

## STOKE FLEMING PARISH COUNCIL

Clerk: Sharon A Whelon, Little Elm, Lower Contour Road, Kingswear, TQ6 0AL  
Email: [clerk@stokefleming.org](mailto:clerk@stokefleming.org)

A monthly meeting of the Parish Council was held on

Wednesday 3<sup>rd</sup> August 2022 in the Ron Harris Room, Stoke Fleming Village Hall at 7.00 pm.

### MINUTES

The following Parish Councillors attended the meeting of the Parish Council:

**Cllr Struan Coupar (Chair)**  
**Cllr Ruth Adams**

**Cllr David Harris (Vice-Chair)**  
**Cllr Tim Moseley**

**Cllr Phil Elliott**  
**Cllr Jay Floyd**

Also present: District Cllr Helen Reeve, Parish Clerk

- 62. APOLOGIES FOR ABSENCE:** Cllr John Belli, County Cllr Julian Brazil, Cllr Marion Holmes
- 63. MINUTES OF THE PREVIOUS MEETING OF THE PARISH COUNCIL ON WEDNESDAY 6<sup>th</sup> July 2022.**  
a) For consideration. Amendment to 51f: 'Council voted to investigate the purchase of the toilet block'. Proposed by Cllr Elliott and Cllr Adams, agreed, and will be signed by the Chairman as a true and correct record.
- 64. MATTERS ARISING.** None.
- 65. DECLARATIONS OF INTEREST**  
Parish Councillors are invited to declare any personal or prejudicial interest, including the nature and extent of such interests they may have in any items to be considered at this meeting. They are also reminded to consider whether any items within their Register of Interests should be updated. Item 70 e) defibrillator: Cllr Moseley specified an interest in brewery owners of The Green Dragon.
- 66. PUBLIC QUESTION TIME.** None.
- 67. COUNTY COUNCILLOR'S REPORT**  
No report.
- 68. DISTRICT COUNCILLOR'S REPORT**  
Leisure centres are nearly back to normal use and there are good offers during the summer, but it was noted that none of the cafes are open at present. Planning administration updates were noted. The collection of waste is will revert to SHDC, which will take over in full in October.
- 69. NEIGHBOURHOOD PLAN**  
a) Proposed new car park, including recreation ground biodiversity area. The land owners architect has submitted a pre-application to South Hams District Council for two houses (infill units) that may impact the future of the public toilets on School Road. The pre-app decision is expected within the next 2/3 weeks. Social media post on the biodiversity area is planned – Cllr Coupar will approach Strongvox for a summary of what will be involved. Action: SC, JF.
- 70. COMMUNITY**  
b) Village stream. Cllr Coupar wrote again to Peregrine Leigh of South West Water regarding the agreed camera survey, as a camera is needed to find the leak. A visit from Peregrine was requested as a matter of urgency. Action: SC, PE  
c) Future use of pavilion  
i. Update on steam cleaning – cleaners have been approached, and have said they can visit in October (£25ph). Another company is to be approached. Action PE  
ii. Determine date for council to review pavilion for suitability for other uses. To be confirmed after deep clean.

- d) Public toilets opposite the bowling green - Cllr Reeve said that South Hams District Council are looking to auction off the toilets around October however, SHDC have stated that SFPC can take ownership of the toilets but if they do, they must continue to be used as toilets. If SFPC take ownership of the toilets but then decided to close the toilets, they can also sell the building but 75% of the value must be paid back to SHDC. Cllr Coupar suggested research as to likely purchase and running costs. More detail is required. It was noted that demand is high for public toilets. Cllr Reeve added that there is a 'ransom strip' in front of the toilets owned by Devon County Council which affect any future development. A Working Group to assess pros and cons is to be formed: Cllrs Coupar, Floyd and Elliott, will carry out a survey of costs and benefits. A vote, subject to the results of the planned research, to acquire the public toilets as an asset was agreed: **Approved in principle.** Action: SC,JF,PE,HR
- e) Possible purchase of defibrillator – costs were given at the last meeting. The Green Dragon is interested in principle to have one installed on the wall adjacent to its car park and is prepared to hold a fundraising event. They are happy to provide the power supply. The cost, taking into account an available grant, would be around £1,000 to the parish council. It was noted that other budgeted expenditure may have to take precedence. Voted to proceed with the project – **Approved in principle.**

## 71. ROADS & TRANSPORT

- a) Virtual pavement – Highways have said their policy is still against virtual pavements. Cllr Brazil has said he will propose to the full county council that each case should be considered on its merits.
- b) Signage at A3022 junction with Venn Lane. Highways were prepared to put up sign indicating that the lane is unsuitable for HGVs. The parish council has repeated its request for 'narrow (or single track) road with passing places' – and a brown 'tourist' sign on the main road indicating that vehicles heading to the coast should carry straight on.
- c) Hedgehog warning signs – Highways have suggested developing a locally-designed sign, the appearance and locations to be approved by the council. It was suggested that the matter be referred to Sustainable Stoke Fleming. Action: JB
- d) Bidders Close parking. Following the problems raised by a parishioner at the July meeting two site visits were carried out and enquiries made with the South West Ambulance service, which advised that two complaints had been received but were not to do with parking. The possibility of introducing limited double yellow lines was considered but the council felt this would only shift the problem elsewhere
- e) Re-building of the wall on the A379 at Bidders – discussions are ongoing
- f) Traffic cones left at the junction of Ravensbourne Lane and Venn Lane. The Clerk will contact Highways. Action: Clerk

## 72. MAINTENANCE

- a) Play area repairs. These have been completed. and the apparatus will shortly be ready for use.
- b) Annual Assets Inspections to be completed. Cllr Harris expects to complete the remaining checks shortly.
- c) Alternative gate arrangements to playing field requested for disabled access. There is not enough room for a self-closing gate. Loop of rope suggested and will be implemented by Cllr Floyd. Action JF

## 73. CLIMATE CHANGE

- a) No report – deferred to October.

## 74. QUEEN'S PLATINUM JUBILEE EVENTS AND PROJECTS

- a) Review – deferred to September. Action: MH
- b) Proposed Platinum Jubilee Way; Bird Walk lighting quotes – To accept quote PBE unanimously **Approved.** Clerk to contact successful bidder. Action: clerk
- c) Jubilee bench: School very pleased with the bench donated by the council and decorated it with balloons.

## 75. ACTIONS REGISTER

- a) Progress report – Councillors to advise the Clerk of progress on items allocated to them as soon as possible. Action: All

## 76. PLANNING Noted as below: APPLICATIONS.

- a) Planning Application Ref: 0879/22/HHO  
Description: Householder application for proposed attic floor and side extension

Address: Rosedene Bay View Close Stoke Fleming TQ6 0QQ

b) Planning Application Ref: 2108/22/PDM

Description: Application to determine if prior approval is required for a proposed change of use of Agricultural buildings to 1No. dwelling house (Class C3)

Address: Blatchmore Barn Blatchmore Lane Bugford TQ6 0NW

c) Reference: 2280/22/TCA

Proposal: T1: Mimosa - remove due to poor vitality, poor structural form.

Site Address: The Oasis, Dartmouth Road, Stoke Fleming, TQ6 0NX

d)Reference: 2381/22/TPO

Proposal: G5: Two mature Hollies - Prune 2 metres off Western spread, T74: Sycamore - Lateral reduction by 2.5m off branch ends to 7m height, T75: Sycamore - Prune down and back to 3m to 1m behind (east of) boundary, T77: Beech - Lateral reduction by 1.5m off western tips and T80: Turkey Oak - Lateral reduction by 2 metres on western side, T81: Turkey Oak - Reduce western lower side around 6m height by 3m, to 1m behind boundary, high limb to west at 12m height, reduce by 3m and T82: Sycamore - Lateral reduction to 1 metre behind east of boundary, Works due to severe morning shading, light loss throughout the day, and some domination  
Site Address: Trees East of 8 & 10 Well Park Place, Stoke Fleming, TQ6 0PQ

## DECISIONS

a) APPLICATION NUMBER : 1757/22/NMM Stoke Fleming

LOCATION : Barn at SX 830 516 Blatchmore Lane Bugford

APPLICATION TYPE : Non Material Minor Amendment

PROPOSAL : Application for non-material minor amendment to planning consent 0747/21/FUL

DECISION: Conditional Approval

b) APPLICATION NUMBER : 2114/22/ARC Stoke Fleming

LOCATION : Seacliffe Overseas Estate Stoke Fleming Devon TQ6 0PJ

APPLICATION TYPE : Approval of Details Reserved by Conditions (discharge)

PROPOSAL : Application for approval of details reserved by condition 3 (Construction Method Statement) of planning application 4324/21/FUL.

DECISION: Discharge of condition Refused

## 77. FINANCE

a) BALANCES at 19<sup>th</sup> July 2022

Treasurer's account £68,726.57

Savings account £12,377.24

Balance Sheet, Reconciliation, ear marked reserves reports presented for approval - first quarter (April-June 2022)

b) PAYMENTS FOR APPROVAL AND RECEIPTS - **Approved**

Stoke Fleming Parish Council				
03/08/2022				
For Payment	FP/DD	Reason	Amount	VAT
Huck Nets	FP	Post Shoes	3242.40	540.40
IAC Audit	FP	Internal Audit	342.00	57.00
Tomlinson Computer	FP	new arrangements for admin email address	48.60	8.10
Stoke Fleming Magazine	FP	supply 100 copies	50.00	
Tomlinson Computer	FP	365 and back up 7752	18.60	3.10
EDF Energy	FP	Dartmouth Road	31.87	
Laurenjade Ahearn	FP	Cleaning bus shelters	50.00	

Elliott Construction	FP	Steel posts, concrete bases playpark	2460.00	410.00
Clerk		Salary	785.12	
HMRC	FP	PAYE	4.08	
<b>TOTAL</b>			<b>£7,032.67</b>	<b>£1,018.60</b>
Remittances				
Playing field hire	chq	Stoke Fleming Hort & Sport	31.25	
Baker Estates	BGC	Noticeboard Cotton Farm	2,520.70	
Arthur J Gallagher	FP	Insurance overpay refund	1,123.35	
Total Remittances			<b>£3,675.30</b>	

- c) Audit Recommendations: To assign Working Group for council Finance Regulations policy – assigned to Finance Group
- d) Audit Recommendations: To assign Working Group for Standing Orders update – assigned to Finance Group
- e) AGAR part III submitted to External Auditor PKF Littlejohn on 19<sup>th</sup> July 2022
- f) Clerk's recommendation – to assign additional councillors to Finance Group, only one councillor currently member – Cllrs Belli and Harris nominated to join Cllr Coupar and clerk.

#### **78. Clerk's Report**

- a) Proposal: to publish parish council meeting minutes after they have been approved and signed. **Voted and approved.**
- b) Volunteers requested to post parish council agendas on noticeboards. Cllrs Adams (Village centre, Cotton Farm) and Cllr Harris (Bugford) volunteered.
- c) Contracts – working group formed. Cllrs Mosely and Harris volunteered.
- d) Clerk still has no access to the bank.
- e) The Chairman raised the issue of why 'any other business' does not appear on the agenda – the clerk confirmed that agenda items without notice would fall outside of the national 'three day' council rule.

The meeting closed at 8.56pm

The date of the next meeting of the Parish Council:  
**Wednesday 7<sup>th</sup> September 2022 at 7.00pm.**