

STOKE FLEMING PARISH COUNCIL

Clerk: Sharon A Whelon, Little Elm, Lower Contour Road, Kingswear, TQ6 0AL

Email: clerk@stokefleming.org

A monthly meeting of the Parish Council was held on

Wednesday 4th October 2023 in the Ron Harris Room, Stoke Fleming Village Hall at 7.00 pm.

MINUTES

The following Parish Councillors were present at the meeting of the Parish Council:

Cllr David Harris (Chair), Cllr Tim Moseley (Vice-Chair), Cllr Struan Coupar, Cllr Phil Elliott, Cllr John Belli, , Cllr Jay Floyd, Cllr Jenny Farmer

Also present: County Cllr Julian Brazil, District Cllr Simon Rake, Parish Clerk – Sharon Whelon

Members of the public may raise any points or matters that they wish to bring to the attention of the Parish Council in Public Question Time via email or letter to the Clerk 48 hours in advance of the meeting at clerk@stokefleming.org. For the purposes of accuracy the meeting was recorded.

82. APOLOGIES FOR ABSENCE. Cllr Lisa Stockton, Cllr Jack Handley.

83. MINUTES OF THE PREVIOUS MEETING OF THE PARISH COUNCIL ON WEDNESDAY 5th September 2023, AND PLANNING SITE MEETING NOTES. Planning notes and Minutes amended, and were signed by the Chairman as true and correct records

84. DECLARATIONS OF INTEREST

Parish Councillors are invited to declare any personal or prejudicial interest, including the nature and extent of such interests they may have in any items to be considered at this meeting. They are also reminded to consider whether any items within their Register of Interests should be updated.

85. PUBLIC QUESTION TIME. Two members of the public present. There was a query regarding flooding on private property. Please see item 90 a).

86. COUNTY COUNCILLOR'S REPORT.

- Slapton Line, meeting 20th October chaired by MP will hopefully cement timeline. County will be submitting planning application for hard line similar to Bee Sands.
- Road repair for wall – Cllr Brazil will chase for dates and details of repair and road closure. Action: JB

87. DISTRICT COUNCILLOR'S REPORT.

- Full council meeting last week.
- There will be 100% relief of council tax for care leavers.
- Strategic Plan is out for consultation – feedback is welcome.
- New SHDC website is live.
- Plans are in place to improve Planning and Enforcement, ie better access to documents.
- New waste containers, please read information contained within bin. Two broken waste bins in the village were reported, council to contact Cllr Rake directly. Action: DH/clerk

88. NEIGHBOURHOOD PLAN

- a) Proposed new car park. Correspondence regarding recent meetings has been circulated to council. Response awaited. Owner of land thanked Cllr Coupar for efforts with water companies.
- b) Recreation ground biodiversity area update. Cllr Floyd arranged meeting with local gardener – maintenance agreement proposal awaited.

89. FUNDRAISING AND VOLUNTEERING sub-committee report

a) Future use of pavilion

i. Review pavilion for suitability for other uses. Commercial rental of the pavilion could be a possibility, but intention is sports facility. Remove from November agenda.

ii. Solar Panels update – Three different contractors looked at Village Hall, along with the pavilion which should fit 4 panels, and should lower cost of utilities. Cost possibly £4,000. Should raise profile of pavilion. Project may be eligible for SHDC funding.

b) Toilets – School Road

i. Legal advice on property transaction documents for approval and signatories appointed. **Postponed** whilst Cllr Rake investigates overage clause and requests a 'letter of protection'. Action: SR

ii. Progress on Business Plan. No report. Remove from November agenda.

90. COMMUNITY

a) Village stream. Exjet has carried out survey. A report is due from South West Water. Clerk to forward details of County Council report to Cllr Brazil. Cllr Brazil to investigate Road gullies cleansing with Highways dept. A raise in precept discussed for drain and gulley cleansing. Action: clerk/council(precept)

b) Reports on pollution at Blackpool Sands. Cllr Coupar still chasing report writers regarding accuracy of report. Cllr Rake and Cllr Brazil to write letters to leader of Liberal Democrats. A reply is encouraged.

Action: JB/SR

c) Request following flooding that parish Council maintain a stock of sandbags. **Not approved.** Council will concentrate on flood prevention.

d) Feedback from Police Advocates Meeting – noted. New PCO at Dartmouth. Anthony Mangall MP has requested the use of the Village Hall as a police hub in an emergency.

91. ROADS & TRANSPORT

a) Legion gate – update. The refurbished gate has been fitted and looks fantastic. A letter of thanks will be sent from the council. Crowdfunding page was cancelled. Donors have been refunded. Action: TM/Chairman
b) School Road parking issues – despite numerous emails contractors continue to clog up road but this is thought to be temporary as site will be finished soon. Planning enforcement was discussed. Council to contact the school in the first instance, with suggestion that they should write to all concerned about safe parking. Action: JF/JH/TM

92. MAINTENANCE

a) Ravensbourne Lane insurance claim and repair update. Council to obtain quote for repair. Local Architects to quote. Action: clerk
b) Tree maintenance works update. Works commence 5th October 2023.
c) Play area repair update. Work complete. Orange netting will be recycled.
d) Bench repairs (2). Works commence shortly.

93. EVENTS AND PROJECTS

a) Bird Walk lighting update. Ongoing, timed lighting to be investigated. Action: PE

94. COUNCIL

a) Revisiting Neighbourhood Plan update. No update. Remove from November agenda.

95. ACTIONS REGISTER

96. PLANNING:

Present 106 funding is all allocated.

All noted below:

Letter of comment to Planning Department – please email notes to clerk to compile a letter. Action: council

APPLICATIONS

a) Reference: 2622/23/VAR

Proposal: Application for variation of conditions 1 (approved drawings) 4 (access, parking & drainage) 5 (lighting) of planning consent 4160/22/ARM

Site Address: Land Off Townstal Road Sx 858 508, Townstal Road, Dartmouth

b) Reference: 2985/23/TCA

Proposal: T1: Holm Oak, crown lift limb at 1m AGL on S side overhanging road to give road clearance of 5m, remove 2 limbs at 1m on S side overhanging road to clear BT lines and increase vehicle access, T2: Holm Oak, remove limb at 2m AGL on SE side to increase vehicle access, targeted pruning to clear BT lines by 2m, T3 Myrtle, reduce crown height by 2m to clear BT lines

Site Address: White Ladies, New Road, Stoke Fleming

c) Reference: 3030/23/PHH

Proposal: Application to determine if prior approval is required for proposed single storey extension to rear of property 3.22m high x 2.25m to eaves

Site Address: 30 Cotton Road, Dartmouth, TQ6 0FF

d) Reference: 3028/23/NMM

Proposal: Non-material minor amendment to planning consent 3118/21/ARM to replace house type on plot 148 with 5B HTD (House) and on plot 150 with 3B HTE (Bungalow) and minor adjustment of dwelling/garage/boundary positions on plots 145, 146, 147, 149 & 151

Site Address: Proposed Development Site Sx 856 508, A3122 Norton Cross To Townstal Road, Dartmouth

e) Reference: 2958/23/HHO

Proposal: Householder application for proposed alterations & extension

Site Address: Springtide, Bay View Close, Stoke Fleming., TQ6 0QQ

f) Reference: 3007/23/HHO

Proposal: Householder application for proposed extension and alterations

Site Address: Workshop Cottage, Rose Farm, Bowden, TQ6 0LH

DECISIONS

a) Application No: 2777/23/TCA

Proposed works: T1: Horse chestnut - Fell tree due to storm damage

Decision: No Objection

b) APPLICATION NUMBER : 2383/23/HHO Stoke Fleming

LOCATION : Underhill Dartmouth Road Stoke Fleming TQ6 0QY

PROPOSAL : Householder application for a single storey rear extension with rooflights & material change to existing roof tiles (Resubmission of 1632/23/HHO)

DECISION: Conditional Approval

c) APPLICATION NUMBER : 2500/23/ARC Stoke Fleming

LOCATION : Lower Norton Farmhouse Norton TQ6 0NF

APPLICATION TYPE : Approval of Details Reserved by Conditions (discharge)

PROPOSAL : Application for approval of details reserved by condition 9 (Landscaping) of planning consent 3896/18/FUL

DECISION: Discharge of condition Approved

d) APPLICATION NUMBER : 2621/23/ARC Stoke Fleming

LOCATION : Land adjacent to Townstal Road West of Dartmouth

APPLICATION TYPE : Approval of Details Reserved by Conditions (discharge) GRID REFERENCE : (285708, 50771)

PROPOSAL : Application for approval of details reserved by conditions 6 (LEMP), 8 (Ecological Mitigation Strategy), 9 (Tree Protection Measures) & 10 (CEMP) of planning consent 0479/21/VAR

DECISION: Discharge of condition Approved

e) APPLICATION NUMBER : 2674/23/ARC Stoke Fleming

LOCATION : Seacliffe Overseas Estate Stoke Fleming TQ6 0PJ

APPLICATION TYPE : Approval of Details Reserved by Conditions (discharge) GRID REFERENCE : (286208, 47930)

PROPOSAL : Application for approval of details reserved by condition 5 (external materials/finishes - timber cladding and external hardstanding areas)of planning consent 4324/21/FUL

DECISION: Discharge of condition Approved

WITHDRAWN

None.

97. FINANCE

a) BALANCES at 27th September 2023:

Treasurer's account £19,640.56

Savings account £64,573.16 (£46,890.81 allocated to ear marked reserves for specific projects)

b) PAYMENTS FOR APPROVAL AND RECEIPTS

For Payment	FP/DD	Reason	Amount	VAT
PKF Littlejohn	FP	Audit fee	378.00	63.00
Tomlinson PCs	FP	MSN 365 Acronis	9.92	1.65
SF village Hall	FP	Room booking August	16.00	
Clerk Wages	FP	21/8/23 - 20/9/23	600.80	
Laurenjade Ahearn	FP	cleaning bus shelters	50.00	
Keith Ellis	FP	Secure Play Equip	145.00	
TOTAL			£1,199.72	£64.65
Remittances				
EDF Energy	FP	refund overpayment birdwalk	319.23	
SHDC	FP	precept	14,736.00	
Total Remittances			£15,055.23	

c) Notice of conclusion of audit and AGAR part 3 published 25th September 2023. **Approved.**

d) Budget proposal – to increase regular payments by rate of inflation as at September 2023. **Postponed to November meeting.**

98. Clerk's Report. Urgent items must be submitted to the clerk prior to the meeting.

a) Christmas Tree Festival. Cllr Farmer volunteered.

b) Urgent item: it was **Confirmed** that council members must not write or sign anything in the name of the clerk.

c) Clerk hours update and recommendation. **Approved.**

Meeting closed at 9.06pm

Date of next meeting: Wednesday 1st November 2023 7pm Ron Harris Room, Village Hall.