

STOKE FLEMING PARISH COUNCIL

Clerk: Sharon A Whelon, Little Elm, Lower Contour Road, Kingswear, TQ6 0AL
Email: clerk@stokefleming.org

A monthly meeting of the Parish Council was held on
Wednesday 7th December 2022 in the Ron Harris Room, Stoke Fleming Village Hall at 7.00 pm.

MINUTES

The following Parish Councillors were present:

Cllr Struan Coupar(Chair) Cllr David Harris (Vice-Chair)

Cllr Phil Elliott

Cllr Tim Moseley

Cllr Jay Floyd

Cllr Marion Holmes

Cllr John Belli

Cllr Jack Handley

Also present: County Cllr Julian Brazil, Parish Clerk - *Sharon A Whelon*

Members of the public may raise any points or matters that they wish to bring to the attention of the Parish Council in Public Question Time via email or letter to the Clerk 48 hours in advance of the meeting at clerk@stokefleming.org.

135. Election of Chair. Following the resignation of Cllr Coupar as Chairman no nominations had been received. Cllr Belli, supported by Cllr Holmes, proposed that Cllr Coupar remain in office until the AGM, to allow further time for consideration. Cllr Coupar accepted.

136. APOLOGIES FOR ABSENCE. District Cllr Helen Reeve.

137. MINUTES OF THE PREVIOUS MEETING OF THE PARISH COUNCIL ON WEDNESDAY 2nd November 2022, AND PLANNING SITE MEETING NOTES.

Chairman signed as true and correct records.

138. MATTERS ARISING. None.

139. DECLARATIONS OF INTEREST

Parish Councillors are invited to declare any personal or prejudicial interest, including the nature and extent of such interests they may have in any items to be considered at this meeting. They are also reminded to consider whether any items within their Register of Interests should be updated. Cllr Moseley noted that he is a minor shareholder of the Pennon Group.

140. PUBLIC QUESTION TIME

Defibrillator – a member of the public stated that the village has a fund for a defibrillator, but this is insufficient to cover the entire cost of a proposed second one. It was suggested that sponsors should be sought via the Magazine. The Green Dragon has indicated its willingness to provide a position where one could be located. The cost now is £1,380 for the unit, and a lockable box would be a further £606. Regular checks would be needed as well as pads that need changing every few years. The defibrillator would not be the property of the parish council. The Green Dragon is to be approached to carry out weekly checks. The source of a grant previously offered is to be confirmed by the Clerk.

Action: clerk

A member of the public asked whether there was further news as to the status of the proposed campsite in Redlap Lane. Cllr Holmes replied that no further communication had been received since October, and she will investigate further. Cllr Brazil added that planning permission may not be required, so may not come to the attention of the council.

A member of the public who was observing the meeting was welcomed.

141. COUNTY COUNCILLOR'S REPORT

Planning Application for war memorial at Slapton. The Head of Childrens' services has left the county council. The Council's finances are in dire straits. It is possible that council tax may be increased by the maximum allowed, which is 5% There is no additional funding from government. Modbury High Street will be shut for 3 months in January. There is no news about the rebuilding of the wall opposite Bidders in the village and Cllr Brazil added that the County will not allow the road to be closed in the summer. Cllr Brazil suggested that a budget should be allocated by the parish council for highways maintenance. Highways have indicated to another council that they cannot continue to attend to local maintenance to the extent that they have done in the past

142. DISTRICT COUNCILLOR'S REPORT - sent by email

Follaton House will not be manning their reception. The foyer will be open where there is a phone to use to contact someone if need be and the toilets will be open. Those really struggling to sort council matters out will be offered home visits.

There are many grants to help towards the cost of living and these are opening up to help more residents. Details can be found on the council's website.

With regard to an enforcement case in the village I have been in touch with enforcement officers and the police where both have ensured me 'it is in hand'.

People should please remember to sign up for green waste collection by January 22nd 2023, for collection to start on 6th March. Single subscription cost £49.00 but it is possible to buy two if that suits individual needs.

143. NEIGHBOURHOOD PLAN

- a) Proposed new car park There is still no word about the outcome of the pre-application meeting regarding proposed infill units on School Road.
- b) Recreation ground biodiversity area. This should be able to be started in the near future.

144. COUNCIL

- a) It was agreed that while all councillors will continue to be involved in annual discussions and decisions regarding the budget and precept, at other times the Chairman and Deputy Chairman, with the Clerk, will deal with financial matters.
- b) It was agreed that a separate Personnel sub-committee is not required as the Clerk is the only council employee.
- c) Councillor contact details have been updated and will be posted.
- d) Confidential item – items as personnel notes 22nd November 2022

145. COMMUNITY

- a) The Open Evening for Little Cotton residents was successful and there has been a good amount of feedback and residents appreciate what the council is doing to make them feel part of the community. There was a discussion about the expenditure on catering for the event. It was noted that details of what was planned had been circulated to all councillors in advance. It was agreed that any future such event should be budgeted carefully and positive endorsement sought.
- b) Village stream. A site meeting with South West Water is planned for early January.
- c) Future use of pavilion
It is necessary to determine date for the council to review the suitability of the pavilion for other uses. Photos have been taken of pavilion to put out on social media. A schedule of costs is to be prepared. Several ideas were discussed, including a day-time café and meeting space. Cllr Floyd to draft and circulate ideas to the council.
- d) Toilets opposite bowling green. Cllr Coupar circulated a report to the council and will enquire further as to the maintenance costs for the toilets.

146. ROADS & TRANSPORT

- a) Signage at A3022 junction with Venn Lane. See transport meeting referred to above.
- b) Strongvox. Car park issues continue.

147. MAINTENANCE

- a) To approve renewal of maintenance contracts. **Approved.**

148. EVENTS AND PROJECTS

- a) Queen's Platinum Jubilee Review. Email received and noted.
- b) Proposed Platinum Jubilee Way; Bird Walk lighting update. Invoice received.

149. ACTIONS REGISTER

- a) Progress report

150. PLANNING: All noted. APPLICATIONS.

- a) Reference: 3728/22/TPO

Proposal: T1: Sycamore - Reduce limb on east side at 4m above ground level by 2 metres, T2: Oak - Fell due to proximity to fence & to improve canopy of oak behind, T3: Field Maple - Fell due to proximity to fence, T4: Field Maple - Fell due to proximity to fence & T5: Field Maple - Removal of branches at 2 metres on east side & at 3 metres on east side due to proximity to fence

Site Address: 7 Manor Court, Stoke Fleming, TQ6 0PG

b) Reference: 3563/22/VAR

Proposal: Application for variation of condition 1 (approved drawings) of planning consent 3542/16/VAR

Site Address: Parklands, Bay View Estate, Stoke Fleming, TQ6 0QX

c) Reference: 3752/22/TPO

Proposal: T62 & T66: Sycamore - remove due to poor state of health and proximity to public highway/dwellings, T63-T65: Cypress - remove due to poor state of health and proximity to public highway/dwellings

Site Address: Land at SX 831 509, Hillfield Village, Hillfield, TQ6 0LX

d) Reference: 3520/22/FUL

Proposal: Replacement dwelling & outbuilding following Class Q planning consent 0727/22/PDM

Site Address: Ash Cross Barn, Ash, Dartmouth, TQ6 0LR

e) Planning Application Ref: 3667/22/NMM

Description: Non Material Minor amendment to planning consent 4324/21/FUL (Demolition of existing dwelling & garage & construction of new replacement dwelling & associated landscaping) for removal of one tree *Betula Pendular* (Silver Birch) & replace with one *Pines Syvestris* (Scots Pine)

Address: Seacliffe Overseas Estate Stoke Fleming TQ6 0PJ

f) Planning Application Ref: 3832/22/COM

Description: Notice of Intent to Install Electronic Communication Apparatus Comprising upgrade to the existing 15m High Swann Lattice Tower, 2.5m height increase tower extension, Removal of 3 x Antennas to be replaced by 3 x Antennas, 2 x Dishes to be installed, Removal of 1 x cabinet to be replaced to be replaced by 3 x cabinets & associated ancillary works upgrades

Address: Stoke Fleming BT Exchange The Old BT Exchange Mill Lane Stoke Fleming TQ6 0QZ

g) Reference: 3750/22/FUL

Proposal: Renovation & conversion of existing stone barn into a new dwelling with demolition of attached lean-tos, creation of a new garage & associated landscaping

Site Address: Glebe Park Farm, Venn Lane, Stoke Fleming, TQ6 0QF

h) Reference: 3869/22/FUL

Proposal: Creation of small bathroom side extension

Site Address: 2 The Manor House, Hillfield Village, Hillfield, TQ6 0FA

i) Reference: 3949/22/VAR

Proposal: Application for variation of conditions 1 (approved plans), 2 (samples) & 4 (landscaping) of planning consent 1867/21/ARM - erection of a 69-bed care home (use class C2)

Site Address: Land South Of Junction Between Townstal Rd and Nelson Rd, Dartmouth, TQ6 0LB

Tree applications have been passed to Tree surveyor.

DECISIONS

a) APPLICATION NUMBER : 3331/22/ARC Stoke Fleming

LOCATION : Kozzi Korner Bungalow Dartmouth TQ6 0LB

APPLICATION TYPE : Approval of Details Reserved by Conditions (discharge)

PROPOSAL : Application for approval of details reserved by condition 7 (Policy DEV32 Compliance) of planning consent 1153/22/FUL

DECISION: Discharge of condition Approved

b) APPLICATION NUMBER : 3335/22/ARC Stoke Fleming

LOCATION : Proposed Development Site Sx856508 A3122 Norton Cross To Townstal Road
Dartmouth

APPLICATION TYPE : Approval of Details Reserved by Conditions (discharge)

PROPOSAL : Application for approval of details reserved by conditions 5(gates to rear gardens) and 7 (materials) of planning consent 3119/21/FUL

DECISION: Discharge of condition Approved

c) Application No: 3485/22/TCA Proposed works: T1: Bay – Fell multi stem bay due to excessive lean over concrete well head, potential damage to structure & T2: Cypress – Fell due to proximity to pond and potential damage to structure.

Location: Stoke House Gardens, Stoke Fleming, TQ6 0PE

DECISION: No objection

d) Application No: 2280/22/TCA Proposed works: T1: Mimosa - remove due to poor vitality, poor structural form.

Location: The Oasis, Dartmouth Road, Stoke Fleming, TQ6 0NX

DECISION: No objection

e) APPLICATION NUMBER : 3693/22/COM Stoke Fleming

LOCATION : Telecommunications Base Station Site at Ash Reservoir South West Water Ash Reservoir Near Ash, Stoke Fleming Dartmouth TQ6 0LS

APPLICATION TYPE : 28 (1 month) Communication PD Application

PROPOSAL : Notice of Intent to Install Electronic Communication Apparatus Comprising of 3 x antennas mounted on the existing headframe (3 x existing antennas to remain, the installation of 1 x 0.3m diameter dish antenna and 1 x 0.6m diameter dish antenna mounted on the tower under the headframe at 15m above ground level, the removal and replacement of 2 x cabinets with the proposed siting 1 x new equipment cabinet, associated radio units mounted on the headframe and ancillary works

DECISION: Permitted development

f) APPLICATION NUMBER : 2280/22/TCA Stoke Fleming

LOCATION : The Oasis Dartmouth Road Stoke Fleming TQ6 0NX

APPLICATION TYPE : Works to a Tree in a Con Area

PROPOSAL : T1: Mimosa - remove due to poor vitality, poor structural form.

DECISION: Tree Works No Objection Raised

h) APPLICATION NUMBER : 3656/22/NMM Stoke Fleming

LOCATION : Development Site At Sx859483 School Road Stoke Fleming

APPLICATION TYPE : Non Material Minor Amendment

PROPOSAL : Non Material Minor amendment to planning consent 1503/21/FUL Erection of 20 dwellings incorporating 6 affordable homes) with access, landscaping, parking, public open space & associated works) for 1) minor amendments to finished floor levels of Plots 1, 2, 13, 14, 15, 19 & 20 & changes to pathways in public open space & rear of Plot 20 following detailed design development of engineering; 2) change to render type & colour from Weber – Pearl Grey to Parex G30 Mouse Grey; 3) corrections to GIA floor areas – Plots 3-8; 4) repositioning of side window – Plot 16; and 5) change to roof form of plots 1&2 & 19&20 from hipped to gable sides

DECISION: Conditional Approval

151. FINANCE

a) BALANCES at 30th November 2022:

Treasurer's account	£19,666.31
Savings account	£64,197.31 -

b) PAYMENTS FOR APPROVAL AND RECEIPTS

Proposed by Cllr Holmes, seconded by Cllr Harris **Approved.**

For Payment	FP/DD	Reason	Amount	VAT
Stoke Fleming Village Hall	FP	room booking 5/10 Oct	35.00	
Stoke Fleming Magazine	FP	Magazine sub	57.00	
Cellar Door	FP	Canapes at Cotton Farm event	687.00	114.50
Christmas Tree Festival	FP	Donation from PC	20.00	
PB Electrical	FP	1st payment Birdwalk EMR	6768.38	1128.06
M Sutton Wine Cellar	FP	Wine at Cotton Farm event	141.00	
Ian Tomlinson	FP	365 business and Acronis	18.60	3.10
K Ellis	FP	Repairs/refurb gate, fence,shelter	1495.00	
The Green Dragon	FP	Jubilee event bar services	200.00	
Terry Hallett	FP	Hedge Trimming	150.00	
Laurenjade Ahearn	FP	bus stop cleaning	50.00	
Cllr John Belli	FP	printing Cotton Farm event Compass	20.00	
Stoke Fleming Magazine	FP	Magazine pages annual fee	490.00	
WHK Services	FP	Cleaning Pavilion	518.40	86.40
Viking	FP	printer ink	23.38	3.90
Clerk salary	FP	for hours 21/11 to 20/11	675.95	
Clerk salary backpayment	FP	NALC pay agrmt from 1/4/22	371.50	
TOTAL			£11,721.21	£1,335.96
Remittances				
Donation	FP	Jubilee event	500.00	
Total Remittances			£500.00	
Transfers		Savings Acc to Treas Birdwalk EMR	£5,640.65	

c) Budget decision for 23/24 will be taken following a final meeting

e) To approve £25 (+£25 unpaid for 2021) donation to Royal British Legion for Remembrance wreath.
Approved.

152. Clerk's Report. Urgent items must be submitted to the clerk prior to the meeting.

There has been a request from magazine editor to condense minutes to 2/3 pages. It was suggested that tree works can be omitted as the Magazine makes it clear that a full version of the minutes is available on the website (and on notice boards). Cllrs Holmes and Coupar to discuss.

Bulbs donated by Dartmouth Rotary have been planted. Gardentime has said it is happy to replace any flower tubs and also to supply all of the plants - but they need someone to plant them. The Living Churchyard Project Stoke Fleming is happy to do that.

Council archives: That outstanding issue must be revisited when the council has time.

Meeting closed at 9.13pm

The date of the next meeting of the Parish Council:

Wednesday 11th January 2023 at 7.00pm.