

STOKE FLEMING PARISH COUNCIL

Clerk: Sharon A Whelon

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**The Annual Meeting of the Parish Council will be held on
10th May 2023**

6.00 pm at the Village Hall, Stoke Fleming

A G E N D A

The following Parish Councillors are summoned to attend the meeting of the Parish Council:

Cllr Struan Coupar (Chair) Cllr David Harris (Vice-Chair) Cllr Marion Holmes

Cllr Jack Handley Cllr Phil Elliott Cllr John Belli

Cllr Jay Floyd Cllr Tim Moseley

Also invited: County Cllr Julian Brazil, District Cllr Helen Reeve
Parish Clerk (*Sharon A Whelon*)

1. APOLOGIES FOR ABSENCE

2. APPOINTMENTS OF

- a) CHAIRMAN
- b) VICE CHAIRMAN
- c) DECLARATIONS OF ACCEPTANCE OF OFFICE and Registers of Interest FOR COUNCIL MEMBERS
- d) APPOINTMENT OF PORTFOLIOS AND SUB-COMMITTEES:
 - I. Maintenance
 - II. Planning
 - III. Roads and Transport
 - IV. Community
 - V. Fundraising and Volunteering sub-committee
 - VI. Neighbourhood Plan sub-committee
- e) To appoint MEMBER(S) OF THE VILLAGE HALL COMMITTEE
- f) To appoint PLAYING FIELD CHARITY TRUSTEES.

3. MINUTES OF THE PREVIOUS ANNUAL MEETING OF THE PARISH COUNCIL ON WEDNESDAY 4th May 2022.

For consideration and, if agreed, for the Chairman to sign as true and correct records

4. GOVERNANCE – ANNUAL REVIEW.

To approve and adopt:

- a). Standing Orders
- b) Financial Regulations
- c). Risk Register
- d) General power of competence

To re-affirm:

- a) adoption of Council asset register
- b) Council insurance policy
- c) adoption of existing Council policies

The APCM will be followed by a meeting of the new council.