, backdating and printing minutes for 21-22, insurance queries, Jubilee event queries and admin, AGAR setting up, arranging internal audit for 21-22 (just starting). The work going back over 21-22 should be a one-off and I am hopeful that as things are brought up-to-date the hours should level off.

Request for clerk scale review meeting to take place around 20th June – 3 months' since clerk's appointment.

All Approved.

42. Items for next Agenda

a) Future use of the pavilion

b) Proposed Platinum Jubilee Way. Tender for lights

Meeting closed at: 8.25pm

The date of the next meeting of the Parish Council:

Wednesday 6th July 2022 at 7.00pm.