

## STOKE FLEMING PARISH COUNCIL

Clerk: Sharon A Whelon, Little Elm, Lower Contour Road, Kingswear, TQ6 0AL

Email: [clerk@stokefleming.org](mailto:clerk@stokefleming.org)

A monthly meeting of the Parish Council was held on

Wednesday 5<sup>th</sup> July 2023 in the Ron Harris Room, Stoke Fleming Village Hall at 7.00 pm.

### Minutes

The following Parish Councillors attended the meeting of the Parish Council:

**Cllr David Harris (Chair), Cllr Tim Moseley (Vice-Chair), Cllr Phil Elliott, Cllr John Belli, Cllr Jack Handley,**

Also invited: County Cllr Julian Brazil, District Cllr Simon Rake Simon, Parish Clerk – Sharon Whelon

**Members of the public may raise any points or matters that they wish to bring to the attention of the Parish Council in Public Question Time via email or letter to the Clerk 48 hours in advance of the meeting at [clerk@stokefleming.org](mailto:clerk@stokefleming.org).**

- 31. APOLOGIES FOR ABSENCE.** Cllr Jay Floyd, Cllr Struan Coupar, Clerk S Whelon, District Cllr Simon Rake, County Cllr Julian Brazil
- 32. MINUTES OF THE PREVIOUS MEETING OF THE PARISH COUNCIL ON WEDNESDAY 7<sup>th</sup> June 2023, AND PLANNING SITE MEETING NOTES.** Were signed by the Chairman as true and correct records
- 33. DECLARATIONS OF INTEREST**

Parish Councillors are invited to declare any personal or prejudicial interest, including the nature and extent of such interests they may have in any items to be considered at this meeting. They are also reminded to consider whether any items within their Register of Interests should be updated. None
- 34. PUBLIC QUESTION TIME** Two parishioners expressed an interest in becoming councillors and after a brief discussion were unanimously co-opted onto the Council.
- 35. COUNTY COUNCILLOR'S REPORT** - None
- 36. DISTRICT COUNCILLOR'S REPORT-** A written report was read out, key points:
  - Town and Parish Forum by Zoom 26<sup>th</sup> July 2023, Councillors invited to attend, Clerk to email Zoom meeting details to new councillors
  - Localities Team asked to ensure all safety reports on play area have been sent correctly
  - Continued discussion on overage provision for School Road Toilet sale with SHDC
  - Plan for an informal chat after next PC Meeting in August
- 37. NEIGHBOURHOOD PLAN**
  - a) Proposed new car park – It was proposed that Cllr Coupar arrange a meeting between the Landowner and the PC sub committee to progress the project. Action SC
  - b) Recreation ground biodiversity area- A meeting has been arranged for 18<sup>th</sup> July 2023 with Strongvox to discuss progress, Cllrs Harris, Moseley will attend
- 38. FUNDRAISING AND VOLUNTEERING sub-committee report-**
  - a) Future use of pavilion- It was suggested that possibility of grants for solar panels be investigated to reduce costs and generate income. Cllr Belli is working on potential grants , no alternative users have emerged
  - b) Toilets – School Road- It was agreed that the solicitor recommended by Cllr Harris be appointed by the Clerk. Action Clerk
- 39. COMMUNITY**
  - a) Village stream – Cllr Elliott explained the concern that the problems experienced could be linked to the Southwest Water sewage discharges from the St Leonards' Cove outfall. Agreement has already been reached with W Water for Exjet to carry out a camera survey of the stream (at no cost to the PC). Flow rates in the stream are now suitable. Cllr Elliott will arrange survey and invite Devon Highways to also witness Action PE
  - b) SW Water Compensation update- No update Cllr Coupar to report next meeting
  - c) Community engagement via the magazine – After a brief discuss this item was postponed until next meeting to allow the Clerk to participate. Action Clerk
- 40. ROADS & TRANSPORT**
  - a) Replacement of Legion Gate design and magazine article update. A formal quote has been received based on the design drawn up of £1380 including galvanizing and powder coating. Further quotes will be obtained once fund raising has progressed. Cllr Floyd will be setting up a crowd funding site shortly Action JF
- 41. MAINTENANCE**
  - a) Biodiversity area management and maintenance – See above
  - b) Ravensbourne lane hedge bank claim and repair update- Clerk to report progress with claim
  - c) Chestnut tree in recreation field update- The Parish Tree Warden has examined the tree, removed suspect branches and reports tree is suffering from stress of weather. A second opinion will be requested by Cllr Harris. It is also requested that Clerk check remit of Tree Warden with SHDC. Action DH/Clerk

Childrens Pay area- Cllr Handley reported shackles on the climbing frame had been replaced. Concern had been raised about the boat and house in the play area. Cllr Harris will arrange contractor to attend Action DH.

## 42. EVENTS AND PROJECTS

a) Proposed Platinum Jubilee Way; Bird Walk lighting update- Concerns about the operation of the Bird Walk lighting have been noted. Cllr Elliott will arrange for the electrician involved to attend and adjust sensors and settings asap. Action PE

## 43. COUNCIL

a) Councillor vacancies update- See 34 above

b) Revisiting Neighbourhood Plan. Councillor Floyd had tabled item to revisit Neighbourhood Plan.

It was agreed that a sub- committee be formed to review the plan, Cllr Belli agreed to serve. To be further discussed at next meeting.

## 44. ACTIONS REGISTER

a) Future use to council. It was agreed some form of action tracker was needed but with more discipline on not adding extra items to existing actions. Existing Actions to be reviewed by Clerk

## 45. PLANNING:

### APPLICATIONS

a) Reference: 1632/23/HHO

Proposal: Householder application for rear dormer loft extension, 2 no. roof- lights to front elevation & single storey rear extension with roof- lights

Site Address: Underhill, Dartmouth Road, Stoke Fleming, TQ6 0QY

b) Reference: 1772/23/CLE

Proposal: Certificate of lawfulness for existing use of the property known as The Lodge, Lower Ash Cottage, TQ6 0LR as a separate self contained dwelling (Use Class C3)

Site Address: Lower Ash Cottage, Ash, TQ6 0LR

c) Reference: 1219/23/VAR

Proposal: Variation of conditions 2, 3 & 4 following planning permission 51/2045/03/F to allow changes to approved plans

Site Address: Parklands, Bay View Estate, Stoke Fleming, TQ6 0QX

### DECISIONS

a) APPLICATION NUMBER : 1058/23/FUL Stoke Fleming

LOCATION : 7 West Park Stoke Fleming TQ6 0RZ APPLICATION TYPE : Full Planning Application PROPOSAL : Change of use and extension of existing summerhouse to create ancillary holiday annex (Retrospective)

DECISION: Conditional Approval

b) APPLICATION NUMBER : 1726/23/ARC Stoke Fleming

LOCATION : Seacliffe Overseas Estate Stoke Fleming TQ6 0PJ APPLICATION TYPE : Approval of Details Reserved by Conditions (discharge) Application for approval of details reserved in part by condition 5 (external materials/finishes) of planning consent 4324/21/FUL

DECISION: Discharge of Conditions - SPLIT DECISION

c) APPLICATION NUMBER : 0725/23/HHO Stoke Fleming

LOCATION : 30 Cotton Road Dartmouth TQ6 0FF

PROPOSAL : Householder application for extension above existing garage

DECISION: Conditional Approval

d) APPLICATION NUMBER : 0756/23/HHO Stoke Fleming

LOCATION : 1 Gratton Close Stoke Fleming TQ6 0RB

PROPOSAL : Householder application for single storey extension to rear & installation of chimney flue

DECISION: Conditional Approval

e) APPLICATION NUMBER : 1188/23/HHO Stoke Fleming

LOCATION : Frenchmans Creek New Road Stoke Fleming TQ6 0PH

PROPOSAL : Householder application for fenestration changes

DECISION: Conditional Approval

f) APPLICATION NUMBER : 1556/23/ARC Stoke Fleming

LOCATION : Harber Overseas Estate Stoke Fleming TQ6 0PJ

APPLICATION TYPE : Approval of Details Reserved by Conditions (discharge)

PROPOSAL : Application for approval of details reserved by conditions 4 (DEV32), 5 (Site Levels) and 9 (External Materials) of planning consent 0647/22/FUL

DECISION: Discharge of condition Approved

**WITHDRAWN** – none.

## 46. FINANCE

a) BALANCES at 14<sup>th</sup> June 2023:

Treasurer's account	£8,540.47
Savings account	£64,421.43

b) PAYMENTS FOR APPROVAL AND RECEIPTS: Approved

For Payment	FP/DD	Reason	Amount	VAT
Cllr J Floyd	FP	Fittings basketball backboard	8.38	
K Ellis	FP	Maintenance Seats, gate, windows	840.00	
Cllr Jack Handley	FP	Fittings basketball backboard	6.80	
Gardentime	FP	Planters Village centre PC mins 2023 214d)	105.60	
Tomlinson PCs	FP	MSN 365 Acronis	9.92	1.65
SF village Hall	FP	Room bookings May	32.00	
Clerk expenses	FP	Apr - June 2023	80.85	
Clerk Wages	FP	21/5/23 - 20/6/23	600.80	
<b>TOTAL</b>			<b>£1,684.35</b>	<b>£1.65</b>

**47. Clerk's Report.** Urgent items must be submitted to the clerk prior to the meeting.

School Road, Councillors have received a number of complaints written and verbal concerning the on road parking by tradesmen working on the Strongvox development with potential for accidents especially at junctions and with school holidays approaching. It was pointed out that a Site Management Agreement forms part of the planning application and that on road parking in the vicinity of the site is a potential breach. Cllr Moseley to write to Strongvox requesting urgent action.  
Action TSM

Little Cotton. Cllr Elliott reported a complaint from a resident that Baker Estates had blocked the footpath leading to the new Dartmouth Medical Centre using fencing panels.  
Action Clerk to investigate reason

The date of the next meeting of the Parish Council:

**Wednesday 2<sup>nd</sup> August 2023 7pm**