

## STOKE FLEMING PARISH COUNCIL

Clerk: Sharon A Whelon, Little Elm, Lower Contour Road, Kingswear, TQ6 0AL  
Email: [clerk@stokefleming.org](mailto:clerk@stokefleming.org)

A monthly meeting of the Parish Council was held on  
Wednesday 5<sup>th</sup> October 2022 in the Ron Harris Room, Stoke Fleming Village Hall at 7.00 pm.

### MINUTES

The following Parish Councillors attended the meeting of the Parish Council:

**Cllr Struan Coupar (Chair)**  
Cllr Phil Elliott  
Cllr Tim Moseley

**Cllr David Harris (Vice-Chair)**  
Cllr John Belli

**Cllr Ruth Adams**

Also present: District Cllr Helen Reeve, Parish Clerk - *Sharon A Whelon*

- 99. APOLOGIES FOR ABSENCE.** County Cllr Julian Brazil, Cllr Jay Floyd, Cllr Marion Holmes
- 100. MINUTES OF THE PREVIOUS MEETING OF THE PARISH COUNCIL ON WEDNESDAY 7<sup>th</sup> September 2022.** Were signed by the Chairman as true and correct records.
- 101. MATTERS ARISING** None.
- 102. ACTIONS REGISTER**  
a) Progress report. Paths entry to be updated by Cllr Moseley. The condition of British Legion gate at the entrance to the Recreation Field was discussed. Cllr Moseley will contact the British Legion. The priority is to make the gate safe – Cllr Harris will inspect.  
Action – TM, DH
- 103. DECLARATIONS OF INTEREST**  
Parish Councillors are invited to declare any personal or prejudicial interest, including the nature and extent of such interests they may have in any items to be considered at this meeting. They are also reminded to consider whether any items within their Register of Interests should be updated. None submitted.
- 104. PUBLIC QUESTION TIME.** None.
- 105. COUNTY COUNCILLOR'S REPORT**  
Email received from Cllr Brazil, who was unable to attend.  
  - ❖ I have not a great deal to report from the previous meeting. DCC is continuing to implement emergency financial measures to try and balance the books this year. With the latest Government announcements there seems little respite in sight.
  - ❖ DCC has put in a planning application for Slapton War Memorial, but it's for the wrong place now.
  - ❖ No news about the timings for the repair works to the wall on the A379 opposite Bidders.
  - ❖ There is a road closure next Wednesday 12<sup>th</sup> October on New Road for one day.
  - ❖ No progress on the Virtual Pavement issue. I will be raising it at the next Highways and Traffic Orders Committee meeting in November and a motion is going to the full council.
  - ❖ I will let you know if I get any news on the A3122/Venn Lane junction.' Noted.
- 106. DISTRICT COUNCILLOR'S REPORT**  
Brown bins should be emptied by the end of the season by the existing contractor. From next season the contract will go to South Hams DC and costs will be charged from the spring. Cllr Reeve emphasised the hub 'Help with cost of living' and asked for this to be published in parish news and on website.
- 107. NEIGHBOURHOOD PLAN**  
a) Proposed new car park, including recreation ground biodiversity area. No update.
- 108. STANDING ORDERS**  
a) Arrangements for annual review. Review of standing orders to take place and a separate meeting to be arranged on 20<sup>th</sup> October.  
Action – SC, JB
- 109. COMMUNITY**

- a) Village stream. Cllr Coupar wrote again to Peregrine Leigh of South West Water on 2<sup>nd</sup> October. Approach to the local MP discussed.
- b) Future use of pavilion
  - i. Update on steam cleaning 19<sup>th</sup> October 2022 Cllr Elliott to double check. Action - PE
  - ii. Determine date for council to review pavilion for suitability for other uses. Hire charges: from research it was discussed that football teams cannot afford hire charges of pitches and changing rooms as the overall fees would amount to over £1,000. Other uses were discussed, including creating a business hub with wifi and a café with outside seating area. There will be a report at next meeting. Action: JB
- c) Toilets opposite bowling green. Research has been carried out. The possibility to refurbish as toilets with a raise of precept to reflect the costs was suggested.  
Ransom strip – the survey report recommended that DCC be asked if it would seek to impose conditions over access, to ensure that any change of use was not impeded. The assistance of Cllr Brazil was discussed. Proposal: to take the toilets as an asset for the parish council and that the council write to South Hams to formally register its interest in taking on the Toilet Block within the deadline of registration of interest. - 4 in favour, two against – **Majority agreed**. Working group is to continue with researching the project to include a timeline of events. Clerk to ask DCC whether the road closure in 2018 was related to a suspected leak in the pipe leading to the toilets and if so what the outcome was.  
Action: Clerk
- d) Possible purchase of defibrillator. Fundraising is planned following a decision from the council. Funding from South Hams locality fund was offered. Proposal: Proceed with the purchase of the defibrillator subject to the grant being available – **Agreed**. It was suggested for simplicity that all devices in the village should be of one type.
- e) Open evening for Little Cotton residents arranged by Cllr Coupar – 10<sup>th</sup> November 2022. Slight amendment to flyer to be put into the November edition of the village magazine to directly invite Little Cotton residents. Drinks, crockery and glasses will be organised by the council. All councillors encouraged to attend. 100 Club leaflets to be distributed. Action: All
- f) Police hub meeting report. No permanent policemen are currently stationed in Dartmouth – there are two temporary officers in the meantime. Reports: Theft of marine equipment, engines and small boats; one burglary in Dartmouth; rural criminality – buzzard nest theft.
- g) Village Hall Management Committee has voted to go ahead with the installation of solar panels. Grants have been requested.

#### 110. ROADS & TRANSPORT

- a) Virtual pavement – Cllr Brazil will be raising question to full council to tie in with policy on Neighbourhood Plan.
- b) Signage at A3022 junction with Venn Lane. Cllr Coupar wrote to Highways on 2<sup>nd</sup> October.

#### 111. MAINTENANCE

- a) Annual Assets Inspections updated at the meeting and is now complete.

#### 112. EVENTS AND PROJECTS

- a) Queen's Platinum Jubilee Review. Report awaited on the return of Cllr Holmes.
- b) Proposed Platinum Jubilee Way; Bird Walk lighting update. Awaiting revised quote.

#### 113. PLANNING: All noted. APPLICATIONS

- a) Reference: 2858/22/HHO

Proposal: Householder application for proposed attic floor & side extension (Resubmission of 0879/22/HHO)  
Site Address: Rosedene, Bay View Close, Stoke Fleming, TQ6 0QQ

- b) Planning Application Ref: 2858/22/HHO

Description: Householder application for proposed attic floor & side extension (Resubmission of 0879/22/HHO)  
Address: Rosedene Bay View Close Stoke Fleming TQ6 0QQ

- c) Planning Application Ref: 3135/22/NMM

Description: Non Material Minor amendment to planning consent 1153/22/FUL (Demolition of existing dwelling & erection of new) for minor changes to proposed elevations  
Address: Kozi Korner Bungalow Dartmouth TQ6 0LB

#### DECISIONS

- a) Application No: 2281/22/TPO

Proposed works: T1: Monterey Cypress - Remove to reduce potential for damage to boundary retaining wall and improve light levels, T2: Monterey Cypress - Remove to reduce potential for damage to boundary retaining wall and improve light levels, T3: Sweet Bay - Remove to reduce potential for damage to boundary retaining wall and improve light levels, T4: Douglas Fir - Crown height reduction by 10 metres to reduce potential failure and T5: Sweet Bay - Remove to reduce potential for damage to boundary retaining wall and improve light levels  
 Location: Stoke Lodge Hotel, Cinders Lane, Stoke Fleming, TQ6 0RA  
 T3 and T5 Sweet Bay fell – consent granted  
 T1, T2 & T4 – consent refused

b) APPLICATION NUMBER : 0122/22/FUL Stoke Fleming  
 LOCATION : Barn adjacent Woodbury Farm Dartmouth TQ6 0NF  
 APPLICATION TYPE : Full Planning Application  
 PROPOSAL : Demolition of existing agricultural shed and construction of new dwelling following Class Q approval ref: 2328/20/PDM (Resubmission of 2104/21/FUL)  
 DECISION: Conditional Approval

c) APPLICATION NUMBER : 2439/22/HHO Stoke Fleming  
 LOCATION : Castleton Dartmouth Road Stoke Fleming Dartmouth TQ6 0QS  
 APPLICATION TYPE : Householder  
 PROPOSAL : Householder application for amendments to approved plans to remove glazed conservatory roof & replace with a pitched roof incorporating glazed roof lights (Resubmission of 2891/21/HHO)  
 DECISION: Conditional Approval

d) APPLICATION NUMBER : 3119/21/FUL Stoke Fleming  
 LOCATION : Proposed Development Site Sx856508 A3122 Norton Cross To Townstal Road Dartmouth  
 APPLICATION TYPE : Full Planning Application  
 PROPOSAL : Full planning application for the erection of 32 residential units (situated within both phases 1 and 2) and associated works  
 DECISION: Conditional Approval

e) Application No: 2698/22/TCA  
 Proposed works: T1: Laurel - Fell due to interference with BT lines and excessive lean over driveway, T2: Bay - Fell due to interference with BT lines and excessive lean over driveway and T3: Laurel - Fell due to Excessive lean over driveway  
 Location: The Causeway, Dartmouth Road, Stoke Fleming, TQ6 0NU  
 DECISION: No objection

f) APPLICATION NUMBER : 1558/22/HHO Stoke Fleming  
 LOCATION : 19 Venn Close Stoke Fleming TQ6 0QL  
 PROPOSAL : Householder application for extensions  
 DECISION: Conditional Approval

Verbal report from Cllr Adams: Lower Ash – ok. Rosedene – withdrew application. Cllr Adams requested that Cllrs should report any concerns to her.  
 Treework Hockeyfields – wild life corridor is cleared twice a year. Bank has been strengthened. Action DH

**114. FINANCE**

a) BALANCES at 28<sup>th</sup> September 2022

Treasurer’s account £72,743.58  
 Savings account £12,378.68  
 Clerk to transfer EMRs to savings account.

b) PAYMENTS FOR APPROVAL AND RECEIPTS

For Payment	FP/DD	Reason	Amount	VAT
South Brent Flowers	FP	Queen Elizabeth wreath	50.00	
Stoke Fleming Village Hall	FP	Hire RH room 3/8/22 1101	19.00	

Laurenjade Ahearn	FP	September Bus shelter cleaning	50.00	
Ian Tomlinson	FP	MSN 365	18.60	3.10
Hawkins Electrical	FP	Toilet - electrical works	93.72	
PKF Littlejohn	FP	External audit AGAR	240.00	40.00
clerk expenses	FP	July - September	60.00	
Terry Hallett	FP	Greenkeeping	970.00	
Clerk salary	FP		736.05	
<b>TOTAL</b>			<b>£2,237.37</b>	<b>£43.10</b>
Remittances				
		South Hams DC	12,205.00	
Total Remittances			<b>£12,205.00</b>	

**Approved:** Cllr Adams proposed, seconded by Cllr Elliott.

c) To receive Finance Group minutes. **Received**

d) To approve council Financial Regulations. **Approved and adopted.**

e) Budget: please submit items needing expenditure to clerk by 20<sup>th</sup> October for distribution. **Noted**

f) AGAR conclusion of audit published on the website 28<sup>th</sup> September 2022 **Noted.**

**115.** Confidential item: Personnel notes. **Noted.** Clerk added that she was keen to keep hours to a reasonable amount due to other work commitments.

**116. Clerk's Report.** Urgent items must be submitted to the clerk prior to the meeting.

a) Christmas. Invitation to participate in sponsorship from St Peters Church. £20.00 donation from the council was agreed. Cllr Adams volunteered.

Action - RA

b) Fire service precept survey request. **Noted.**

**117.** Cllr Coupar advised that he had serious reservations about the decision to proceed with the acquisition of the School Road toilets as a supposed asset rather than to be put back into use, and without clear information about the costs that would be involved. The research undertaken to date suggests that these could be equivalent to a 50% increase in the precept, and if the cost of other potential commitments is taken into account the increase would be higher. He did not think that would be right and in the circumstances he felt he should resign as Chairman after the next meeting, though he would remain as a councillor

The Meeting closed at 8.47pm

The date of the next meeting of the Parish Council:

**Wednesday 2<sup>nd</sup> November 2022 at 7.00pm.**